



**CITY MANAGER'S  
WEEKLY REPORT  
TO THE WEST JORDAN CITY COUNCIL  
Week ending August 8, 2014**



Dear Mayor and City Council:

A big thank you to everybody who participated in the Night Out Against Crime. While there were only three neighborhoods who organized events this year, the enthusiasm was high. We were able to meet with dozens very fine citizens who are actively engaged in their neighborhoods and working very hard to ensure that our community remains safe. It is always surprising to me, in addition, just how many valuable pieces of information and heads up's that we receive when we go out and meet with citizens face-to-face. I was privileged to ride along with our Police Chief, and he did a fine job representing his department and the City at our meetings. There were a lot of questions about how we can protect ourselves against those who would perpetrate crimes against us. One interesting thing that the Chief shared was that you can actually deter crime, especially burglaries, with the type of plants or landscaping you place around your house. Planting roses under your windows actually discourages burglars. I guess I have some planting to do this weekend. In all, a very successful event; and I appreciate our Police Department for their efforts in making this an annual event. I hope you who participated found it valuable as well.

The new 125,000 ft.<sup>2</sup> Smith's Marketplace at the corner of 5600 W. and 7800 S. is slated to be completed before Thanksgiving. That is very good news for shoppers. Meanwhile, the intersection at this location is expected to be passable the Friday before Labor Day. Complete construction on roadways in the area is expected by 15 October. I am gratified that we will be way ahead of schedule. I was able to speak with the superintendent from Kilgore, who informed me that all three contractors, Kilgore, Smith's contractor (R & O), as well as the Peterson contractor are all working very well together and coordinating their activities. Work is going forward on the adjacent pads as well. A fast food and convenience store are expected to be the first tenants adjacent to the new Smith's. We expect, nevertheless, a variety of more unique tenants to be joining this commercial development.

Our legislative team has scheduled a series of meetings with our lobbyists. Next week, we will correlate with Rob Jolley and discuss our bid for funding associated with Redwood Road and 7800 S./Airport Road. I will be meeting with planning and engineering next week to finalize priorities for Redwood Road. At this point, we believe that planted medians, enhanced streetscape walkways and landscaping, and a pedestrian bridge would be the most impactful in our downtown area. Whereas we have a mere 10 feet of park strip to work with on either side of Redwood Road, our plan is to expand landscaping on the non-street sides in order to provide a more spacious feel. This idea may include such features as raised planters and broader sidewalks. We will have to determine at a later date what types of other ornamentation we want to place in this area. Our first area of focus is naturally going to be

between 7800 S. and the TRAX line. We will be bringing designs to you in the near future for your feedback. We need to do this fairly quickly so that our lobbyists, nevertheless, has enough time to gain support for funding. He is already anxious to schedule legislative visits of the area.

Here are some other things happening around the City:

## **PARKS**

### ***Parks Maintenance***

Met with splash pad general contractor to correct deficiencies.

Continue with general maintenance of all park property.

Preparing for back to back soccer tournaments Sparta and USA soccer leagues.

Daily maintenance on the Ron Wood splash pad.

Continuing with the afterhours mowing.

Maintaining irrigation systems and responding to irrigation workorders.

Training of New FTE.

Conduct playground inspections.

Repaired mainline breaks at Teton Estates, Doralee.

Monitoring Parks Dept landscape contracts.

Compiling information for workshop.

### ***Urban Forestry***

Continue work back on the removal of dead tree in hardscaped areas and parkstrips.

### ***Cemeteries***

Opened and closed 1 graves.

Grave repair of sinking graves.

## *Weed Abatement*



Inventoried all medians throughout the city & working on compiling a maintenance plan.

Abated weed on Sugar factory Road and 8150 south Redwood Rd.

## **ECONOMIC DEVELOPMENT**

Staff met with a local office developer to discuss the office development opportunities in West Jordan City. The developer stated that the office market is still recovering from the

recession and that office development is totally tenant driven. Additionally, in order to secure financing in today's market, lenders are requiring a larger percentage of the buildings to be pre-leased as a prerequisite for funding.

Through the efforts of staff, a business woman has found suitable space for her candy manufacturing operation. It is now a matter of negotiation between the property owner and the tenant to make the transaction complete. If the negotiations are not successful, then staff will try to find alternative space.

Staff has contacted the broker who is assisting with a significant development near the airport. In view of the fact that this is the early stages of the project, staff cannot provide much meaningful information, however, should the project progress much further, staff would like to brief the council regarding the details.

## **FIRE**

### **Station 54:**

Here is the latest news regarding station 54. The underground mechanical, plumbing and electrical utility work should be completed by 08/14/2014. The concrete interior footings were poured on 08/05/2014 and the concrete floor should be poured on or about 08/15/2014. The masonry walls are being erected on the north side of the station with a total masonry completion date of 09/14/2014.



### ***Prevention and Emergency Management***

We attended the FEMA Community Mass Care planning class hosted by the Utah Division of Emergency Management. The lead instructor was our region manager with the American Red Cross, JaLae Thompson. It was a good opportunity to learn about the practical needs and staffing requirements for operating emergency shelters in a large community. This supports the memorandums of understanding we have with the Jordan School District for the use of their buildings.

We are also supporting IT in the review of the bids for the telephone system. The inclusion in the system of emergency fail-over capability is a key part of our city's emergency preparedness effort.

## **OFFICE OF THE CITY MANAGER**

### ***City Clerk***

#### **BID Openings:**

BID – 2014 Water Pipeline Project CW 14-02 – Monday, August 4, at 2:00 p.m. – Public Works

#### **Contractor**

#### **Bid**

Nolan and Son Construction Co.

\$736,107.00

Newman Construction

\$681,055.00

RDJ Construction, Inc.

\$706,932.93

Vancon, Inc.

\$1,196,535.00

S & L, Inc.

\$909,347.83

BID – Maintenance of Landscape (Bangerter Highway & Mountain View Corridor) – Monday, August 4, at 3:00 p.m. – Public Works

#### **Contractor**

#### **Bid**

A – Z Landscaping, Inc.

\$23,120.00

#### **Pending BIDS/RFPs:**

RFP – Insurance Broker & Consulting Services – Friday, August 29, at 3:00 p.m. – Human Resources

### ***Office of Development Assistance***

#### **Redlines returned to developer:**

- Englefield Heights Phase 1
- Preston Park Subdivision

#### **Revised plan(s) returned for staff review:**

- Henry's Place – Mylar
- Kimball Subdivision – Mylar
- Maple Hills 1B – Mylar
- CVS Pharmacy
- Prosperity Subdivision

#### **Meetings held w/developer(s):**

- Staff met with Peterson Development in two separate meetings during the week. One was to discuss the master planning of the commercial area in the vicinity of the Highlands development. The second meeting was the regular coordination meeting where various subdivision projects in the Highlands area as well as the City's reimbursement queue.
- Station at Gardner Mill (Colosimo) to discuss proposed revision to original plan.
- Ron Raddon – to discuss conceptual plans for property at 8000 S. U-111

#### **Pre-Construction meeting(s) held:**

- Okubo Farms Phase 1
- Henry's Place

#### **Pre-Application meeting(s) held:**

- Maverik C Store – Site Plan – 7800 South and Loop Road

- Tim Hite Barber School – 8487 S. Redwood Road

**Plats Recorded:**

- Maple Hills 1B Subdivision

**LEGAL DEPARTMENT**

***Code Enforcement***

New Complaints	25
Complaint Reviews: Founded	32
Unfounded	15
Notice of Violation Issued	27
Compliance Inspection (14 day)	24
Compliance Letters Issued	15
Phone Calls, Emails and Walk-ins	110
Follow-up Requests	72
Subpoena Service	5

***Risk Management***

The City of West Jordan withdrew from the Utah Risk Management Mutual Association (URMMA) June 30, 2010; however, the City still had to repay all the claims back over a 5-year period. West Jordan City Risk Management has paid the final installment and has satisfied all outstanding liabilities owed to Utah Risk Management Mutual Association (URMMA).

**POLICE**

Patrol Officers noticed a suspicious vehicle on the canal road at 3000 West 7900 South. The vehicle was stopped and the occupants were found to be in possession of controlled substance.

Officers responded to Westland Drive on an accident with injuries. Upon arrival they found the driver was intoxicated, had lost control of her car, and drove it off the road into several trees. The driver was transported to the hospital with minor injuries and issued a DUI citation.

Officers were sent on a welfare check. The complainant was saying she hadn't heard from her adult daughter all day and requested that officers check on her at her apartment. Officers went to the apartment and found a note on the door saying "I'm sleeping, please don't disturb." Officers knocked anyway and got no answer. The officers were suspicious so they made contact with neighbors and gathered more information. They then called the apartment manager to let them into the apartment. Officers entered and found the female unconscious and barely breathing due to an overdose. Medical responded and she was transported to the hospital.

Major Crimes has been investigating a serial robbery and has formed a task force with multiple agencies to solve over 18 robberies from around the valley. Our crime analyst, Nikol Mitchell, has provided valuable information and assisted Major Crimes and the other agencies on this case.

**PUBLIC WORKS**

***Streets***

Staff helped with the free document shredding and E-waste recycling event that was held over the weekend and had a great turnout. The next event is November 1<sup>st</sup>, 2014

Five solar school lights have been assembled and installed in preparation for the upcoming school year.

Staff cleaned up lighting at the arena after the Pioneer Days Production.

Installed new over-head light fixtures in Well House #5

Installed 220-Volt power in City Hall.

Relocated two (2) 18ft light poles that were in close proximity of residential driveways.

Met with Steve Glain to provide input on an RFP draft for LED street lights.

Recycled two (2) dumpsters full of plastic garbage cans at Rocky Mountain Recycling.



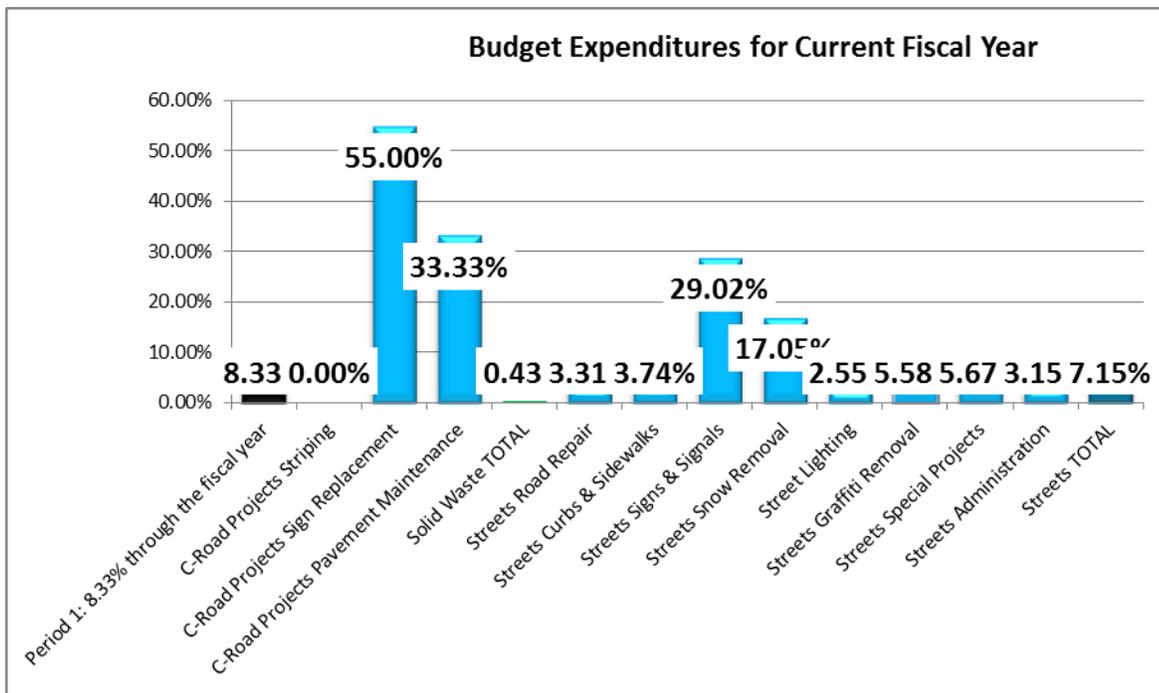
Graffiti was removed from 3 public locations for 50 sq. ft. and 2 private locations for 175 sq. ft. for a total of 225 sq. ft.

Reported 3 incidents to UTA for graffiti on sound wall near 8600 S. 3350 W.



Street Crews Overlaid Brigadoon Park and Misty Fin Way

Worked on compiling specifications for replacement vehicles.



***Development Review***

A pre-construction meeting was held for Okubu Farms Ph.1 Subdivision generally located at 2000 West Gardner Lane. This subdivision will include 17 single family lots and is the first of three phases.

A pre-construction meeting was held for Henrys Place Subdivision generally located at 8200 South 2700 West. This infill subdivision will include 29 single family lots adjacent to the 2700 West TRAX station.

## ***GIS(Geographical Information Systems Division)***

### Cityworks:

Training for the following departments: Water Sewer and public works administrative assistants.

Received training from Cityworks project manager.

Continued configuring Cityworks in preparation for live rollout in 2 weeks.

Updated parcel base for the month of July.

Provided utility drawings to Benchmark Engineering.

Geocoded (finding locations) the street lights in the city.

Provided data to a company called CUES that is building the Sewer Departments TV vehicle so sewer staff have access to their GIS data in their vehicle.

Provided Neighborhood Watch map to Police Dept.

Provided orientation for new Intern.

Verified City / Council Boundaries for City Clerk Office.

Trouble shoot installation / upgrade issues with ESRI software (working with IT on this.

Sorted out Turn GPS renewal subscriptions for current fiscal year.

Intern began working on interactive map to show population density and voter registration density for the City.

Attended wrap up LiDAR meeting with other GIS professionals at Salt Lake County.

Provided two legal descriptions and a copy of closures sheets to Planning Department.

Completed 6 plan reviews.

Completed GIS Property Data Questionnaire for ERP purposes to IT.

### ***Capital Projects***

**5600 West Project – 7000 South to 7800 South** – The Contractor has closed 7800 South from 5490 West to 6100 West. Vehicles are asked to use 4800 West, 6200 South, 9000 South, New Bingham Highway and Mountain View Corridor as detour routes. This closure will be in effect until August 29<sup>th</sup>. This week the Contractor completed service laterals in 7800 South for surrounding properties as requested by the property owners. The Contractor completed the installation of a 12 inch water line on the north side of 7800 South from 5600 West to the Smith's loop road. There is a loop road water tie in that must take place before the 12 inch line on 7800 South can be placed into service. Excavation work continues for the road subgrade, and a power conduit that was buried incorrectly in Phase 1 has been lowered by Acme Construction as a warranty item.

The Contractor has paved the first 2 lifts of asphalt on 5600 West, tying into Phase 1 work on 5600 West from 7000 South to 7600 South (end of Phase 1). Detention Pond mass grading, structures, and topsoil placement is complete. Irrigation lines will be placed in August and sod will arrive in the fall.



Power and Comcast Conduit conflict at SW corner of 5600 West and 7800 South. (lowered by Friday after Monday discovery)



Fabric and Geogrid placement after conduit lowering at 5600 West and 7800 South.



Completed outlet structure in Dry Wash Detention Pond east slope (7650 South on 5600 West)

**Fire Station 54 construction:** Project construction has started. Exterior footings and foundations are complete, interior footings are being formed, mechanical, plumbing & mechanical work are underway.

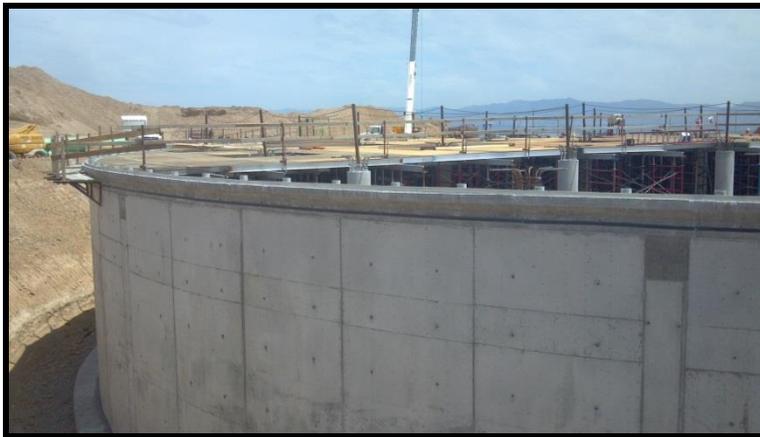
**Maintenance Yard at Ron Wood Park;** Project is in design and the Architect is working with ODA for plan approval.

**Calsense irrigation controller system for parks;** The Purchasing department has sent out a Request For Proposals to landscape designers for the design of the first phase of irrigation systems in the various parks that will be getting the new Calsense system. The proposals were received on Tuesday the 22<sup>nd</sup>. Only one response was received.

**Grizzly 4 MG Water Storage Reservoir (Tank 2)** –The contractor is beginning to place wall forms and has just completed two wall sections on the reservoir this week. The contractor will be using two sets of wall forms to allow the walls to be constructed more quickly. Work continues on placing underground piping for the reservoir inlet pipe. All installation of the reservoir piping will be completed within the next two weeks.



**Highway Junction 3 MG Water Storage Reservoir** – Construction on this project continues with concrete placement on the roof deck. The north half of the roof deck is now complete and the contractor is preparing to place concrete on the south half of the roof deck. The contractor is also constructing valve vaults and placing piping for the reservoir inlet.



**Well No 6 Rehabilitation** – The work to rehabilitate this well continues. The clean-up of the well casing and screens are now complete. The contractor had to make a repair to the well screens where a well on the well casing broke and separated during the well cleaning process. The contractor is now installing the new well pump and discharge piping that was purchased for this well. We hope to have this well in operation again soon.



**Well 3 Pump House** - The contractor, Cop Construction, has mobilized onto the site and has begun to construct the new well pump house building around the new Well 3. This well replaces the old Well 3 that was abandon and removed as part of the construction of the intersection at 90<sup>th</sup> South and 5600 West. This well will pump 600 gpm of culinary grade water into the water distribution system. The well pump house should be completed late this fall and ready for use next summer season.

### ***Water Operations***

Acquired survey data on 70 features in the city, continued work on the 7800 South water infrastructure and 7800 South from 4000 West to Bangerter Hwy.

Obtained 26 water samples around the city; these were 1 investigative, 10 routine, and 15 chemistry samples,

114 blue stakes were marked at various locations within the city.

Staff worked on various capital projects/new construction around the city

#### **Westland Elementary**

- Performed a final flush on the new fire line loop

#### **5600 West water line**

- Shutdown the 12" water line for the NW corner of 7800 South 5600 West.
- Replaced 2 valve box tops. Delivered 3 valve box tops to the contractor for replacement.
- Charged 2 fire hydrants.
- Performed the 1<sup>st</sup> and 2<sup>nd</sup> flush on Smiths parking lot.

#### **2230 West 7600 South**

- Distributed flyer to residents informing them that their water would be shutdown to allow a main line tie-in.

- Dirt was removed from the valve boxes.
- Charged the line back up and put into service.

New lights were installed at the Well 5 building, both inside and outside

Checked on 22 commercial meters which showed high or no reads.

Installed new pumps on the mineral oil drums at the well water sites.

Various operational work:

Repairs performed:

10" main sprinkler main in the soccer park.

12" main line break located at 7770 South 5320 West.

Meter box for utility billing located at 9250 south 4791 west.

Angle valve for utility billing located at 8486 south 5560 west

Service lines repaired:

8280 South 3526 West

6762 South 1460 West

8621 South 1975 West

Cement replacement due to water repairs:

7300 South 1700 West

9115 South 2285 West

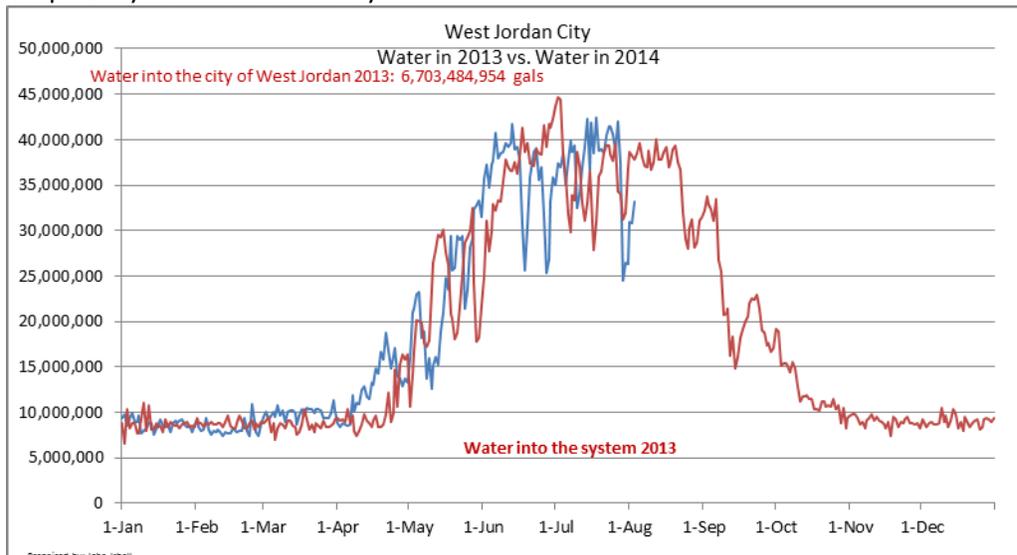
9351 South 3400 West

9190 South 3170 West

6880 South 3115 West

8725 South 5134 West

Graph of system flows thru July 2014.



Picture of 12" water line located at 7770 south 5320 west, Blow-off pushed off the end of the pipe.



### ***Sewer Operations***

Video inspection, general maintenance or cleaning work:

Bloomfield Farms Phases 3 and 4.

Country Willow

Saddleback Village

Magnolia West

Willow Glen

Airport Road

Olympic Pointe

Jordan Landing

Total Video footage for the week = 2,862.7'

Cleaning Sewer General Maintenance footage for the week = 29,186'

Hydro-excavation performed for a water leak at 6780 South 1500 West.

Hydro-Excavation for the Street Lighting Division at 8750 South 2862 West.

Special Request cleaning operation performed for the Sewer Treatment Plant.

### ***Storm Water***

Install a gate valve at the Jordan River Ponds.

Cleaned 520' of storm drain pipe, scrub footage 1,560', vacuumed out three inlet boxes at 7600 South 1900 West and four inlet boxes at 7705 South 1853 West.

Investigated ground water coming up through the floor of the basement of the Cemetery building.

Inspected and evaluated nine basins during the rain storms of Monday and Tuesday.

## **DEVELOPMENT SERVICES**

### ***Economic Development***

Prepared and distributed an incentive proposal in support of a 40,000 to 80,000 square foot call center office user to be located in the City Center redevelopment area. This is a Fortune 250 company seeking to locate a call center within the central part of the Salt Lake valley. This recruitment is in collaboration with the selected developer, Arbor Land Development and the Gardner Company.

The director coordinated a meeting with the City Center design team to prepare an analysis of alternative sites that area being evaluated for relocation of the Jordan School District Auxiliary Services facility.

### ***Development Review***

On August 5<sup>th</sup>, the Planning Commission held five (5) public hearings and heard public comment on the following:

In a 5-0 motion, the Planning Commission granted preliminary site plan approval for a new 5,700 sq. ft., single-story retail structure at Jordan Landing – Airport Center Pad G (just north of Kneaders). It is anticipated that the new building will be split into 2 tenant lease areas for future “fast-casual” restaurants. An outdoor dining area is being proposed as part of the Preliminary Site Plan.

In a 5-0 motion, the Planning Commission approved a conditional use permit for the Utah Islamic Center located at 984 West 9000 South as a Church/Place of Worship in a P-O zone. A site plan and subdivision application will soon follow.

In a 5-0 motion the Planning Commission granted preliminary approval for Preston Park Subdivision located at 8528 South 1300 West containing 27 single family lots on 9.75 acres in the R-1-10E Zone.

In a 4-1 motion, the Planning Commission, forwarded a negative recommendation to the City Council for the Gladstone Place Rezone and Land Use Amendments located at 7800 South Mountain View Corridor changing the Future Land Use Map for 8.33 acres from Community Commercial to Very High Density Residential and Rezone from SC-2 (Community Shopping Center Zone) to WSPA - HFR (High Density Multi-family Residential). In their findings of fact the Planning Commission determined that “Finding B” of ordinance 13-7C-6 which states: *“The development pattern contained on the land use plan inadequately provides the appropriate optional sites for the use and/or change proposed in the amendment”* had not been proven by the applicant. The Planning Commission determined that if the Land Use Map is not amended that it is not appropriate to rezone the property finding the rezone *“not consistent with the purposes, goals, objectives, and policies of the City’s General Plan.”*

In a 5-0 motion, the Planning Commission forwarded a positive recommendation to the City Council regarding a text amendment to Title 12 – Sign Regulations and Title 13 – Zoning Regulations for the proposed addition of Planned-Center project signs in campus type settings (City-wide applicability). Specifically this sign is to be a large freestanding sign designed or intended to direct attention to a variety of facilities or uses on properties containing two or more lots or buildings and situated

in a contiguous campus-style environment. The new sign is being proposed with the following standards:

Sign Type	Sign Standards				
	Maximum Area	Maximum Height/ Projection/Width	Density	Spacing	Front Setback
Planned Center sign	250 sq. ft.	Height: 25'	1 per frontage onto an arterial/collector right of way	200' from any other pole sign, 150' from any monument sign and 50' from any other freestanding sign, except bus bench and bus shelter signs	n/a

The Planning Staff is currently reviewing and processing 32 active development projects. Nine (9) of these projects will be forwarded to the Planning Commission for a decision and/or recommendation to the City Council, one (1) will be heard by the Board of Adjustment, and twelve (12) will be reviewed specifically by the City Council for a decision. Fifteen (15) of the projects will be approved administratively by staff. The Planning Staff progresses with work on at least seven (7) programmed long range planning projects.

Three (3) new development applications were submitted between July 31st and August 6th - a variance application for an illegally constructed garage in a rear yard; a cellular co-location to an existing cell-tower located at 3138 W. 7000 S.; and, a rezone for residentially zoned property located at 7359 S. 1300 W.

***Zoning and Enforcement***

Building permits reviewed: 5

Business Licenses reviewed: 3

Zoning Verification Letter: 2

Signs:

- Permits reviewed and approved: 4
  - Active Temporary Sign Permits: 13
  - Active A-Frame Sign Permits: 9

### ***Building & Safety***

2 new single family dwelling permits

15 misc. residential permits

8 misc. commercial permits

**Total valuation of \$765,000**

### **Inspections performed**

321 field, investigative, and complaint inspections

### **New Commercial applications for permits –**

Pump house well #3 – valuation at \$1,025,000

## **ADMINISTRATIVE SERVICES**

### ***Assistant City Manager***

Ongoing review with new phone system proposal and fleet lease contract for emergency vehicles. Starting preparations for Citizens Academy and next phase of Leadership Academy. Preparation of budget book and 2013-14 goal report.

### ***Human Resource***

**Open Positions:** Animal Control Officer 7/16/14 – Open until filled. Legal Assistant 7/31/14 – 8/8/14.

**In Process:** Background investigations are ongoing for Police Records Technician, Community Service Officer, and Police Officer. Interviews for the P/T Admin. Assistant in Engineering will be held 8/11/14. Interviews for Animal Control will be held 8/11/14. Interviews for Financial Analyst will be held 8/12/14.

**Recently Filled:** Congratulations to Carl Jessop who is being promoted to Wastewater Construction Crew Supervisor and Dan Cramer who is being promoted to Water System Operator, both effective 8/11/14. Congratulations also to the following individuals who will be starting on 8/18/14: Francisco Recendez – Water System Operator I and Dusty Harris – Seasonal Streets Laborer.

We're working on activities for the Stress Less Week which will be held the week of 8/11/14, as well as the Employee Recognition Luncheon which will be in September and the Wellness Fair which will be held in November. We're also spending much of our time and efforts on the ERP training and implementation.

### ***Business Licensing/Rental Dwelling***

Created, stuffed and mailed 82 delinquent notices for this quarter of Business Licenses.

### ***Utility Billing & Customer Service***

Customer service and utility billing mailed 4,597 utility bills, 25 shutoffs and 161 delinquent letters and processed 4,171 transactions.

### ***Events & Reservations***

The Demolition Derby is coming to the West Jordan Arena Sept. 6<sup>th</sup> at 7 p.m. Lower reserved tickets are \$16 and the rest is general admission for \$10. Details and tickets at

[www.westernstampede.com](http://www.westernstampede.com).

### ***Public Information***

Compiling business list for *Business in Focus* magazine as part of an upcoming feature article that will run in October. Compiling newsletter content for the August issue. Deadline for inclusion is August 13<sup>th</sup> with delivery to homes July 17. Working on budget book.

### ***Facilities***

Installed two flat screen T.V. mounting brackets at Public Works.

Painted Southside vestibule and the women's locker rest room hallway and men's locker rest room hallway at the Justice Center.

Check and fueled all City Generators.

Hung leash hooks in the kennels at the Animal Shelter.

Hidden Valley Siding repaired siding on Park Storage Garage after we repaired wall after mower accident at Veterans Memorial Park.

System Service Specialist clean and check all smoke Detectors at the Senior Center.

Changed Filters on all HVAC unit at Public Works.

Cleaned ice machine and replaced drain pipe at Fire Station #53.

Everyone continues to do there PM maintenance at three buildings.

### ***Fleet***

Total pieces of equipment with work orders: 66

Total work orders: 70

- a. 0 to 24 hours: 29
- b. 25 to 48 hours: 6
- c. 49 to 72 hours: 2
- d. 73 to 96 hours: 0
- e. Over 96 hours: 33
- f. General Repairs: 66
- g. Repaired from PM's: 4
- h. Road Calls: 1
- i. PM Services: 14

Pieces of equipment re-labeled with new logo decals: 9

## CITY COUNCIL PROJECT TASK TRACKING

Updated as of Friday, August 08, 2014

<b><i>ACTION REQUESTED</i></b>	<b><i><u>STATUS/PLANNED ACTIONS</u></i></b>	<b><i><u>PRIMARY ASSIGNMENT</u></i></b>	<b><i><u>TASK COMPLETE</u></i></b>
<p>Future Land Use Map amendments and review of Multifamily sites</p>	<p>A meeting date of June 4 was identified for a joint meeting between the City Council and Planning Commission. Staff prepared materials for discussion of alternative amendments to the future land use plan, coordination with Jordan School District and development vision.</p> <p>Based on the joint workshop of June 4, the City Council and Planning Commission directed staff to start the process to amend the City's Future Land Use Map for properties generally located at 1) Redwood Road and Drake Lane from High Density to Medium Density 2) 9000 S. 1075-1150 West for something other than High Density Residential to Professional Office or Light Commercial 3) 7400 South 6400 West to consider land use options for the area currently shown as a future regional park.</p> <p>November 1, 2013 – Changes will be scheduled for the planning commission in January of 2014.</p> <p>January 24, 2013 – Changes will be scheduled for the March 4<sup>th</sup> meeting of the planning commission.</p> <p>February 14, 2014 – Changes are scheduled for the March 18 meeting of the planning commission.</p> <p>March 21, 2014 – Planning Commission postponed consideration for two months to May 20 to explain proposed changes to property affected property owners.</p> <p>April 18, 2014 – Staff coordinated meetings with the neighborhoods at 1150 West and 9000 South on April 9<sup>th</sup> and Drake Lane on April 16<sup>th</sup>. Planning Commission is scheduled to make recommendations for future land use map changes on May 20.</p> <p>May 23, 2014 – Planning Commission forwarded a positive recommendation to</p>	<p>Tom Burdett</p>	<p>In Progress</p>

<i><b>ACTION REQUESTED</b></i>	<i><b><u>STATUS/PLANNED ACTIONS</u></b></i>	<i><b><u>PRIMARY ASSIGNMENT</u></b></i>	<i><b><u>TASK COMPLETE</u></b></i>
	<p>change future land use map from a high density residential designation to a medium density Residential on the 1850 West Drake Lane area and very high residential to low density residential at the 9053 South 1150 West area. These will be scheduled for City Council consideration on July 9.</p> <p>July 10, 2014 - the City approved changing the Future Land Use Map designation from High Density Residential to Medium Density Residential to an area located at approximately 1850 West Drake Lane.</p> <p>They also changed the land use designation on the Future Land Use Map from Very High Density Residential to Professional Office located at approximately 1150 W. 9000 S.</p> <p>Ordinances ratifying the decisions will be included with the city council agenda for July 30<sup>th</sup>. Could not complete for this agenda due to leave of key staff.</p> <p><b>August 1, 2014</b> – Ordinances ratifying the decisions are prepared for the city council agenda for August 13.</p>		
Redwood Road Corridor	<p>Planning staff is compiling survey data and incorporating it into the first phase plan report. Staff is also coordinating with Wasatch Front Regional Council to prepare a scope of work for the regional plan for the same corridor.</p> <p>A draft of the land use element is being prepared.</p> <p>Two new shape files were created for the Redwood Road Corridor Study. One of these files shows all driveways and curb cuts along Redwood Road. The other file shows all major vehicular intersections, not including train crossings.</p> <p>Staff continues to work on compiling background information on the study, where current work is focusing on streetscape</p>	Tom Burdett	In Progress

<b><i>ACTION REQUESTED</i></b>	<b><u><i>STATUS/PLANNED ACTIONS</i></u></b>	<b><u><i>PRIMARY ASSIGNMENT</i></u></b>	<b><u><i>TASK COMPLETE</i></u></b>
	<p>options.</p> <p>Staff met with a consulting group from Zions Bank to discuss data gathered for a market leakage analysis being conducted for the city with implications for the Redwood Road Corridor Study.</p> <p>Staff is preparing to incorporate the recommendations from the market leakage analysis, being conducted by Zions Financial Advisors, into the study. Progress has been slow due to the surge of current planning assignments. As soon as the market leakage analysis is finished, it will be integrated into the Redwood Corridor draft plan.</p> <p>Staff is preparing a new section to incorporate the recommendations from the market leakage analysis, conducted by Zions Financial Advisors, into the study.</p> <p>Mayor Johnson met with other westside Mayors and the Wasatch Front Regional Council staff to discuss transit planning priorities. This meeting included the scope of work for the regional Redwood Corridor Planning Study. Staff is incorporating the recommendations from the market leakage analysis, conducted by Zions Financial Advisors, into the draft local study for Redwood Road.</p> <p>October 4, 2013 -- Staff is incorporating the recommendations from the market leakage analysis, conducted by Zions Financial Advisors, into the draft local study for Redwood Road.</p> <p>October 25, 2013 -- The development director and city manager will be visiting, Farmington's Station Park next week with architects and engineers associated with the downtown redevelopment project to identify elements that could be incorporated into the streetscape and other designs in our downtown area. Obviously, these elements could significantly, and will in fact impact Redwood road.</p> <p>November 8, 2013 – Staff is evaluating the</p>		

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	<p>possibility of using existing RDA funds to fund a streetscape design and capital improvement project to widen sidewalks, plant landscaping and install street furniture and bus shelters.</p> <p>December 13, 2013 – A budget green-sheet has been prepared to fund a design and cost estimate for Redwood Road upgrades. Staff is preparing for another community workshop in February or March of 2014. Recommended changes to the Future Land Use Map are anticipated to be presented to the planning commission in April of 2014.</p> <p>February 14, 2014 – – The Economic Development Team has discussed potential improvements on Redwood Road. A proposal is being brought to the City Council regarding the possible engagement of a lobbyist to secure funding for public improvements on Redwood Road. Such developments. Could potentially include new streetscapes, planted medians, and lighting improvements. The cost of securing a lobbyist for one year with total approximately \$50,000. However, with the possibility of tapping a 2014, state transportation fund balance of more than \$350 million, it should be possible to convince the State to support improvements associated with phase 1 of this project, 7800 S. to approximately 8200 S. The Council will decide on February 26 as to whether the City will issue an RFP for a lobbyist.</p> <p>February 28 2014 – Staff is reviewing a scope of work from the WFRC for the regional planning effort. A public workshop to review land use recommendations will be scheduled for March or April. The RDA has contracted with Babcock Design Group for conceptual design for streetscape improvements between 7800 South and 8200 South.</p> <p>April 18, 2014 – – The economic development team and Mayor were able to view preliminary designs of streetscapes on Redwood Road. These designs call for planted medians, and on street parking, with wider sidewalks and uniform hardscapes. Administration is working towards the last of</p>		

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	<p>three interviews with potential lobbyists. On May 14<sup>th</sup>. We anticipate having a proposal before the Council associated with a lobbyist selection.</p> <p>May 8, 2014 -- Interviews of potential lobbyists, have been completed by the committee and a recommendation is being forwarded to the Council for their consideration on May 14.</p> <p>May 16, 2014 - City Council approved the contract with a lobbyist on May 14. Staff is preparing an RFP to procure consultants in the design and traffic engineering fields to assist with the physical improvement plan.</p> <p>May 23, 2014 -- Council has ratified an agreement with RJJ for lobbying services associated with transportation issues. Staff has met with Mr. Jolley and the City has officially engaged him and his firm to begin the process of identifying funding for a variety of transportation projects, including Redwood Road. Staff is also currently working to develop engineering estimates associated with the improvements on Redwood Road.</p> <p>July 10, 2014 - A draft scope of work has been prepared to hire a corridor planning team of consultants to prepare the streetscape and access design. It will be advertised for solicitation of proposals in the next four weeks.</p> <p><b>July 17, 2014</b> - The city has received a draft scope of work and cost sharing agreement from WFRC for the Regional Study of Redwood Road. The next meeting to discuss this scope will be in August. The timing for both studies appears to be, finally, in sync with each other.</p>		
Orphaned properties plan	A large number of small parcels not associated with any specific residential property are going unmaintained and presenting a serious and negative impact to our aesthetic environment. The City Manager has proposed the licensing of these properties to adjacent residents. There are,	Rick Davis	In Progress

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	<p>and would be certain conditions tied to these license agreements. The Council has expressed an interest to form an ad hoc committee to develop a policy that would be adopted by the Council. Staff is in the process of assembling this committee. It is anticipated that a proposed direction would be coming to the Council before the end of November.</p> <p>December 13, 2013 – Committee work on this issue will commence at the beginning of the year.</p> <p>January 31, 2014 -- The next committee meeting is scheduled in February. Part of the discussion of this meeting will be the need to expand the scope of the committee to address the possible elimination or modification of pocket parks in targeted areas of the city.</p> <p>February 28, 2014 – – the next meeting on orphan properties is being scheduled for mid March.</p> <p>March 21, 2014 – Workload and scheduling has not allowed staff and the committee to focus on this issue, but Arlene is in the process of scheduling the next meeting to begin this process moving again.</p> <p>May 9, 2014 – – The committee has reconvened and is currently examining properties of less than 1/10 of an acre. These properties are currently being inventoried and will be examined by the committee at their next meeting. The ambition of the committee is to develop policies, which will discourage the creation of orphan properties in the future and address the ongoing maintenance associated with existing orphan properties.</p> <p>May 30, 2014 – – The committee discussed possible policy changes specific to the creation of a subdivision entryways and other orphaned properties that are created as a result of preserving line of sight. Further discussion regarding possible policy initiatives will be moving to the development committee. Meanwhile, at the next meeting,</p>		

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	<p>the committee has determined to begin a discussion of pedestrian walkways and easements.</p> <p>July 18, 2014 -- The committee is close reviewing a draft of a few policy modifications that will help avoid creating orphan properties in the future. Related to new development. At the next meeting of the committee, we will be reviewing these policy modifications and scheduling them for review and possible adoption.</p> <p><b>August 8, 2014</b> -- The Orphan Properties Committee met this week to review proposed policy modifications to chapters 13, 5, and 9. These chapters address improved asked that equality of city streets by encouraging landscaping and better urban design, adopting streetscape standards that encourage low maintenance and water efficient landscaping, encouraging landscaping, Birmingham, and increased setbacks on high-volume roads. Chapter 13 will more specifically propose clarification with regard to maintenance responsibilities. Our code already stipulates that residents are responsible for the maintenance of Park strips, and open areas adjacent to their homes. However, greater clarification needs to be made to this code. Meanwhile, by adjusting setback requirements, the committee is confident that we can minimize the creation of corner entry way orphan properties. These are properties that are generally left for line of sight reasons at the entrance of subdivisions. They represent a large number of the blighted, un-cared for, and orphan properties. The committee will be meeting again during the third week of September to look at actual language that we were propose to the planning commission and the City Council.</p>		
Sign Code	October 18, 2013 - Amendments to the sign code have been requested by Jordan Valley Medical Center, Utah Transit Authority (UTA) and Boulder Ventures to provide campus type master plan signage in Transit Oriented Districts (TODs). Staff is in the process of	Tom Burdett	In Progress

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	<p>drafting the changes. City Council has also requested staff prepare minor changes be prepared to the temporary sign sections to allow some time frames (exemptions) for businesses impacted by major road construction.</p> <p>November 1, 2013 – Code amendments are being drafted and are anticipated to go to the planning commission in February 2014.</p> <p>February 14, 2014 - Amendments have been delayed waiting for information from Jordan Valley Medical Center and Bangerter Station LLC (Boulder Ventures).</p> <p>July 10, 2014 – The amendments proposed by Highlands Retail Center consultants may address the regulation and objectives for campus signs for the Medical Center &amp; TOD, as well. If so, this directive will be accomplished. These amendments are scheduled for planning commission in August.</p> <p><b>August 1, 2014</b> – Draft amendments are scheduled for public hearing with Planning commission for August 5<sup>th</sup>.</p>		
Branding Initiative	<p>February 14, 2014 -- This table will begin to provide updates specific to the implementation of the adopted branding initiative. The Branding Committee met this week to discuss the implementation of this initiative. A timeline will be sent to the committee and to the Council in the near future. A budget proposal has been composed and was reviewed by the committee. It will be sent to Council and a portion of that request will be part of the February 26 budget amendment proposal. The committee believes that there exist several strategies that should be implemented in the current fiscal year. However, much of the messaging associated with this initiative depends on the Council decision regarding a new logo. Meanwhile, there are a couple of exciting possibilities that were working on right now. For example, we would like to begin airing 32<sup>nd</sup> commercials prior to movies at Jordan Landing 24 theaters. In addition, were</p>	Rick Davis	In Progress

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	<p>working with UTA to compose a Mayors welcome to West Jordan that would be played as trains approach Gardner Village station. Finally, we are beginning the development of ImagineWestJordan.com, , a lifestyle website, which would capture most of the branding messaging. Our intention with some of our other communications is to drive eyes to that website.</p> <p>February 21, 2014 -- new logo concepts have been forwarded to the Council for their review prior to the February 26 Council meeting. Staff will seek a decision from Council regarding logo at that meeting. Meanwhile, the City Manager and the Mayor met with UTA to assess possible joint community marketing ideas utilizing transit which would be helpful in communicating the City's brand message. UTA representatives expressed an enthusiasm for assisting the City in this endeavor.</p> <p>February 28, 2014 -- Decision on new logo was tabled until the first April Council meeting. Council did approve the addition of \$8500 for branding initiative implementation in this fiscal year.</p> <p>March 21, 2014 - Decision to adopt new logo is on March 26 agenda.</p> <p>March 28, 2014 -- The Council approved a new logo for the City at the March 26 meeting. The Branding Committee will be convening within the week to begin addressing the next phase of implementation.</p> <p>April 4, 2014 -- Staff is currently working to develop a style guide in policy associated with the new logo. The upcoming committee meeting will address the first pieces of implementation. We're also contemplating the possibility of a public unveiling of the new logo and branding strategy, similar to what we did for Share the Magic. The new style guide should be ready within a week and a half.</p> <p>April 18, 2014 -- With the selection and ratification of a new City logo, the committee</p>		

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	<p>has been active in initiating the communication of this logo in the community. We are now able to complete 230 minute segments of the City video which will be shown at Jordan 24. In addition, you will soon be shown designs for new street banners carrying the new logo. Next, at the next Council meeting we will discuss the possibility of publishing a community guide or magazine, which we used, in a concentrated way, to communicate our brand message. A new website is also being developed called ImagineWestJordan.com. The site will be an alternative URL where citizens can access information about the branding campaign, special event information, suggestions on things to do and places to eat in West Jordan, as well as a number of other subjects that lie on the softer side of the municipal site. We continue to work with UTA to execute some co-branding at TRAX stops in West Jordan, and on trains. Finally, we're in the process of switching out employee IDs which will carry the new logo. Please let me know if you have any questions or want to discuss any of these initiatives in greater detail.</p> <p>April 25, 2014 -- The City video has been segmented, and we are produced 2/32 pieces for airing at the Jordan 24. Airing of those pieces will begin within the next couple of weeks, well in time to correspond with the release of several big movies this spring and summer. We're also in the process of switching out employee identification badges utilizing the new logo. Finally, a new style guide in policy will be presented to Department heads May 14.</p> <p>May 23, 2014 -- The West Jordan video has been successfully segmented into two 30-second spots that are currently being aired Jordan 24. Meanwhile, new city flags have been ordered and will soon be delivered. These flags will replace the current flag at city facilities and in the Council chambers. We are also currently working with a design group to develop a new City float that will</p>		

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	<p>carry our branding message.</p> <p>June 6, 2014 -- Staff is moving forward with the purchasing of advertising space in a community magazines slated for release in the fall of this year. The cost of securing the cover of this publication and 16 pages of editorial space will be in the neighborhood of \$19,000. This is a considerable discount from the \$48,000, according to the advertising rate sheet associated with this publication, that we would have had to pay. Because the City is securing or purchasing this quantity, we have received a considerable break on the price. Meanwhile, this publication will go out to every residence in our community and be distributed at various locations throughout the state. In all, 38,000 magazines will be produced. This City, as an advertiser, will also have access to an electronic version of this publication. We are hoping and intending that this publication serve not only a branding purpose, but also an economic development purpose as well. This advertising investment equates to approximately \$.52 per issue produced.</p> <p>June 13, 2014 -- The Council approved on June 11, the expenditure of \$10,000 for advertising in the community magazine. That agreement has been executed and we are moving forward with this initiative. At our next committee meeting we will be addressing the editorial content of this magazine. Meanwhile, new branding banners now adorn Redwood Road and 7800 S. I have begun discussions with the South Valley Journal to discuss the content of our current newsletter and advertising opportunities for branding in the future. This will be another subject for discussion. At the branding committee meeting. However, suffices to say that they are very interested in working with the City to promote our branding message. Meanwhile, discussions with UTA and their executive director Michael Allegra have yielded similar positive fruits. UTA desires to partner with the City in communicating our branding message. Specifically, we are looking into audio messaging on trains and</p>		

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	<p>visual messaging at stations. They appear to be open to it all. In the near future, expect to see a new West Jordan Float, new street signage in our government campus, and new City flags. A new branding guideline has also been published and distributed to all departments.</p> <p>June 20, 2014 -- The Branding Committee continues its work in implementing the launch phase of the campaign. As mentioned before, we are working with UTA to implement a program of cross branding, utilizing our theme. This may include on-train audible advertising and at-station messaging. We are meanwhile taking great advantage of the upcoming Fourth of July celebration. Our new logo will be prominently displayed at the parade in the form of 10,000 goodie bags which will be distributed to the crowd. Also, our float will be one of the last entries in the West Jordan parade. Here at City Hall, updated identification/security cards are being produced for all employees. Not only will our new logo be part of these identification cards, but the lanyards associated with them feature our branding theme "Imagine West Jordan." At the same time, we're working with the School District to execute a campaign of bus advertising with the text "Imagine the Learning." Finally, the Branding Committee met to determine what story ideas we would pursue in conjunction with the production of the community magazine. Top choices include stories that address sustainability, things that are manufactured in West Jordan, downtown redevelopment, high-tech public safety, and the branding campaign itself. We would also like to see stories that address the arts, shopping/entertainment, and a number of other community oriented elements. All in all, quite a bit is being done to make our rebranding very visible.</p> <p>July 18, 2014 -- The Branding Committee has begun coordinating editorial content for the community magazine. Of prime importance is the drafting of an article that</p>		

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	<p>will address West Jordan sustainability efforts. We will be addressing in that article LED lighting, outside irrigation, trails, and the Big Bend project. The committee also has selected masthead art or design for the magazine and directed the placement of three photos on the cover. The Committee asked that the primary photo on the cover feature an aerial of Ron Wood Park with two smaller photos at the bottom of the cover featuring a Boeing 787 in flight and the other featuring the Farmers Market at Gardner Village. Finally, additional banners are being ordered for our double land turn streetlights on 7800. Two banners will adorn each pole, one featuring our new logo, and the other one carrying the word "Imagine." We continue to work with UTA to institute a program of cross branding at stations and on trains. In addition, we're working with the School District to do some exterior bus advertising.</p> <p><b>August 1, 2014</b> -- The month of July. Provided us with exceptional opportunities to communicate our brand message. Our estimation is that hundreds of thousands throughout the Valley and even the state were exposed to our branding message via the various events in which we participated with our float, not to mention our presence at the Stampede. Writing is now going forward for the community magazine, which we distributed in the fall. In fact, most of our attention is now focused on that community publication.</p>		
Legislative Advocacy	February 14, 2014 -- The Council has expressed a great deal of interest in advocating positions associated with various topics. Perhaps on the top of this list is house bill 54, the bill that addresses the auto dealers and our extraction from the 15 mile trade area bubble. We saw this year how quickly the auto dealers Association can mobilize to kill any initiative that threatens their cartel. Nevertheless, the Mayor has been relentless in advocating for this bill's passage upon the Hill. Moments ago, I received a phone call from Jim Bird, during which he informed me that he thought the perhaps we need to change our strategy. He is working on	Rick Davis	In Progress

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	<p>a new initiative that may prove in the end, to be more fruitful and effective. I cannot disclose it at this time, but I will be in touch with you in the near future to bring you up-to-date with that strategy.</p> <p>Meanwhile, we very much hope that the almost daily updates on legislation, as well as updates at Council meetings have been helpful for you. We appreciate your weighing in on the various topics and issues. Our legislative team has been working very hard to make sure that we are represented in every regard at the legislature. We will continue to monitor and update you as this session progresses.</p> <p>February 21, 2014 -- By now you have received several updates from our legislative team and the League regarding the progress or lack thereof associated with various bills on the Hill. The City continues to monitor house bill 102 and house bill 66. HB 102 addresses restrictions on the use of assessment areas to address in direct benefits for citizens. In essence, it would kill our ability to utilize assessment areas for open space perpetual maintenance. HB 66 would require cities to meter water and other utilities being provided to municipal facilities and properties and would further require the general fund to pay the enterprise funds for the use of these utilities. Our recommendation has been and continues to be to oppose both of these bills. Based on the feedback we have received from Council, we have provided our response to the League. Please look for further legislative updates via email.</p> <p>March 7, 2014 -- we continue to work with the League to modify SB 102, the assessment area bill. As it currently exists, this bill would prohibit indirect services being provided by an assessment authority. Meanwhile, it appears that little progress is being made this session with regard to a fuel excise tax that would provide additional funding for transportation. SB 60, Sen. Valentines bill, would reduce the current surcharge on</p>		

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	<p>gasoline sales in favor of replacing it with an inflationary sensitive rate. That bill appears to be held in the Senate, as the senator resolves concerns expressed by petroleum providers. HB 285, which would liberalize the issuance of alcohol licenses to restaurants, pass the House, but appears to have little chance to leave the Senate alive. Fortunately for all of us, especially me, HB 413, which would have made me and other city managers elected officials, has been buried deep within the bowels of the legislature. Hopefully never to return. It was the brainchild of representative Stratton of Orem, and it appears that he was the only one on the Hill that was interested in this legislation. Finally, SB 184, which appears to have a good chance of passage, will mandate that we turn around, building inspections within three business days. If we can't, this new law would mandate that we contract with a private entity to perform the inspection at our costs. My information indicates that we will have little difficulty in meeting this deadline, and besides, the law carries no definitive penalty or enforcement mechanism. Please look for other updates as we for them to you from the League.</p> <p>March 14, 2014 -- Our Legislative Team has released a final tally of bills, both those it succeeded, and those that failed. The League will be releasing a more comprehensive analysis of impact in the near future. We will make that information available when it is presented. All in all, it was a good Legislative season, in that we certainly could have been more impacted than we were.</p> <p>Meanwhile, we are continuing our interviewing a potential lobbyists, and anticipate having an agreement for you to review by next Council meeting or the first meeting in April.</p> <p>March 21, 2014 - Working with Western Growth Coalition to build consensus specific to advocacy against Car Dealership act.</p> <p>April 25, 2014 - The Mayor continues his outreach to build a coalition a mayors who</p>		

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	<p>would be interested in participating in a legislative effort to overturn the 1991 car dealership act. Meanwhile, our legislative committee has concluded interviewing a potential lobbyists in connection with future city transportation needs. We anticipate making a recommendation to the Council on May 14.</p> <p>May 23, 2014 -- Council, as has been mentioned, ratified an agreement with RJJ for services associated with transportation projects. The City Manager is currently drafting a resolution that will be presented to several Valley cities for their ratification, declaring their support for the removal of the 1991 dealership act. We have received verbal support from the mayors of Draper, South Jordan, Taylorsville, and Riverton. Likewise, Lehi has expressed a willingness to look at the issue as well. We will shortly be recommending a lobbyist for this issue, and the consensus of the legislative team is that we engage the firm of Pignanelli/Foxley. This firm also has connections with the auto manufacturers association. We will be reviewing an agreement with this firm and taking it to Council for possible ratification.</p> <p>June 13, 2014 -- As this week's preamble to our weekly report indicated, I attended an event with the lobbying group being considered to represent our City on the car dealership issue. I had the opportunity to discuss our needs in this regard. In much greater detail. I also enjoyed the opportunity of meeting with several very prominent governmental figures in our state. Finally, Bryce and I met with Ken Bulloch of the League earlier this week to discuss our City's will array of legislative agenda items. Ken stated that our car dealership issue is continuing to gather both the committed and the sympathetic. Looking forward to a very productive legislative session this year.</p> <p>June 20, 2014 -- The City Council will consider the ratification of an agreement with lobbyists on July 9<sup>th</sup> who will address the car dealership issue on behalf of the City.</p>		

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	<p>July 18, 2014 -- The Legislative Policy Committee has resumed meeting, and our staff has been a fixture at these meetings. Based on feedback I received from them, it appears that the two hottest issues in the legislature this year will be focused on transportation, and sales tax. As you probably know, the legislature has been investigating the idea of reconfiguring sales tax distribution in the state. Specific modifications are pending the outcome of the marketplace fairness act that Congress is considering. No one expects movement on this issue until after the midterm elections. However, I believe we will see Congress act on this issue in the early part of 2015. The legislature will then need to incorporate into the calculus of their decision-making this important component. We may therefore not see legislative tinkering with the sales tax until a special session in 2015 or the regular session in 2016.</p> <p>On the car dealership issue, our lobbyists, have been very active. We apparently share our lobbying firm with a very large auto group out of northern Utah. Our lobbyists, have introduced us to this group, and we have received considerable interest specific to the establishment of a West Jordan auto dealership. Meanwhile, things have very much been fast tracked on the legislative side. One of our more powerful allies in the Senate recently met with the auto dealership cartel to gauge or determine flexibility in their position. We're still waiting to hear about the results of that meeting from our lobbyists. Nevertheless, my recent contact with the lobbyists reveal mounting support for our position. As I told you before, we have a bill file that has been open and the cartel can certainly see the train coming down the track.</p> <p>August 1, 2014 -- The Council approved on July 30, an agreement with lobbyists associated with the car dealership issue. This group is also assisting us with locating possible car dealership interests. Closer correlation can now occur between staff and</p>		

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	<p>these lobbyists.</p> <p><b>August 8, 2014</b> -- The Legislative Committee met this week to begin process of assisting our lobbyist in acquiring funding for Redwood Road improvements. While we currently have some vague designs are ideas associated with this project, we will be meeting again with engineering and planning staff this week to provide a more specific inventory of improvements for Redwood Road. We are concentrating primarily on one area between 7800 S. and 8200 S. Our lobbyist is already attempting to schedule legislative visits to our downtown area.</p> <p>The legislative team. Meanwhile, will be meeting on a regular basis, with both lobbyists, beginning next week. We will provide you updates as they become available.</p>		
Sign Ordinance Review	<p>February 14, 2014 - Staff is preparing an outline for a future discussion with City Council to identify the scope, committee members and time estimates for completion. This outline will be brought back city council for further direction.</p> <p><b>May 15, 2014</b> - Will be scheduled for the next joint meeting of the City Council and Planning Commission.</p>	Tom Burdett	In Progress
CERT/CPR Resident Training	<p>February 14, 2014 - Continue to advertise and use all public outreach means to get citizens enrolled for CERT. Look to coordinate with the Police Citizen academy to offer CERT Training at a later date to those attending Police Citizen Academy.</p> <p>To offer Citizen CPR need to develop a plan to determine cost and equipment available to be able to teach CPR, will be working in the budget process to find existing funds that could be used to get the required equipment to teach to larger groups.</p> <p>April 25, 2014 - May 3<sup>rd</sup> we will host the first Citizen CPR Class with 16 students. The next step will be to work the Kim Wells in advertising this new program and the goal is</p>	Marc McElreath	In Progress

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	<p>to host one class a month if we can get a minimum of 10 students to sign up for the training.</p> <p>May 23, 2014 - Next CPR Class will be the first part of June will have the date next week.</p> <p><b>June 20, 2014</b> - Next offering of CPR training will be in August. In July we will be training more instructor's for future classes.</p>		
Snow Removal Improvements	<p>June 20, 2014 – City staff has met with 6 other cities and have one more city to visit in order to complete a comparison of workload and resources. We are beginning the report and hope to have a draft ready by mid-August 2014.</p> <p><b>August 8, 2014</b> – We are compiling all of the information we have collected including our visits with other cities and surveys other cities have completed – this will be part of ‘Benchmarking’ portion of the report we are preparing. We are also organizing all of the other information we have collected and will begin writing the report/manual in the next week or so. Our plan is to have the report/manual completed by the end of September for review by the City Manager early in October 2014. Our plan is to then present a draft of the report/manual to the Council in October as well.</p>	Wendell Rigby	In Progress
Audio/video broadcasting and indexing of Council and other city meetings/events.	<p>April 4, 2014 – The City Council directed staff at the March 26, 2014 Council meeting to begin an investigation of options associated with the broadcasting and indexing of Council meetings. Administrative Services will be the lead Department associated with this investigation, and progress has already been made in terms of assessing what neighboring cities are currently doing and what the costs are associated with the tools that they utilize for broadcasting their meetings. The City Manager has directed Administrative Services to convene or form a communications committee to guide this process.</p> <p>April 25, 2014- Staff has been gathering info.</p>	Bryce Haderlie	In Progress

<i><b>ACTION REQUESTED</b></i>	<i><b><u>STATUS/PLANNED ACTIONS</u></b></i>	<i><b><u>PRIMARY ASSIGNMENT</u></b></i>	<i><b><u>TASK COMPLETE</u></b></i>
	<p>for project and will meet on 4/28/14 for coordination meeting.</p> <p>May 2, 2014 - Staff met on 4/28/14 and discussed the wide variety systems available. They are preparing a preliminary presentation for the Council so they can give direction on the features that they desire for a system so that staff can narrow its focus.</p> <p>May 23, 2014 - Staff submitted information to Council for discussion and direction on the May 27, 2014 meeting.</p> <p>May 30, 2014 - Will be discussed on the June 11, 2014 Council Meeting.</p> <p>June 13, 2014 - - Staff receive direction in orientation from the Council with regard to the possible implementation of a broadcasting/visual recording mechanism in the Council Chambers. The Council has instructed staff to return with more specific bids and system specifications. It is our anticipation that this information will provide a broader basis for a decision.</p> <p><b>June 20, 2014</b> - Staff prepared the RFP for the system which is getting reviewed in anticipation of being advertised over the weekend of June 22<sup>nd</sup>.</p>		