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# POLICE DEPARTMENT

	ADJUSTED	YEAR-END	ADOPTED	
ACTUAL	BUDGET	ESTIMATE	BUDGET	
FY 07-08	FY 08-09	FY 08-09	FY 09-10	
<b>FUNCTIONAL SUMMARY</b>				
SALARIES & BENEFITS	11,357,236	12,312,754	11,528,544	12,264,279
OPERATING EXPENSES	2,456,767	2,440,752	2,353,178	2,116,298
CAPITAL OUTLAYS	23,410	166,733	164,733	0
<b>TOTAL FUNCTIONAL AREAS</b>	<b>13,837,413</b>	<b>14,920,239</b>	<b>14,046,455</b>	<b>14,380,577</b>
<b>PROGRAM SUMMARY</b>				
POLICE ADMINISTRATION				1,343,036
INVESTIGATIONS DIVISION				
GENERAL INVESTIGATIONS				1,652,544
VICTIM ASSISTANCE				128,275
JUVENILE				843,137
POLICE SPECIAL OPERATIONS				510,005
<b>TOTAL INVESTIGATIONS</b>				<b>3,133,961</b>
SUPPORT SERVICES DIVISION				
POLICE RECORDS				637,399
BUILDING SECURITY				343,402
EVIDENCE				151,023
WARRANTS				239,190
POLICE TRAINING				370,260
<b>TOTAL SUPPORT SERVICES</b>				<b>1,741,274</b>
LINE SERVICES DIVISION				
PATROL				5,119,914
TRAFFIC				783,235
CODE ENF./COMM. POLICING				790,581
CRIME PREVENTION				179,252
K-9 UNIT				219,016
CROSSING GUARDS				498,697
SWAT				143,431
ANIMAL CONTROL				428,180
<b>TOTAL LINES SERVICES</b>				<b>8,162,306</b>
<b>TOTAL POLICE</b>				<b>14,380,577</b>



# **POLICE DEPARTMENT**

## *ADMINISTRATION*

### PURPOSE

To provide oversight, direction, and review of various programs in the Police Department for efficiency and responsiveness to the manager, mayor, council and citizens' needs and direction.

### GOAL

- Review each program for its effectiveness in benefiting the Police Department as well as the citizens of the City.
- Be able to document and demonstrate all workloads and time effectiveness.
- Ensure that all activities are done within the law and policies.

### OUTCOME/MEASUREMENT

- Track the expense line of each program to ensure they stay within their respective budgets.
- Provide timely information and reports to City Manager, Mayor, Council and, when appropriate, to citizens.
- Provide crime and statistical analysis to demonstrate the crime trends and effectiveness of all programs.

**POLICE ADMINISTRATION  
10421101**

	<b>ACTUAL</b>	<b>ADJUSTED</b>	<b>YEAR-END</b>	<b>ADOPTED</b>
	<b>FY 07-08</b>	<b>BUDGET</b>	<b>ESTIMATE</b>	<b>BUDGET</b>
	<b>FY 07-08</b>	<b>FY 08-09</b>	<b>FY 08-09</b>	<b>FY 09-10</b>
<b><u>SALARIES &amp; BENEFITS</u></b>				
4110000 SALARIES FULL-TIME	0	0	0	270,375
4110003 OVERTIME	0	0	0	500
4110030 SICK LEAVE BUYOUT	0	0	0	1,000
4130110 RETIREMENT	0	0	0	60,448
4130120 MEDICAL & DENTAL INSURANCE	0	0	0	37,600
4130130 WORKERS COMPENSATION	0	0	0	2,860
4130140 LONG-TERM DISABILITY	0	0	0	3,001
4130150 UNEMPLOYMENT	0	0	0	1,352
4130170 UNIFORM ALLOWANCE	0	0	0	720
<b><u>OPERATING EXPENSES</u></b>				
4210000 BOOKS & SUBSCRIPTIONS	0	0	0	3,205
4215000 MEMBERSHIPS	0	0	0	1,020
4240000 OFFICE SUPPLIES	0	0	0	21,650
4250000 EQUIPMENT SUPPLIES & MAINT.	0	0	0	23,800
4252000 COMPUTER	0	0	0	94,704
4255000 FLEET LEASE	0	0	0	4,691
4280000 TELEPHONE	0	0	0	65,110
4310000 PROFESSIONAL & TECHNICAL	0	0	0	693,915
4330000 TRAINING	0	0	0	4,760
4459000 FIREARMS RANGE	0	0	0	13,250
4480000 DEPT SUPPLIES	0	0	0	5,300
4480020 FED ASSET SHARING PROGRAM	0	0	0	33,475
4510000 INSURANCE	0	0	0	300
<b><u>CAPITAL OUTLAYS</u></b>				
4740000 EQUIPMENT	0	0	0	0
<b>TOTAL POLICE ADMINISTRATION</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,343,036</b>
<b>FUNCTIONAL SUMMARY</b>				
<b>SALARIES &amp; BENEFITS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>377,856</b>
<b>OPERATING EXPENSES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>965,180</b>
<b>CAPITAL OUTLAYS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FUNCTIONAL AREAS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,343,036</b>



# **POLICE DEPARTMENT**

## **INVESTIGATIONS & SUPPORT SERVICES DIVISION**

### *INVESTIGATIONS*

#### PURPOSE

The Investigations Division conducts follow-up investigations into Crimes Against Persons and Property Crimes. These include everything from thefts and assaults to aggravated robbery and murder. Detectives conduct interviews, coordinate with other detectives and agencies, perform field work, interrogate suspects, make arrests, prepare cases for court and testify in court.

#### GOALS

- Reduce the time between the time of the crime report and beginning of initial follow-up investigation.
- This will result in increased solvability rates which, in turn, will result in a higher arrest rate.

#### OUTCOME/MEASUREMENT

The additional detective we receive this year will allow us to work more cases and to respond in a more timely manner. We intend to:

- Keep Major Crimes detectives caseloads to less than 100 per detective/year.
- Keep Property Crimes detectives caseloads to less than 225 per detective/year.
- Conduct two Registered Sex Offender checks each year.

**GENERAL INVESTIGATIONS****10421102**

	<b>ACTUAL</b>	<b>ADJUSTED</b>	<b>YEAR-END</b>	<b>ADOPTED</b>
	<b>FY 07-08</b>	<b>BUDGET</b>	<b>ESTIMATE</b>	<b>BUDGET</b>
	<b>FY 07-08</b>	<b>FY 08-09</b>	<b>FY 08-09</b>	<b>FY 09-10</b>
<b><u>SALARIES &amp; BENEFITS</u></b>				
4110000 SALARIES FULL-TIME	0	0	0	1,013,032
4110003 OVERTIME	0	0	0	51,996
4110030 SICK LEAVE BUYOUT	0	0	0	5,600
4110100 ON CALL SALARIES	0	0	0	7,700
4130110 RETIREMENT	0	0	0	261,504
4130120 MEDICAL & DENTAL INSURANCE	0	0	0	169,474
4130130 WORKERS COMPENSATION	0	0	0	20,329
4130140 LONG-TERM DISABILITY	0	0	0	11,245
4130150 UNEMPLOYMENT	0	0	0	5,065
4130170 UNIFORM ALLOWANCE	0	0	0	10,080
<b><u>OPERATING EXPENSES</u></b>				
4210000 BOOKS & SUBSCRIPTIONS	0	0	0	740
4215000 MEMBERSHIPS	0	0	0	350
4250000 EQUIPMENT SUPPLIES & MAINT.	0	0	0	18,980
4250010 UNIFORMS	0	0	0	1,800
4255000 FLEET LEASE	0	0	0	65,674
4310000 PROFESSIONAL & TECHNICAL	0	0	0	5,000
4330000 TRAINING	0	0	0	3,975
<b><u>CAPITAL OUTLAYS</u></b>				
4740000 EQUIPMENT	0	0	0	0
<b>TOTAL GEN. INVESTIGATIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,652,544</b>
<b>FUNCTIONAL SUMMARY</b>				
<b>SALARIES &amp; BENEFITS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,556,025</b>
<b>OPERATING EXPENSES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>96,519</b>
<b>CAPITAL OUTLAYS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FUNCTIONAL AREAS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,652,544</b>



## **POLICE DEPARTMENT**

### **INVESTIGATIONS & SUPPORT SERVICES**

#### *VICTIM ASSISTANCE*

##### PURPOSE

Two civilian employees provide support, resources and referrals to victims of domestic violence and other violent crimes or critical incidents.

##### GOALS

Recruit, train, and “employ” two additional volunteer victim advocates.

##### OUTCOME/MEASUREMENT

Increase the number of volunteer hours used in the program by 5%.

**VICTIM ASSISTANCE  
10421103**

	<b>ACTUAL</b>	<b>ADJUSTED</b>	<b>YEAR-END</b>	<b>ADOPTED</b>
	<b>FY 07-08</b>	<b>BUDGET</b>	<b>ESTIMATE</b>	<b>BUDGET</b>
	<b>FY 07-08</b>	<b>FY 08-09</b>	<b>FY 08-09</b>	<b>FY 09-10</b>
<b><u>SALARIES &amp; BENEFITS</u></b>				
4110000 SALARIES FULL-TIME	0	0	0	87,278
4110030 SICK LEAVE BUYOUT	0	0	0	400
4130110 RETIREMENT	0	0	0	16,920
4130120 MEDICAL & DENTAL INSURANCE	0	0	0	7,162
4130130 WORKERS COMPENSATION	0	0	0	1,128
4130140 LONG-TERM DISABILITY	0	0	0	969
4130150 UNEMPLOYMENT	0	0	0	436
<b><u>OPERATING EXPENSES</u></b>				
4250000 EQUIPMENT SUPPLIES & MAINT.	0	0	0	1,000
4255000 FLEET LEASE	0	0	0	9,382
4310000 PROFESSIONAL & TECHNICAL	0	0	0	3,400
4330000 TRAINING	0	0	0	200
<b><u>CAPITAL OUTLAYS</u></b>				
4740000 EQUIPMENT	0	0	0	0
<b>TOTAL VICTIM ASSISTANCE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>128,275</b>
<b>FUNCTIONAL SUMMARY</b>				
<b>SALARIES &amp; BENEFITS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>114,293</b>
<b>OPERATING EXPENSES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>13,982</b>
<b>CAPITAL OUTLAYS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FUNCTIONAL AREAS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>128,275</b>



# **POLICE DEPARTMENT**

## **INVESTIGATIONS & SUPPORT SERVICES**

### *JUVENILE BUREAU*

#### PURPOSE

These officers provide a presence in all of the public schools in West Jordan. School Resource Officers (SROs) teach law enforcement classes in the High Schools, and all of the SROs in the both the High Schools and Middle Schools coordinate with school administrators to ensure safety and security for the students and faculty. DARE Officers teach the curriculum in all 16 elementary schools. All of these officers/detectives conduct initial response and follow-up investigations to crimes committed on school property.

#### GOALS

- Develop and maintain positive relations with students, school administrators, and faculties that will foster safe and productive learning and working environments in the schools.
- Keep caseloads below 150 per detective/year.
- Evaluate statistical data to determine minimum supervision and personnel requirements.

#### OUTCOME/MEASUREMENT

- Complete investigation of cases in less than 30 days of assignment.
- Conduct four alcohol sales to minors checks.

**JUVENILE  
10421104**

	<b>ACTUAL</b>	<b>ADJUSTED</b>	<b>YEAR-END</b>	<b>ADOPTED</b>
	<b>FY 07-08</b>	<b>BUDGET</b>	<b>ESTIMATE</b>	<b>BUDGET</b>
	<b>FY 07-08</b>	<b>FY 08-09</b>	<b>FY 08-09</b>	<b>FY 09-10</b>
<b><u>SALARIES &amp; BENEFITS</u></b>				
4110000 SALARIES FULL-TIME	0	0	0	510,908
4110003 OVERTIME	0	0	0	5,826
4110030 SICK LEAVE BUYOUT	0	0	0	3,400
4130110 RETIREMENT	0	0	0	141,545
4130120 MEDICAL & DENTAL INSURANCE	0	0	0	93,839
4130130 WORKERS COMPENSATION	0	0	0	10,969
4130140 LONG-TERM DISABILITY	0	0	0	5,671
4130150 UNEMPLOYMENT	0	0	0	2,555
4130170 UNIFORM ALLOWANCE	0	0	0	6,480
<b><u>OPERATING EXPENSES</u></b>				
4250000 EQUIPMENT SUPPLIES & MAINT.	0	0	0	15,500
4250010 UNIFORMS	0	0	0	2,000
4255000 FLEET LEASE	0	0	0	42,219
4330000 TRAINING	0	0	0	2,225
<b><u>CAPITAL OUTLAYS</u></b>				
4740000 EQUIPMENT	0	0	0	0
<b>TOTAL JUVENILE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>843,137</b>
<b>FUNCTIONAL SUMMARY</b>				
<b>SALARIES &amp; BENEFITS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>781,193</b>
<b>OPERATING EXPENSES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>61,944</b>
<b>CAPITAL OUTLAYS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FUNCTIONAL AREAS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>843,137</b>



# **POLICE DEPARTMENT**

## **INVESTIGATIONS & SUPPORT SERVICES**

### *SPECIAL OPERATIONS*

#### PURPOSE

These detectives conduct both proactive and follow-up investigations in illegal drugs, gang-related crimes, and other cases requiring undercover or unusual investigative techniques. Frankly, there is enough work for these detectives to keep them (and as many as we could assign) operating at capacity. One detective is assigned to the DEA/Metro Narcotics Task Force and one detective is assigned to the Salt Lake Area Gang Project. Two detectives work “street-level” narcotics and drug violation follow-up investigations while one sergeant supervises the unit.

#### GOALS

- Ensure accuracy and timeliness for all reports and forfeiture documentation.
- Keep caseloads less than 150 cases per detective /year.
- Complete investigation of cases in less than 30 days of assignment.

#### OUTCOME/MEASUREMENT

Reports and other documentation will be submitted to the Investigations Lieutenant in monthly meetings.

**POLICE SPECIAL  
OPERATIONS  
10421105**

	<b>ACTUAL</b>	<b>ADJUSTED</b>	<b>YEAR-END</b>	<b>ADOPTED</b>
	<b>FY 07-08</b>	<b>BUDGET</b>	<b>ESTIMATE</b>	<b>BUDGET</b>
	<b>FY 07-08</b>	<b>FY 08-09</b>	<b>FY 08-09</b>	<b>FY 09-10</b>
<b><u>SALARIES &amp; BENEFITS</u></b>				
4110000 SALARIES FULL-TIME	0	0	0	288,823
4110003 OVERTIME	0	0	0	36,653
4110030 SICK LEAVE BUYOUT	0	0	0	1,600
4130110 RETIREMENT	0	0	0	80,495
4130120 MEDICAL & DENTAL INSURANCE	0	0	0	54,969
4130130 WORKERS COMPENSATION	0	0	0	6,201
4130140 LONG-TERM DISABILITY	0	0	0	3,206
4130150 UNEMPLOYMENT	0	0	0	1,444
4130170 UNIFORM ALLOWANCE	0	0	0	3,600
<b><u>OPERATING EXPENSES</u></b>				
4250000 EQUIPMENT SUPPLIES & MAINT.	0	0	0	2,250
4255000 FLEET LEASE	0	0	0	18,764
4452000 SPECIAL OPERATIONS	0	0	0	12,000
<b><u>CAPITAL OUTLAYS</u></b>				
4740000 EQUIPMENT	0	0	0	0
<b>TOTAL POLICE SPECIAL OPS.</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>510,005</b>
<b>FUNCTIONAL SUMMARY</b>				
<b>SALARIES &amp; BENEFITS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>476,991</b>
<b>OPERATING EXPENSES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>33,014</b>
<b>CAPITAL OUTLAYS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FUNCTIONAL AREAS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>510,005</b>



# **POLICE DEPARTMENT**

## **INVESTIGATIONS & SUPPORT SERVICES**

### *RECORDS*

#### PURPOSE

The Records Division lends support to all other divisions within the department. It is responsible for all data entry including reports, citations, scanning of documents, filing and collection of information for the NIBRS system. (National Incident Based Reporting System). It is also responsible for collection of monies for bail, fingerprints, reports, and false alarms. The Records Division plays a key role in customer service, as its personnel are often the first contact the citizens of West Jordan have when dealing with a police matter.

#### GOALS

- Keep workable minutes at or below 420.
- Ensure quality customer service.
- Ensure quality data entry and filing.
- Reduce the vulnerability of injuries and subsequent lawsuits in the holding facility.

#### OUTCOME/MEASUREMENT

- Continually evaluate work schedules to ensure that the optimum number of personnel is working at the busiest and/or least busy times.
- Work closely with the IT Division in developing the ability to send citations directly to records and the court via the officer's computer, eliminating duplicate entry by records clerks.
- Continued training in customer relations, both in person and on the phone.
- Develop an auditing process wherein data entry and filing can be tried and tested for accuracy.
- Continued training on key indicators to look for when an officer or paramedics should be called to deal with a holding cell prisoner. Develop an auditing process wherein monitoring procedures can be tried and tested.

**POLICE RECORDS****10421106**

	<b>ACTUAL</b>	<b>ADJUSTED</b>	<b>YEAR-END</b>	<b>ADOPTED</b>
	<b>FY 07-08</b>	<b>BUDGET</b>	<b>ESTIMATE</b>	<b>BUDGET</b>
	<b>FY 07-08</b>	<b>FY 08-09</b>	<b>FY 08-09</b>	<b>FY 09-10</b>
<b><u>SALARIES &amp; BENEFITS</u></b>				
4110000 SALARIES FULL-TIME	0	0	0	382,970
4110001 SALARIES PART/SEASONAL	0	0	0	71,319
4110003 OVERTIME	0	0	0	13,603
4110030 SICK LEAVE BUYOUT	0	0	0	3,000
4110100 ON CALL SALARIES	0	0	0	2,300
4130110 RETIREMENT	0	0	0	83,324
4130120 MEDICAL & DENTAL INSURANCE	0	0	0	65,772
4130130 WORKERS COMPENSATION	0	0	0	1,830
4130140 LONG-TERM DISABILITY	0	0	0	4,215
4130150 UNEMPLOYMENT	0	0	0	2,255
<b><u>OPERATING EXPENSES</u></b>				
4250010 UNIFORMS	0	0	0	1,000
4255000 FLEET LEASE	0	0	0	4,691
4330000 TRAINING	0	0	0	1,120
<b><u>CAPITAL OUTLAYS</u></b>				
4740000 EQUIPMENT	0	0	0	0
<b>TOTAL POLICE RECORDS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>637,399</b>
<b>FUNCTIONAL SUMMARY</b>				
<b>SALARIES &amp; BENEFITS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>630,588</b>
<b>OPERATING EXPENSES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>6,811</b>
<b>CAPITAL OUTLAYS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FUNCTIONAL AREAS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>637,399</b>



# **POLICE DEPARTMENT**

## **INVESTIGATIONS & SUPPORT SERVICES**

### *SECURITY*

#### PURPOSE

State standards require that every person accessing the City Court be screened for security and safety purposes. Weapons are not allowed in the court area. Officers provide this screening with the help of a magnetometer and other technologies. These officers also manage the holding facility – booking, transporting, feeding, and releasing prisoners – and the department's relationship with local tow companies.

#### GOALS

- Ensure appropriate security for the Justice Court.
- Maintain and test panic alarms and camera monitoring systems.
- Conduct yard inspections on tow companies at least twice yearly.
- Obtain a minimum of 8 hours training per officer on topics of court security and Homeland Security.

#### OUTCOME/MEASUREMENT

- This position must be staffed constantly when the court/court clerk offices are open, but more effective use of available time is regularly evaluated.
- Semi-annual audits on reports and other tasks have been implemented.

**BUILDING SECURITY  
10421107**

	<b>ACTUAL</b>	<b>ADJUSTED</b>	<b>YEAR-END</b>	<b>ADOPTED</b>
	<b>FY 07-08</b>	<b>BUDGET</b>	<b>ESTIMATE</b>	<b>BUDGET</b>
	<b>FY 07-08</b>	<b>FY 08-09</b>	<b>FY 08-09</b>	<b>FY 09-10</b>
<b><u>SALARIES &amp; BENEFITS</u></b>				
4110000 SALARIES FULL-TIME	0	0	0	220,455
4110003 OVERTIME	0	0	0	2,720
4110030 SICK LEAVE BUYOUT	0	0	0	1,200
4130110 RETIREMENT	0	0	0	49,849
4130120 MEDICAL & DENTAL INSURANCE	0	0	0	33,537
4130130 WORKERS COMPENSATION	0	0	0	4,733
4130140 LONG-TERM DISABILITY	0	0	0	2,447
4130150 UNEMPLOYMENT	0	0	0	1,102
4130170 UNIFORM ALLOWANCE	0	0	0	720
<b><u>OPERATING EXPENSES</u></b>				
4250000 EQUIPMENT SUPPLIES & MAINT.	0	0	0	15,332
4250010 UNIFORMS	0	0	0	1,650
4255000 FLEET LEASE	0	0	0	9,382
4330000 TRAINING	0	0	0	275
<b><u>CAPITAL OUTLAYS</u></b>				
4740000 EQUIPMENT	0	0	0	0
<b>TOTAL BUILDING SECURITY</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>343,402</b>
<b>FUNCTIONAL SUMMARY</b>				
<b>SALARIES &amp; BENEFITS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>316,763</b>
<b>OPERATING EXPENSES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>26,639</b>
<b>CAPITAL OUTLAYS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FUNCTIONAL AREAS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>343,402</b>



# **POLICE DEPARTMENT**

## **INVESTIGATIONS & SUPPORT SERVICES**

### *EVIDENCE*

#### PURPOSE

The evidence division is responsible for the lawful intake, documentation, categorization, storage, disposal and release of evidence and property. Proper evidence handling is absolutely essential for safety reasons and the judicial process. The evidence division handles the intake and processing of everything from guns and drugs, to bikes and blood. They are also responsible for the surplus of unclaimed property.

#### GOALS

- Efficiently manage received property.
- Efficiently release found property/hold for owner property.
- Efficiently manage property stored.
- Reduce time spent to receive authorization on disposal of low-impact property.
- Reduce time spent to receive authorization on disposal of bio-hazard property (i.e. blood and urine).

#### OUTCOME/MEASUREMENT

- Efficiently managing received property.
- Process newly received property within 24 hours of deposit (approximately 12 hrs M-F).
- Efficiently release found property/hold for owner property.
- Research and complete 100+ disposition forms monthly.
- Send postcards immediately upon receiving property.
- Complete found property/hold for owner book release within 90 days.
- Efficiently manage property stored.
- For the next three to four years dispose of comparable or nearly comparable amount of property as is booked per month.
- Reduce time spent to receive authorization on disposal of low-impact property.
- Obtain authorization letter from attorney on disposal on "low" impact property (dependent upon outside sources).
- Reduce time spent to receive authorization on disposal of bio-hazard property (i.e. blood and urine).
- Create a blood disposal program (dependent upon outside sources).

**EVIDENCE****10421108**

	<b>ACTUAL</b>	<b>ADJUSTED</b>	<b>YEAR-END</b>	<b>ADOPTED</b>
	<b>FY 07-08</b>	<b>BUDGET</b>	<b>ESTIMATE</b>	<b>BUDGET</b>
	<b>FY 07-08</b>	<b>FY 08-09</b>	<b>FY 08-09</b>	<b>FY 09-10</b>
<b><u>SALARIES &amp; BENEFITS</u></b>				
4110000 SALARIES FULL-TIME	0	0	0	80,175
4110001 SALARIES PART/SEASONAL	0	0	0	22,139
4110030 SICK LEAVE BUYOUT	0	0	0	600
4130110 RETIREMENT	0	0	0	19,271
4130120 MEDICAL & DENTAL INSURANCE	0	0	0	18,460
4130130 WORKERS COMPENSATION	0	0	0	1,985
4130140 LONG-TERM DISABILITY	0	0	0	890
4130150 UNEMPLOYMENT	0	0	0	512
<b><u>OPERATING EXPENSES</u></b>				
4250000 EQUIPMENT SUPPLIES & MAINT.	0	0	0	2,300
4255000 FLEET LEASE	0	0	0	4,691
<b><u>CAPITAL OUTLAYS</u></b>				
4740000 EQUIPMENT	0	0	0	0
<b>TOTAL EVIDENCE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>151,023</b>
<b>FUNCTIONAL SUMMARY</b>				
<b>SALARIES &amp; BENEFITS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>144,032</b>
<b>OPERATING EXPENSES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>6,991</b>
<b>CAPITAL OUTLAYS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FUNCTIONAL AREAS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>151,023</b>



# **POLICE DEPARTMENT**

## **INVESTIGATIONS & SUPPORT SERVICES**

### *WARRANTS*

#### PURPOSE

Two officers (supervised by the Support Services Sergeant) are dedicated to working with the WJ Justice Court, our Investigations Division, and the Joint Criminal Apprehension Team (JCAT) to locate and serve arrest warrants issued for individuals who are avoiding their responsibility to the court or who have not yet been apprehended for criminal violations.

#### GOALS

Give greater priority to West Jordan Justice Court warrants and West Jordan-related felony warrants.

#### OUTCOME/MEASUREMENT

Increase number and value of warrants served by 5%.

**WARRANTS****10421109**

	<b>ACTUAL</b>	<b>ADJUSTED</b>	<b>YEAR-END</b>	<b>ADOPTED</b>
	<b>FY 07-08</b>	<b>BUDGET</b>	<b>ESTIMATE</b>	<b>BUDGET</b>
	<b>FY 07-08</b>	<b>FY 08-09</b>	<b>FY 08-09</b>	<b>FY 09-10</b>
<b><u>SALARIES &amp; BENEFITS</u></b>				
4110000 SALARIES FULL-TIME	0	0	0	143,517
4110003 OVERTIME	0	0	0	6,660
4110030 SICK LEAVE BUYOUT	0	0	0	600
4130110 RETIREMENT	0	0	0	39,720
4130120 MEDICAL & DENTAL INSURANCE	0	0	0	29,109
4130130 WORKERS COMPENSATION	0	0	0	3,081
4130140 LONG-TERM DISABILITY	0	0	0	1,593
4130150 UNEMPLOYMENT	0	0	0	718
4130170 UNIFORM ALLOWANCE	0	0	0	2,160
<b><u>OPERATING EXPENSES</u></b>				
4255000 FLEET LEASE	0	0	0	9,382
4310000 PROFESSIONAL & TECHNICAL	0	0	0	2,200
4330000 TRAINING	0	0	0	450
<b><u>CAPITAL OUTLAYS</u></b>				
4740000 EQUIPMENT	0	0	0	0
<b>TOTAL WARRANTS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>239,190</b>
<b>FUNCTIONAL SUMMARY</b>				
<b>SALARIES &amp; BENEFITS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>227,158</b>
<b>OPERATING EXPENSES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>12,032</b>
<b>CAPITAL OUTLAYS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FUNCTIONAL AREAS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>239,190</b>



# **POLICE DEPARTMENT**

## **INVESTIGATIONS & SUPPORT SERVICES**

### *TRAINING*

#### PURPOSE

The Training Division provides support to all of the other divisions within the department. It is responsible for the training (whether in-house or outside) of all officers and many civilian personnel within the department. The division is also responsible for the Volunteer Program, the Citizens Academy and the Honor Guard. Some of the training the division is responsible for is 40 hours of in-service (to include URMMA standards), emergency vehicle operations, firearms, Taser use and deployment, ASP, arrest control and many other required certifications for officers. The Training Division also reviews use-of-force, search and seizure, deadly force, city and departmental policy and arrest issues.

#### GOALS

- Providing in-service that will benefit each division in the department.
- Fulfill the requirements set by URMMA.
- See that the officers are in compliance with policies and procedures.
- Revisit basic training issues which will help keep officers safe.
- Increase the training which will give the officers more job-specific knowledge.
- Increase the public's knowledge on police issues.
- Expand the VIPS program.

#### OUTCOME/MEASUREMENT

- Increase the quarterly in-service classes from four to five and have at least one of the classes start in the afternoon.
- Review required policies at in-service or in shift briefings. Provide additional firearm classes. Provide additional instruction for those struggling with the physical fitness test.
- During in-service, have officers review the use of the ASP, taser, pepper spray, and review policies at in-service or in shift briefings.
- Provide hands-on training in the areas of high risk stops, building clearings, and active shooter scenarios.
- Research and bring in outside training that would benefit officers.
- Continue to work on the Citizen Academy and add a Senior Citizen's Academy.
- Provide the necessary training for each division they are assigned.

**POLICE TRAINING  
10421110**

	<b>ACTUAL</b>	<b>ADJUSTED</b>	<b>YEAR-END</b>	<b>ADOPTED</b>
	<b>FY 07-08</b>	<b>BUDGET</b>	<b>ESTIMATE</b>	<b>BUDGET</b>
	<b>FY 07-08</b>	<b>FY 08-09</b>	<b>FY 08-09</b>	<b>FY 09-10</b>
<b><u>SALARIES &amp; BENEFITS</u></b>				
4110000 SALARIES FULL-TIME	0	0	0	213,904
4110003 OVERTIME	0	0	0	5,400
4110030 SICK LEAVE BUYOUT	0	0	0	800
4130110 RETIREMENT	0	0	0	55,201
4130120 MEDICAL & DENTAL INSURANCE	0	0	0	35,617
4130130 WORKERS COMPENSATION	0	0	0	4,593
4130140 LONG-TERM DISABILITY	0	0	0	2,374
4130150 UNEMPLOYMENT	0	0	0	1,070
4130170 UNIFORM ALLOWANCE	0	0	0	1,440
<b><u>OPERATING EXPENSES</u></b>				
4215000 MEMBERSHIPS	0	0	0	200
4250000 EQUIPMENT SUPPLIES & MAINT.	0	0	0	33,044
4250010 UNIFORMS	0	0	0	1,600
4255000 FLEET LEASE	0	0	0	9,382
4330000 TRAINING	0	0	0	3,235
4461000 CITIZENS ACADEMY	0	0	0	2,400
<b><u>CAPITAL OUTLAYS</u></b>				
4740000 EQUIPMENT	0	0	0	0
<b>TOTAL POLICE TRAINING</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>370,260</b>
<b>FUNCTIONAL SUMMARY</b>				
<b>SALARIES &amp; BENEFITS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>320,399</b>
<b>OPERATING EXPENSES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>49,861</b>
<b>CAPITAL OUTLAYS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FUNCTIONAL AREAS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>370,260</b>



# **POLICE DEPARTMENT**

## **INVESTIGATIONS & SUPPORT SERVICES**

### *ANIMAL CONTROL*

#### PURPOSE

The West Jordan Animal Shelter and officers/employees who manage the Animal Control Program ensure the humane treatment of pets and domesticated animals in the City. Adoption, spay/neuter, vaccination, licensing, and public education programs keep the public well-informed and both animals and citizens protected.

#### GOALS

- Keep response times below 30 minutes on average.
- Increase proactive patrols.
- Increase number of animal adoptions.
- Increase number of pet licenses sold.
- Improve the quality of written reports.

#### OUTCOME/MEASUREMENT

- Keep two officers in the field whenever possible.
- Patrol each large city park at least once on each officer's shift.
- Walk through the dog park daily to perform license inspections.
- Increase the number of community events and "adopt-athons" in which we participate.
- Institute program allowing local veterinarians to sell pet licenses.
- Conduct semi-annual audits on reports for accuracy, content, and follow-through.
- Provide report-writing training to animal control officers.

**ANIMAL CONTROL  
10425301**

	<b>ACTUAL</b>	<b>ADJUSTED</b>	<b>YEAR-END</b>	<b>ADOPTED</b>
	<b>FY 07-08</b>	<b>BUDGET</b>	<b>ESTIMATE</b>	<b>BUDGET</b>
	<b>FY 07-08</b>	<b>FY 08-09</b>	<b>FY 08-09</b>	<b>FY 09-10</b>
<b><u>SALARIES &amp; BENEFITS</u></b>				
4110000 SALARIES FULL-TIME	0	0	0	254,615
4110003 OVERTIME	0	0	0	8,000
4110030 SICK LEAVE BUYOUT	0	0	0	800
4110100 ON CALL SALARIES	0	0	0	2,850
4130110 RETIREMENT	0	0	0	51,017
4130120 MEDICAL & DENTAL INSURANCE	0	0	0	50,703
4130130 WORKERS COMPENSATION	0	0	0	5,467
4130140 LONG-TERM DISABILITY	0	0	0	2,826
4130150 UNEMPLOYMENT	0	0	0	1,273
<b><u>OPERATING EXPENSES</u></b>				
4215000 MEMBERSHIPS	0	0	0	150
4250000 EQUIPMENT SUPPLIES & MAINT.	0	0	0	8,425
4250010 UNIFORMS	0	0	0	4,125
4255000 FLEET LEASE	0	0	0	18,764
4310000 PROFESSIONAL & TECHNICAL	0	0	0	5,200
4310830 PET STERILIZATION	0	0	0	8,900
4330000 TRAINING	0	0	0	1,165
4610000 MISCELLANEOUS SUPPLIES	0	0	0	3,900
<b><u>CAPITAL OUTLAYS</u></b>				
4740000 EQUIPMENT	0	0	0	0
<b>TOTAL ANIMAL CONTROL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>428,180</b>
<b>FUNCTIONAL SUMMARY</b>				
<b>SALARIES &amp; BENEFITS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>377,551</b>
<b>OPERATING EXPENSES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>50,629</b>
<b>CAPITAL OUTLAYS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FUNCTIONAL AREAS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>428,180</b>



# POLICE DEPARTMENT

## LINE SERVICES

### *PATROL*

#### PURPOSE

Act as the first responders unit to our citizens and businesses, responding to calls for services, traffic enforcement, community policing, patrol, and school crossing safety.

#### GOALS

- Keep workable minutes at or below 420 minutes.
- Keep response times below three minutes on priority one and two calls.
- Keeping workable time balanced between reactive and proactive patrol.
- Officer safety and injury claims below Salt Lake Valley jurisdictions average.
- Officer liabilities and litigation claims below Salt Lake Valley jurisdictions average.
- Quality reporting of all citizen generated calls for service, on-viewed, and short forms.

#### OUTCOME/MEASUREMENT

- Workable minutes – Minimize briefing times not to exceed 15 minutes when applicable; Utilize Community Service Officers for telephonic details, traffic control, etc.; Utilize some overtime shifts (traffic, DUI) to supplement short falls on shifts.; Evaluate shift minimums using statistical data.
- Response times – Prioritize dispatched calls; Utilize Community Service Officers on lower priority calls; Incorporate east and west Side patrols when applicable.
- Workable time – Keep reactive patrol at 70% and proactive patrol at 30%; Utilize the Community Service and Community Policing Officers on preventative and proactive patrols; Track activity by use of statistical data.
- Safety and injury claims – Maintain physical fitness standards set by URMMA; Provide safety training for all personnel; Track all claims and review all possible preventative measures to avoid injuries; Compare/evaluate statistical data from our agency and other county jurisdictions; Citizen surveys on perceptions of safety.
- Liabilities and litigations – Track and train all officers on policies and procedures; Provide statistical data documenting all uses of force or search and seizure; Provide specialized training for preventative measures in area of liability; Compare and evaluate statistical data from our agency and other county jurisdictions.
- Quality reporting – Bi-annual audits on all reporting activity to ensure accuracy, content, and follow through values; Specialized training on the report matrix and work flow process; Citizen surveys on feedback of department activity related to reporting.

**PATROL  
10421301**

	<b>ACTUAL</b>	<b>ADJUSTED</b>	<b>YEAR-END</b>	<b>ADOPTED</b>
	<b>FY 07-08</b>	<b>BUDGET</b>	<b>ESTIMATE</b>	<b>BUDGET</b>
	<b>FY 07-08</b>	<b>FY 08-09</b>	<b>FY 08-09</b>	<b>FY 09-10</b>
<b><u>SALARIES &amp; BENEFITS</u></b>				
4110000 SALARIES FULL-TIME	0	0	0	2,938,945
4110003 OVERTIME	0	0	0	84,031
4110007 DUI ENFORCEMENT	0	0	0	47,000
4110030 SICK LEAVE BUYOUT	0	0	0	16,500
4110050 ADDITIONAL PAY	0	0	0	6,720
4110100 ON CALL SALARIES	0	0	0	6,000
4130110 RETIREMENT	0	0	0	801,991
4130120 MEDICAL & DENTAL INSURANCE	0	0	0	519,786
4130130 WORKERS COMPENSATION	0	0	0	62,277
4130140 LONG-TERM DISABILITY	0	0	0	32,306
4130150 UNEMPLOYMENT	0	0	0	14,552
<b><u>OPERATING EXPENSES</u></b>				
4215000 MEMBERSHIPS	0	0	0	400
4250000 EQUIPMENT SUPPLIES & MAINT.	0	0	0	99,420
4250010 UNIFORMS	0	0	0	61,500
4255000 FLEET LEASE	0	0	0	394,046
4259000 POLICE VEHICLE EQUIP	0	0	0	25,000
4330000 TRAINING	0	0	0	9,440
<b><u>CAPITAL OUTLAYS</u></b>				
4740000 EQUIPMENT	0	0	0	0
<b>TOTAL PATROL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>5,119,914</b>
<b>FUNCTIONAL SUMMARY</b>				
<b>SALARIES &amp; BENEFITS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4,530,108</b>
<b>OPERATING EXPENSES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>589,806</b>
<b>CAPITAL OUTLAYS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FUNCTIONAL AREAS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>5,119,914</b>



# **POLICE DEPARTMENT**

## **LINE SERVICES**

### *TRAFFIC*

#### PURPOSE

- Responding to traffic accidents.
- Determining fault in traffic accidents.
- Investigating serious injury and fatal accidents; Reconstruction. Apprehension of offenders (DUI).
- Traffic Enforcement. Speed, red light violations, school zone compliance, etc.
- Citizen-generated calls for service.
- Lock outs
- Reckless driving
- Proactive patrol
- Traffic schools for courts (citizens) and city employees.
- Parade traffic organization and enforcement.
- Motor squad representing Department at special community functions.
- Court time

#### GOALS

- Measure number of accidents reported.
- Measure traffic citations issued.
- Measure patrol performance.
- Measure training hours.

#### OUTCOMES/MEASUREMENT

- Respond to as many traffic crashes as practical, handling them with proficiency and professionalism.
- Maintain an acceptable level of traffic citations, balanced between reactive (accident generated) and proactive (observed) violations.
- Patrol performance tracked by number of reports written, arrests made, assists, assigned and initiated calls.
- Training hours:
  - Ensure that appropriate amount and types of training is occurring.
  - Maintain records of time, types, location, and success of training.
  - Maintain proper certifications for proficiency.

**TRAFFIC  
10421302**

	<b>ACTUAL</b>	<b>ADJUSTED</b>	<b>YEAR-END</b>	<b>ADOPTED</b>
	<b>FY 07-08</b>	<b>BUDGET</b>	<b>ESTIMATE</b>	<b>BUDGET</b>
	<b>FY 07-08</b>	<b>FY 08-09</b>	<b>FY 08-09</b>	<b>FY 09-10</b>
<b><u>SALARIES &amp; BENEFITS</u></b>				
4110000 SALARIES FULL-TIME	0	0	0	446,005
4110003 OVERTIME	0	0	0	14,909
4110005 TRAFFIC ENFORCEMENT	0	0	0	59,000
4110030 SICK LEAVE BUYOUT	0	0	0	2,750
4130110 RETIREMENT	0	0	0	124,476
4130120 MEDICAL & DENTAL INSURANCE	0	0	0	71,720
4130130 WORKERS COMPENSATION	0	0	0	9,576
4130140 LONG-TERM DISABILITY	0	0	0	4,951
4130150 UNEMPLOYMENT	0	0	0	2,230
<b><u>OPERATING EXPENSES</u></b>				
4250000 EQUIPMENT SUPPLIES & MAINT.	0	0	0	9,400
4255000 FLEET LEASE	0	0	0	37,528
4330000 TRAINING	0	0	0	690
<b><u>CAPITAL OUTLAYS</u></b>				
4740000 EQUIPMENT	0	0	0	0
<b>TOTAL TRAFFIC</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>783,235</b>
<b>FUNCTIONAL SUMMARY</b>				
<b>SALARIES &amp; BENEFITS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>735,617</b>
<b>OPERATING EXPENSES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>47,618</b>
<b>CAPITAL OUTLAYS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FUNCTIONAL AREAS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>783,235</b>



# **POLICE DEPARTMENT**

## **LINE SERVICES**

### *CODE ENFORCEMENT/COMMUNITY ORIENTED POLICING*

#### PURPOSE

- Increase positive relationships with businesses.
- Increase positive relationships with citizenry.
- Augment patrol division at times of high call volume.
- Monitor sex offender and parole registers within the city.
- Aid the Investigations Division in mitigating crime and the criminal element.
- Use Community Service Officers as non-sworn support of patrol in low priority calls for service.

#### GOALS

- Measure number of cases initiated.
- Measure community classes taught.
- Measure skill level through cases closed with Voluntary Compliance vs. Induced Compliance.
- Measure use of force policy compliance.
- Measure training hours.

#### Outcome/Measurement

- Remain active daily in assigned area working directly with property owners.
- Increase interaction with attendees in court assigned (community) classes to reduce recidivism.
- Increase communication skills to increase a Voluntary Compliance clearance rate larger than an Induced Compliance rate (screenings).
- Use of force compliance:
  - Proper reporting of use and show of force.
  - Debriefings of use of force incidents.
  - Feedback from the others involved (senior staff, investigations, and outside agencies).
- Training hours:
  - Ensure that appropriate amount and types of training is occurring.
  - Maintain records of time, types, location, and success of training.

**CODE ENFORCEMENT/  
COMMUNITY POLICING  
10421303**

	<b>ACTUAL</b>	<b>ADJUSTED</b>	<b>YEAR-END</b>	<b>ADOPTED</b>
	<b>FY 07-08</b>	<b>BUDGET</b>	<b>ESTIMATE</b>	<b>BUDGET</b>
	<b>FY 07-08</b>	<b>FY 08-09</b>	<b>FY 08-09</b>	<b>FY 09-10</b>
<b><u>SALARIES &amp; BENEFITS</u></b>				
4110000 SALARIES FULL-TIME	0	0	0	492,069
4110003 OVERTIME	0	0	0	7,836
4110030 SICK LEAVE BUYOUT	0	0	0	3,750
4130110 RETIREMENT	0	0	0	118,220
4130120 MEDICAL & DENTAL INSURANCE	0	0	0	108,266
4130130 WORKERS COMPENSATION	0	0	0	10,565
4130140 LONG-TERM DISABILITY	0	0	0	5,462
4130150 UNEMPLOYMENT	0	0	0	2,460
<b><u>OPERATING EXPENSES</u></b>				
4250000 EQUIPMENT SUPPLIES & MAINT.	0	0	0	1,000
4250010 UNIFORMS	0	0	0	2,900
4255000 FLEET LEASE	0	0	0	37,528
4330000 TRAINING	0	0	0	525
<b><u>CAPITAL OUTLAYS</u></b>				
4740000 EQUIPMENT	0	0	0	0
<b>TOTAL CODE ENF./COMM. POL.</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>790,581</b>
<b>FUNCTIONAL SUMMARY</b>				
<b>SALARIES &amp; BENEFITS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>748,628</b>
<b>OPERATING EXPENSES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>41,953</b>
<b>CAPITAL OUTLAYS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FUNCTIONAL AREAS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>790,581</b>



# **POLICE DEPARTMENT**

## **LINE SERVICES**

### *CRIME PREVENTION*

#### PURPOSE

- Neighborhood Watch Program
- Good Landlord Program
- Business Watch
- Business/Citizen Security Checks
- Children's Programs/McGruff House
- Chamber of Commerce Meetings and Events

#### GOALS

- Measure number of actual presentations.
- Measure crime statistic for effectiveness.
- Measure number of business contacts.

#### OUTCOME/MEASUREMENT

1. Presentations:
  - Maintain and evaluate presentations.
  - Evaluate and update presentation material as needed.
2. Business/Citizen contacts:
  - Track and maintain a list of business contact.
  - Update business contacts quarterly.
  - Contact new business owner in West Jordan
  - Quarterly newsletter to business and neighborhood watch groups.
3. Program Coordination:
  - Coordinate National Night Out.
  - West Jordan Health & Preparedness Expo
  - Special Olympic Torch Run
  - TRIAD-Senior Citizen Program
4. Training:
  - Ensure that appropriate amount and types of training are occurring.
  - Maintain records of time, types, location, and success of training.

**CRIME PREVENTION  
10421304**

	<b>ACTUAL</b>	<b>ADJUSTED</b>	<b>YEAR-END</b>	<b>ADOPTED</b>
	<b>FY 07-08</b>	<b>BUDGET</b>	<b>ESTIMATE</b>	<b>BUDGET</b>
	<b>FY 07-08</b>	<b>FY 08-09</b>	<b>FY 08-09</b>	<b>FY 09-10</b>
<b><u>SALARIES &amp; BENEFITS</u></b>				
4110000 SALARIES FULL-TIME	0	0	0	111,959
4110030 SICK LEAVE BUYOUT	0	0	0	750
4130110 RETIREMENT	0	0	0	23,105
4130120 MEDICAL & DENTAL INSURANCE	0	0	0	22,809
4130130 WORKERS COMPENSATION	0	0	0	2,404
4130140 LONG-TERM DISABILITY	0	0	0	1,243
4130150 UNEMPLOYMENT	0	0	0	560
<b><u>OPERATING EXPENSES</u></b>				
4215000 MEMBERSHIPS	0	0	0	50
4250010 UNIFORMS	0	0	0	300
4255000 FLEET LEASE	0	0	0	9,382
4330000 TRAINING	0	0	0	390
4460000 CRIME/FIRE PREVENTION	0	0	0	6,300
<b><u>CAPITAL OUTLAYS</u></b>				
4740000 EQUIPMENT	0	0	0	0
<b>TOTAL CRIME PREVENTION</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>179,252</b>
<b>FUNCTIONAL SUMMARY</b>				
<b>SALARIES &amp; BENEFITS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>162,830</b>
<b>OPERATING EXPENSES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>16,422</b>
<b>CAPITAL OUTLAYS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FUNCTIONAL AREAS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>179,252</b>



# POLICE DEPARTMENT

## LINE SERVICES

### *K-9*

#### PURPOSE

The K-9 Unit is multi-purpose specialty group that performs all of the functions of sworn patrol officers, but specializes in narcotics detection, apprehension of violent offenders, and detection of wanted persons.

#### GOALS

- Measure number of actual deployments.
- Measure deployment success.
- Measure patrol performance.
- Measure use of force policy compliance.
- Measure training hours.

#### OUTCOME/MEASUREMENT

1. Increase number of actual deployments:
  - Maintain and analyze statistical data on deployments.
  - Comparative analysis of performance within the unit.
  - Maintain longitudinal data individually and in the aggregate.
  - Participate in the Interagency K-9 Association.
2. Increase deployment success:
  - Statistically track deployment success.
  - Debriefings of both successful and unsuccessful deployments.
  - Modify training in order to react to what is actually occurring in the field.
3. Patrol Performance:
  - Statistically track patrol performance (reports written, arrests made, citations issued).
  - Data contrasted with patrol shift and K-9 unit.
4. Use of force compliance:
  - Proper reporting of use and show of force.
  - Debriefings of use of force incidents.
  - Feedback from the Training Division.
  - Adjustment of tactics and procedures when appropriate.
5. Training hours:
  - Ensure that appropriate amount and types of training is occurring.
  - Maintain records of time, types, location, and success of training.
  - Train with the Interagency K-9 Association.

**K-9 UNIT  
10421305**

	<b>ACTUAL</b>	<b>ADJUSTED</b>	<b>YEAR-END</b>	<b>ADOPTED</b>
	<b>FY 07-08</b>	<b>BUDGET</b>	<b>ESTIMATE</b>	<b>BUDGET</b>
	<b>FY 07-08</b>	<b>FY 08-09</b>	<b>FY 08-09</b>	<b>FY 09-10</b>
<b><u>SALARIES &amp; BENEFITS</u></b>				
4110000 SALARIES FULL-TIME	0	0	0	121,219
4110003 OVERTIME	0	0	0	6,000
4110030 SICK LEAVE BUYOUT	0	0	0	750
4110050 ADDITIONAL PAY	0	0	0	5,460
4110100 ON CALL SALARIES	0	0	0	3,000
4130110 RETIREMENT	0	0	0	33,750
4130120 MEDICAL & DENTAL INSURANCE	0	0	0	24,850
4130130 WORKERS COMPENSATION	0	0	0	2,603
4130140 LONG-TERM DISABILITY	0	0	0	1,346
4130150 UNEMPLOYMENT	0	0	0	606
<b><u>OPERATING EXPENSES</u></b>				
4250000 EQUIPMENT SUPPLIES & MAINT.	0	0	0	9,000
4255000 FLEET LEASE	0	0	0	9,382
4330000 TRAINING	0	0	0	1,050
<b><u>CAPITAL OUTLAYS</u></b>				
4740000 EQUIPMENT	0	0	0	0
<b>TOTAL K-9 UNIT</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>219,016</b>
<b>FUNCTIONAL SUMMARY</b>				
<b>SALARIES &amp; BENEFITS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>199,584</b>
<b>OPERATING EXPENSES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>19,432</b>
<b>CAPITAL OUTLAYS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FUNCTIONAL AREAS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>219,016</b>



# **POLICE DEPARTMENT**

## **Line Services**

### *CROSSING GUARDS*

#### PURPOSE

School crossing guards are civilian personnel who perform the important function of protecting children when they cross high traffic roadways while walking to or from school. They perform their duties by presenting both a visual and physical barrier between motorized vehicle traffic and pedestrian students.

#### GOALS

- Measure number of actual crossings.
- Measure number of students eligible for crossing.
- Measure staffing needs.
- Have no preventable injury claims.

#### OUTCOME/MEASUREMENT

- Keep in touch with school authorities including district personnel, to determine the correct number of sanctioned crossings.
- Work with City engineering personnel to complete a proper needs survey and identify the correct placing of crosswalks for maximum safety.
- Work with Public Works personnel for proper installation of crosswalk lights and paint.
- Advertise and interview potential new guards in order to keep positions fully staffed.
- Train twice each year to review safety issues and practices.
- Maintain records of time, types, location.

**CROSSING GUARDS  
10421306**

	<b>ACTUAL</b>	<b>ADJUSTED</b>	<b>YEAR-END</b>	<b>ADOPTED</b>
	<b>FY 07-08</b>	<b>BUDGET</b>	<b>ESTIMATE</b>	<b>BUDGET</b>
	<b>FY 07-08</b>	<b>FY 08-09</b>	<b>FY 08-09</b>	<b>FY 09-10</b>
<b><u>SALARIES &amp; BENEFITS</u></b>				
4110000 SALARIES FULL-TIME	0	0	0	44,448
4110001 SALARIES PART/SEASONAL	0	0	0	380,421
4110030 SICK LEAVE BUYOUT	0	0	0	250
4130110 RETIREMENT	0	0	0	42,630
4130120 MEDICAL & DENTAL INSURANCE	0	0	0	8,018
4130130 WORKERS COMPENSATION	0	0	0	9,122
4130140 LONG-TERM DISABILITY	0	0	0	493
4130150 UNEMPLOYMENT	0	0	0	2,124
<b><u>OPERATING EXPENSES</u></b>				
4250000 EQUIPMENT SUPPLIES & MAINT.	0	0	0	2,500
4250010 UNIFORMS	0	0	0	4,000
4255000 FLEET LEASE	0	0	0	4,691
<b><u>CAPITAL OUTLAYS</u></b>				
4740000 EQUIPMENT	0	0	0	0
<b>TOTAL CROSSING GUARDS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>498,697</b>
<b>FUNCTIONAL SUMMARY</b>				
<b>SALARIES &amp; BENEFITS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>487,506</b>
<b>OPERATING EXPENSES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>11,191</b>
<b>CAPITAL OUTLAYS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FUNCTIONAL AREAS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>498,697</b>



# POLICE DEPARTMENT

## LINE SERVICES

### SWAT

#### PURPOSE

The WJPD SWAT Team is a specialty group that specializes in service of high risk search warrants, apprehension of violent offenders, barricaded subjects, and hostage rescue. The SWAT team is a technical unit that has specialized equipment and training that gives the police department the ability to effectively handle high risk/low frequency street events where additional care is needed to preserve human life.

#### GOALS

- Measure number of actual deployments and deployment success.
- Measure skill level through competitions.
- Measure use of force policy compliance.
- Measure training hours.

#### OUTCOME/MEASUREMENT

1. Actual Deployments:
  - Maintain and analyze data on deployments.
  - Participate in the Joint Swat Operations Group (JSOG).
2. Increase deployment success:
  - Statistically track deployment success.
  - Debriefings of both successful and unsuccessful deployments.
  - Modify training in order to react to what is actually occurring.
  -
3. Skill Level:
  - Train and track shooting skill level.
  - Train and track fitness level.
  - Compare ourselves against other teams through competition.
4. Use of force compliance:
  - Proper reporting of use and show of force.
  - Debriefings of use of force incidents.
  - Feedback from the senior staff, investigations, and outside agencies.
  - Adjustment of tactics and procedures when appropriate.
5. Training hours:
  - Ensure that appropriate amount and types of training is occurring.
  - Maintain records of time, types, location, and success of training. Train with the JSOG and other teams.

**SWAT  
10421307**

	<b>ACTUAL</b>	<b>ADJUSTED</b>	<b>YEAR-END</b>	<b>ADOPTED</b>
	<b>FY 07-08</b>	<b>BUDGET</b>	<b>ESTIMATE</b>	<b>BUDGET</b>
	<b>FY 07-08</b>	<b>FY 08-09</b>	<b>FY 08-09</b>	<b>FY 09-10</b>
<b><u>SALARIES &amp; BENEFITS</u></b>				
4110000 SALARIES FULL-TIME	0	0	0	42,003
4110003 OVERTIME	0	0	0	14,317
4110030 SICK LEAVE BUYOUT	0	0	0	250
4130110 RETIREMENT	0	0	0	11,704
4130120 MEDICAL & DENTAL INSURANCE	0	0	0	7,305
4130130 WORKERS COMPENSATION	0	0	0	902
4130140 LONG-TERM DISABILITY	0	0	0	466
4130150 UNEMPLOYMENT	0	0	0	210
<b><u>OPERATING EXPENSES</u></b>				
4250000 EQUIPMENT SUPPLIES & MAINT.	0	0	0	31,301
4250010 UNIFORMS	0	0	0	15,400
4255000 FLEET LEASE	0	0	0	14,073
4330000 TRAINING	0	0	0	5,500
<b><u>CAPITAL OUTLAYS</u></b>				
4740000 EQUIPMENT	0	0	0	0
<b>TOTAL SWAT</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>143,431</b>
<b>FUNCTIONAL SUMMARY</b>				
<b>SALARIES &amp; BENEFITS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>77,157</b>
<b>OPERATING EXPENSES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>66,274</b>
<b>CAPITAL OUTLAYS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FUNCTIONAL AREAS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>143,431</b>