

Express Permits

Express permitting generally takes less than 30 minutes and is offered for minor permits (those not requiring extensive review), and includes the following:

- Basement finish
- Water heater replacement
- Siding replacement
- Plumbing
- Small tenant improvements
- Furnace and A/C install or replace
- Roof conversion
- Electrical service upgrade
- Signs
- Temporary power pedestal
- Decks
- Electrical
- Mechanical
- Carports, sheds, and some garages

We are continually trying to improve. If you have any comments or suggestions, please fill out a suggestion form, which can be obtained at the receptionist's counter or e-mail info@wjordan.com. Your comments are valuable to us.

CITY OF WEST JORDAN



City of West Jordan
8000 South Redwood Road
West Jordan, Utah 84088
(801) 569-5050 Permit Center
(801) 569-5180 ODA
(801) 569-5099 (fax)
Wjordan.com

**One-Stop
Permit Center
and
Office of
Development
Assistance**



CITY OF WEST JORDAN

8000 S. Redwood Road • West Jordan, UT 84088

801-569-5050 • wjordan.com

WJORDAN.COM

One-Stop Permit and ODA Center

The City of West Jordan's One-Stop Permit Center is a unique concept in public service, with expedited service at the heart of the concept. For your convenience, the center provides a centralized location for obtaining permits and information on developing properties in West Jordan.

Here's how it works:

- Check in with the One-Stop receptionist.
- The receptionist will make sure you are seen by all appropriate staff.
- Each staff member will come to you.
- Permit fees will be calculated by the permitting staff and then paid in the Finance Office (located in the north corner of City Hall's second floor) when the permit is issued.
- Pay application fee.

Permit and ODA Center Hours

The center is open from 8 a.m.-5 p.m., Monday-Friday, and closed on holidays

**5-Day Turnaround on
Single-Family Residential
Building Permits**

City Staff Available to Assist You

Permit Technician, Plans Examiner

Provides information on building codes; processes building permit applications and issues permits; determines express plan check eligibility; conducts plan reviews and coordinates the building permit process with other staff.

Office of Development Assistance

Coordinates complex development applications and schedules meetings with developer and staff. Single point of communication for processing land use permit applications for new development.

Housing Assistance

Provides assistance for securing down payment assistance for home purchase and housing rehabilitation funds for home repairs to low- to moderate-income residents. Serves as a referral resource for other state/county housing assistance programs.

Planner

Provides information on land use, zoning, site development standards and general plan policies and issues; processes applications or variances, non-conforming and conditional use permits, and other related permits.

* Engineer

Provides information on public streets, utilities, street rights-of-way, easements, encroachment permits, subdivision maps, flood zones and city-related projects.

* Traffic Engineer

Provides information relating to future road plans and traffic calming procedures.

* Economic Development

West Jordan participates in and promotes a number of economic development activities. These include Economic Development Corporation of Utah, Salt Lake County Economic Development, Small Business Development Center, State of Utah Manufacturing Facility Program and the Governor's Office of Economic Development.

* Fire Prevention/Fire Marshal

The 2006 edition of the International Fire Code has been adopted by the State of Utah. Fire code questions and clarifications can be directed to the West Jordan Fire Marshal at (801) 260-7300. Projects requiring an in-person appointment will be coordinated through the Office of Development Assistance.

* Exceptions

The following staff members are available by appointment:
Engineer, Traffic Engineer, Economic Development, and Fire Marshal.

Call (801) 569-5180 for an appointment



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