

## **West Jordan Adopt-A-SPOT Program Policy**

### **Description of Program**

The Adopt-A-SPOT program is offered by the City of West Jordan, Public Works Department to provide civic volunteers with an opportunity to help clean City streets and parks and receive public recognition for their efforts. It is a two-year voluntary commitment to clean up litter in a designated park area or along a designated section of street. Program participation requires a minimum of four cleanups per year. The City of West Jordan, Public Works Department will erect a sign in the area with the name of the group who has contracted to perform the cleanup.

### **Contractual Agreement**

The City and the civic volunteer group (the "Group") will enter into an agreement (copy attached) identifying the Group and the area to be cleaned. The Group will be required to provide insurance and to indemnify, defend and hold the City harmless for injuries resulting from performance under the agreement. Compliance with the agreement, state and local laws and ordinances, and this policy will be required.

By entering into the agreement, the Group will accept responsibility for the safety of its participants.

### **Participant Requirements**

1. The Group must be a legally recognized entity with the ability to enter into contractual agreements.
2. The Group shall coordinate all efforts with the City of West Jordan Public Works Department (the "Department") through Brian Clegg, who can be reached at 801-569-5711. The Group must contact the Department at least 7 calendar days prior to each cleanup.
3. Participants must obey all traffic laws when parking near the cleanup area and participating in the cleanup.
4. All members of the Group involved in the cleanup activity shall be at least 12 years of age. Participants ages 12-18 must be adequately supervised by adults over the age of 18. The Group shall determine the number of adult participants needed for adequate supervision. At least one adult is required to participate with every 5 children to facilitate contact and coordination with the Group.
5. For each cleanup, the City must have the name and cell phone number of at least one adult Group member who will be present and have the cell phone with him/her at all times during the cleanup.

6. The Group will determine what safety training, instruction and equipment (i.e. orange vests, work gloves, leather boots, sleeved shirts, safety glasses, first aid kit) are needed. The City will not provide any safety equipment, instruction or training.
7. No cleanup shall be performed in the traveled way or along the asphalt shoulders of streets.
8. The City will provide the trash bags and collect the filled bags. New trash bags must be picked up by the Group at the Department, located at 8030 South 4000 West in West Jordan, during regular business hours (Monday – Friday, 8:00 a.m. – 5:00 p.m).
9. Filled trash bags are to be tied. Torn trash bags are to be placed inside another bag and secured.
10. Placement of filled trash bags shall be in a location designated by the City, but in no event closer than 10 feet to the traveled surface or shoulder (usually asphalt) of any street.
11. Medical waste (such as needles, rubber gloves, tubes or IV bottles) is not permitted in trash bags. Sharp or heavy items, and other items likely to tear the bag are not permitted in trash bags. Animal carcasses and batteries are not permitted in trash bags. The Group shall notify the Department of such items and their location.
12. The Group shall return any unused materials and supplies within one week of each cleanup.
13. The Group may remove and process litter for recycling purposes, as the Group deems appropriate. The City will not be responsible for sorting, separating or special disposal of recyclable materials.

### **City Obligations**

1. The City will erect a sign in the area of cleanup with the group's name or acronym displayed to provide recognition for the Group's effort.
2. The City will provide trash bags and pick up filled trash bags after being notified that cleanup is complete.
3. The City will remove litter under special circumstances, (i.e. very large, heavy, or hazardous items) after being notified of the type and location of the item(s).