



**CITY MANAGER'S  
WEEKLY REPORT  
TO THE WEST JORDAN CITY COUNCIL  
Week ending May 9, 2014**



Dear Mayor and City Council:

We have now completed the presentation of three open houses addressing parks, trails, and open space. These have been, for the most part, very positive interactions with our citizens, and they have given us some very valuable ideas and feedback. We look forward to summarizing this information and presenting that summary to you in the very near future. Until then, we do have one more open house next Thursday at West Jordan Middle School. Looking over the feedback from last night, the responses were fairly positive and our interactions very enlightening. From those who filled out a survey, it looked like the majority favored the implementation of a utility fee to bridge the gap in our parks funding. This is not scientific, but it does give some indication that people generally see the need to augment what we're dedicating towards parks, trails, and open space. I was personally enlightened through my interaction with several individuals over the course of these open houses. Last night, for example, a few residents suggested bringing a utility fee on in a gradual manner to correspond with certain program or system improvements. Another individual suggested that we allow developers to contribute to a park maintenance fund in lieu of the dedication of additional open space. I thought they were very creative and thoughtful. Meanwhile, I am moving toward the development of an actual scientific survey on this issue. I have met and spoken with a few consultants who will potentially be assisting us with the survey. I will make sure that you are able to see the survey before it is actually executed. My intention is to develop a telephone survey that will allow us to make inferences within a 3% margin of error. This survey, as I have reported to you before, will probe the respondents' attitudes and positions with regard to the current condition of our parks, trails, and open space as well as perspectives relevant to possible funding mechanisms. I hope to have the survey executed and report to you before the end of June.

As workload continues to grow and as your time to read these reports has become more scarce, I am contemplating a few changes for the next fiscal year that I wanted to pass by you. First of all, the size of this weekly report has become overwhelming, in terms of all of our ability to read its full content. Perhaps some of you are able to do that, and I applaud you. However, our departments expend quite a bit in terms of resources to assemble this report weekly. As you know, I have been working with a software company to develop a web-based program that would allow you real-time access to departmental reports. This site will also allow you to monitor our progress with regard to completing specific tasks that have been assigned to staff. Finally, you'll be able to see how we're progressing in terms of realizing your Council goals. All of this will be accomplished in real time. I am proposing that this web application take the place of the weekly report and that we move toward a monthly report along the lines of what you are currently receiving on a weekly basis. Please let me know if you have any concerns about this. My intention is not to diminish the amount of communication that we have with you; but simply to make the communication we currently exercise more effective. Before we completely implement that idea, I will be back in touch with you.

I look forward to seeing you at the Popeye's ribbon-cutting at 9:45 AM on May 12 and at the last parks, trails, and open space open house at West Jordan Middle School at 6 PM on Thursday, May 15.

Here are some other things happening around the City:

## **LEGAL DEPARTMENT**

### ***Code Enforcement***

New Complaints	18
Complaint Reviews: Founded	25
Unfounded	6
Notice of Violation Issued	21
Compliance Inspection (14 day)	26
Compliance Letters Issued	17
Phone Calls, Emails and Walk-ins	68
Follow-up Requests	35
Subpoena Service	4

## **FIRE**

### ***Operations***

On May 2, 2014 Ladder 53, Medic Ambulance 53, and Battalion 51 were dispatched to report of an auto vs. pedestrian. On arrival the patient was lying in the street moaning in pain not ambulatory but moving extremities. Due to lack of witnesses it was assumed the patient was struck by a vehicle. Both of the shoes and one sock were knocked off the patient. One of the shoes was approximately 40 feet from where the patient came to rest. Medic Ambulance 53 rapidly loaded the patient and transported to the hospital.

### ***Training***

Captain Darin Montgomery and Captain Chris Trevino were honored by Liberty Mutual Insurance Company. This was on a call where Darin and Chris were returning to the station when a truck with a father and his daughter motioned to them to stop. The daughter had fell and had a head wound. Chris helped the daughter while Darin helped the father to calm down. Liberty Mutual honored them with a \$1,500 grant for our fire department. Congratulations to Captain Montgomery and Captain Trevino.

### ***Prevention and Emergency Management***

After an initial failure, Popeye's passed their hood system test and should be ready for final inspection this week.

Boeing is still working to complete Phase I of their remodel. Sprinkler and alarm work needs to be completed so that inspections can be done.

An emergency preparedness presentation was sponsored by the Mountain Shadows 2<sup>nd</sup> Ward Relief Society. Valerie Freston did a good job of bringing out 30 people to learn about disaster preparedness. A key point – make sure water is part of what you have in storage.

The State Department of Environmental Quality held a symposium to review chemical related incidents that occurred during the past year. Lessons learned were shared through experiences with chemicals overheating in warehouses (Salt Lake City), pipelines failing (Willard Bay), and railcar incidents reported by the Union Pacific. 750 rail cars containing crude oil are traveling from Price, Utah through Salt Lake City each month. We have rail cars temporarily stored here that belong to Chevron.

We attended a class on oil spills that threaten or get into the waterways. EPA on scene coordinators provided information on accessing emergency funding available in the event of an oil spill and a hands on demonstration of booming technics used to stop the flow of oil. We don't have the oil pipelines in West Jordan, but we have millions of gallons of oil traveling through the city by truck and rail each month.

## **POLICE**

The Narcotics Unit/Swat Team served five search warrants simultaneously related to the same drug distribution ring. Five pounds of methamphetamine, \$5,000 cash and two guns were seized. Four individuals were arrested and charges are pending on other individuals.

The POP Unit worked with the Special Operations Unit on a problem apartment, leading to an additional target location for a recent search warrant. While conducting that investigation, the POP Unit identified and arrested one female adult from another known drug house for possession of a controlled substance and warrants. They also received information and arrest warrants for two sex offender registry violations.

Officers were flagged down near 2500 West 7800 South and advised that two males were breaking into a home. The males fled through the backyard and over the back fence. A witness saw the males go to a home on Marion Drive. Officers made contact at the home and located the two male suspects, one adult and one juvenile, who were arrested. As it turns out, the home in question is no longer inhabited, thereby making this incident a trespass.

Officer Steve Hutchings was selected to continue as a K-9 officer. We are working to find a replacement dog to purchase so he may train to become a deployable K-9 unit again.

Officers responded to a three-car accident in the area of 9000 South Redwood Road. Officers found a driver had run into the back of two other cars that were stopped in traffic. Officers investigated further and found the driver was intoxicated. The driver was arrested for DUI.

Officers responded to the area of 3200 West 8600 South to check the welfare of a man who had been sitting in his parked car for a long time. Officers found the male dead in the car. The investigation is pending but it appears to be a suicide.

Officers responded to an auto-pedestrian accident on Jordan Landing Blvd. They found an adult male who was critically injured lying in the roadway. It was found to be a hit and run and the investigation is pending. The pedestrian is expected to live.

Officers responded to assist West Valley Police when they called for “all available units” to a gang fight/shooting involving fifty to a hundred people. Officers from all over the valley assisted in controlling the scene while West Valley investigated.

Officers responded to an accident at 7800 South 2700 West. They investigated and found an 18-year-old female driver was intoxicated. She was arrested for DUI and a passenger was also charged with consumption of alcohol by a minor.

Officers made another DUI arrest when they stopped a vehicle at 2300 West 9000 South for a traffic violation and found the driver to be under the influence of marijuana and methamphetamine.

Officers were called to Jordan Valley Hospital to investigate suspicious injuries to a 4-year-old girl. Their investigation found the boyfriend of the child’s mother had assaulted the little girl when she didn’t eat her dinner. He was booked into jail for child abuse.

## **DEVELOPMENT SERVICES**

### ***Economic Development***

City Center redevelopment – Director and city manager assembled a financing team to begin an analysis to prepare an incentive agreement and project area plan for redevelopment of RDA #6 Briarwood into the City Center. It includes two projects. One is to relocate the Jordan School District Auxiliary Service facilities to city-owned property, west of the airport, and redevelopment of approximately 40 acres located southeast of 7800 South and Redwood Road. This is a complex redevelopment financing challenge due to the need to relocate a large institutional use for land assemblage.

The city has been awarded a grant of \$25,000 by the Wasatch Front Regional Council for assistance with refining the plan of the City Center redevelopment site. The grant was prepared and submitted by the director in support of transit oriented redevelopment surrounding the Redwood/City Center TRAX Station. This grant is leveraged with matching funds from the Utah Transit Authority and the Redevelopment Agency.

### ***Development Review***

As a consent item on May 6, 2014, the Planning Commission granted a temporary use permit for Wild Ice shaved ice hut at 3200 West 7800 South.

On May 6<sup>th</sup>, the Planning Commission held five (5) public hearings and heard public comment on the following:

A preliminary development plan and preliminary subdivision plat for the Loneview South Subdivision located at approximately 8200 S. 6400 W. in the Highlands West Master Plan area. The Planning Commission voted 6-1 in favor of the preliminary development plan for 63 single-family lots on approximately 19 acres of land, and 7-0 in favor of the subdivision.

A text amendment to Title 12 – Sign Regulations and Title 13 – Zoning Regulations related to regulation of billboards throughout the City. The Planning Commission approved the City-generated amendments in a 7-0 vote with the following conditions:  
1) That the minimum separation between billboards with electronic digital displays

and any other billboard signs shall be 1,250 ft. rather than 1,000 ft., but if there is an extenuating circumstance, the separation requirement shall be no less than 750 ft. rather than the staff proposed 500 ft.; and, 2) that an electronic billboard may not be illuminated between the hours of 10:00 pm to 7 am rather than staffs recommended 11:00pm to 7:00 am if within 300 feet of a residential dwelling or use.

An amendment to the Stone Creek Development Plan consisting of 17.52 acres; reducing the amount of open space in Clay Hollow D, E & F to 1.82 acres from approximately 2.5 acres, and transferring 10 residential units from Clay Hollow D to Town Center B. The Planning Commission approved the proposal in a 7-0 vote subject to the following conditions: 1) The applicant shall be responsible for installing all open space, street and streetscape improvements; and 2) If no assessment area is established, a homeowners association shall be established to maintain all landscaping improvements within the development including the 1.82-acre park.

A text amendment to Title 13 – Zoning Regulations relating to Site Development Standards, Parking Standards, Development Plan review, building placement and street orientation in both the Transit Station Overlay District (TSOD) and the City Center-Frame (CC-F) and City Center-Core (CC-C) zoning district. The Planning Commission voted 7-0 in favor of forwarding a positive recommendation to the City Council.

A preliminary development plan, preliminary minor subdivision plat and conditional use permit for the multi-tenant – Cash America development located at 1623/33 W. 7800 S. in the CC-C (TSOD) zoning district. The Planning Commission voted 7-0 in favor of approval of all three applications with the condition that the existing pole sign along the frontage of 7800 S. be removed from the site.

A preliminary site plan and conditional use permit for an approximate 5,000 sq. ft. McDonalds restaurant with drive-through located at 5706 W. 7800 S. in an SC-2 zoning district. The Planning Commission voted 6-0 in favor of approval of both applications.

The Planning Staff is currently reviewing and processing forty-four (44) active development projects. Seventeen (17) of these projects will be forwarded to the Planning Commission for a decision and/or recommendation to the City Council, and twelve (12) will specifically be reviewed by the City Council. Twenty (20) of the projects will be approved administratively by staff. The Planning Staff progresses with work on seven (7) programmed long range planning projects.

Three (3) new development applications were submitted between May 1<sup>st</sup> and May 8<sup>th</sup>. They include: one (1) conditional use permit for a CrossFit exercise studio at 1373 W. 9000 S.; one (1) administrative conditional use permit for a modification to a cell-tower at 3232 W. 8600 S.; and, a single-lot subdivision located at 6099 W. New Bingham Highway in an M-1 zoning district.

### ***Community Development and CDBG***

Coordinator participated in the substantial completion inspection for the Salt Lake County construction portion of the Jordan River Trail between 8300 S and 8600 S.

Staff began work on the CDBG Annual Action Plan to be submitted to the Department of Housing and Urban Development on May 15.

Coordinated activities with the Jordan River Commission for the weed abatement and testing planting on the Big Bend Habitat Restoration area.

### ***Zoning and Enforcement***

Building permits reviewed: 5

Business Licenses reviewed: 3

Temporary Use Permits: 1

Signs:

- Permits reviewed and approved: 2
- Active Temporary Sign Permits: 11
- Active A-Frame Sign Permits: 13

### ***Building & Safety***

#### **Permits issued**

3 new single family dwelling permits

16 misc. residential permits

3 misc. commercial permits

**Total valuation of \$.8 million**

#### **Inspections performed**

207 field, investigative, and complaint inspections

**Certificates of occupancy issued** – Popeye’s at Jordan Landing

## **PUBLIC WORKS**

### ***Capital Projects***

**5600 West Project – 7000 South to 7800 South** –Kilgore Contracting has been working diligently on the 5600 West project. Seen in the picture below the Contractor has completely excavated the new detention pond and is in the final stages of installing the new box culvert. Next week the structures subcontractor will mobilize onsite and start to frame the forms for the concrete wing walls, outlet structures, and dissipater. Additional material from the pond has been utilized by the new Smith’s store just starting to take shape in the background.

If you visit the site you will see the Contractor has completed rough graded 5600 West and is beginning to place fabric and geo-grid. Once the fabric has been installed the Contractor will place granular borrow and untreated base course. Residents on the east side of 5600 West will notice a segmental block retaining wall being installed in the next couple of weeks as the Contractor works to complete the shoulder areas of the project.



New City Detention Pond at 5600 West and 7600 South. View of the storm drain work in 5600 West.

While Kilgore completes the road work, Mickelson Excavating has been installing utilities. Water line has been installed up to the 7600 South roundabout and is connected into the new Smith's loop road helping to increase the fire protection for the Smith's site. Work will begin soon to install water lines in other areas of the project as storm drain work is completed.

The 48 inch storm drain line is complete as the Contractor makes the final connection to the existing 36 inch line from Sienna Vista subdivision this week. The sewer work in 5600 West has begun again as the LDS church has requested an additional lateral to their future site. Newman construction is still making progress on the utility burial project and has switched to work on 7800 South pole lines.

**Ron Wood Park;** Sod installation has started, electrical landscape and irrigation work continues.

**Playground at Ron Wood Park;** Playground equipment installation is nearly complete.

**Fire Station 54 rebuild:** Discussions continue to reduce the cost of the building. The ground breaking took place Tuesday April 29<sup>th</sup> at 11:00 a.m. The final VE meeting is scheduled for May 8 trying to bring the cost to within the budgeted amount.

**Public Works building roof coating;** Bids for the elastomeric roof coating are in and the contract for Wasatch West Contracting has been let and the contractor will work as the weather permits.

**Maintenance Yard at Ron Wood Park;** A new location has been identified and the Architect has started to design the maintenance yard to fit the new proposed area.

**Solid Waste shed at Public Works;** Construction is underway.

**Calsense irrigation controller system for parks;** Staff will be working with the purchasing department to send out a Request For Proposals to landscape designers for the design of the first phase of irrigation systems in the various parks that will be getting the new Calsense system.

**Well No 6 Rehabilitation** – The work to clean-up the well casing and screens is now completed and the contractor is getting ready to install a test pump to begin the test pumping

phase of the work. The results of the test pumping will show how much improvement was achieved from the well rehabilitation.

**Grizzly 4 MG Water Storage Reservoir (Tank 2)** –The contractor is working on the installation of inlet and outlet pipes being placed under the reservoir floor. The perimeter drain pipe is also being installed around the reservoir footings. After the pipes are installed the contractor will begin constructing the reservoir floor and the wall footings.



**Highway Junction 3 MG Water Storage Reservoir (Copperton Tank)** – Construction on this project continues to move rapidly. Six of the eight wall sections have been constructed with two more wall sections to go. Several columns have been constructed and work in continuing on the site piping and vault structures. The contractor is moving a pile of excess excavated material to place the material with in the project site.

### ***Traffic Engineer***

City is collecting speed data on Duck Ridge Way in front of the church at 8800 South and considering a speed limit change from the current posted limit of 35 MPH.

Installed a new STOP sign and painted a new stop bar at the intersection of Brush Fork Drive with Water Oak Drive. Drivers headed south on Water Oak Drive were not yielding properly for the Yield sign that was located at the T-intersection.

Met with parents who pick up their children on Williamsburg Circle south of Hawthorn Elementary to discuss their issues.

### ***GIS (Geographical Information Systems Division)***

Sheldon Baumgartner is out for 4 weeks with Army National Guard training.

Completed upgrading the new GIS Server software.

Cityworks Asset Management application:

- Creating GIS Spatial Database Engine to contain GIS data

- Restored a “TEST” version and a “LIVE version

- Cityworks Asset Management is now installed and in place to begin testing

- Met with Simple Signs to begin developing integration between Simple Signs and our reflectometer to transfer collected data to Cityworks.

- Working with Cityworks to host an Asset Management workshop at Pioneer Hall in September.

Thank you to IT Staff Brent Adler and Michael Oliver for their assistance and awesome cooperation with GIS Staff, ESRI and Cityworks.

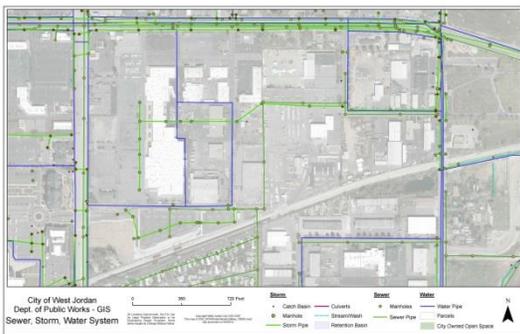
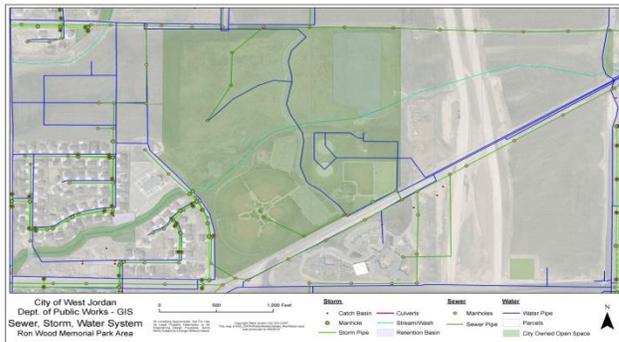
Established and routed over 30 web map services to the new GIS Server.

Completed new “Places to Eat in West Jordan” interactive map. This was done by our amazing Interns. We will be unveiling a new map portal in the very near future but here is a sneak peek at the “Places to Eat” map. <http://gis.wjordan.com/restaurants/> this information was provided to us by Business Licensing. From spreadsheet to map! I think this will be a great public service map to provide our residents.

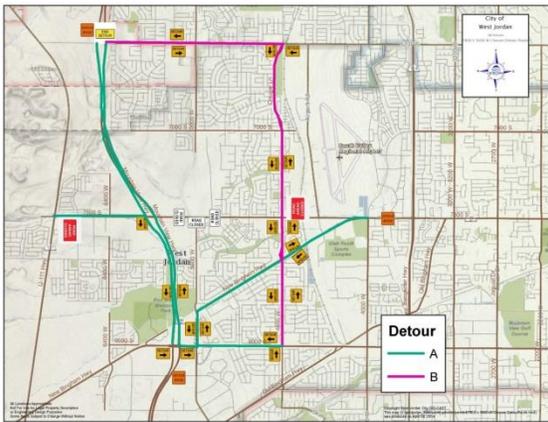
Continue updating the new City map portal for public release.

Updated County Parcel data into our GIS web applications.

Sent Utility data to Ensign Engineering for areas around Ron Wood Park and Jordan School District. (see below)



Completed detour map for road closure at 5600 W 7800 S. (See below)



Reviewed 6 plats.

Located and GPS'ed Billboards in city and established 300' and 500' foot buffers and created map in preparation for planning commission held May 6, 2014.

Continue working on Highlands Special Assessment area map to determine full scope of landscaping needs.

Updating City owned / privately owned detention and retention basin maps for the Parks Department.

### ***Culinary Water***

Completed 205 blue stakes throughout the city.

Data collection of 289 features through the GPS system for:  
7800 South water features

Water samples taken:  
10 inorganic and heavy metals

Operational work orders that included:  
Water quality including taste and color  
Low water pressure  
Possible water leaks  
No water service

Service line breaks at the following locations:  
8778 South 1095 West  
Shop dump station  
8520 South 4080 West  
7000 South 3200 West

Fire hydrant repairs at the following locations:  
7350 South 1460 West  
Public Works Shop  
1444 Wet Bora Bora

6720 South 1610 West

Began gathering a detail list of equipment parts and model numbers at the boosters and well houses.

The Well 5 waste valve was repaired and rebuilt.

9 large commercial meters in the city were repaired or rebuilt.

The 8" water main on the north side of 9000 south is shut down for the next few weeks while the new Jordan River trail tunnel at 9000 south is built.

Annual employee evolutions are complete.

Assisted the parks dept. with water valve exercising in the soccer park.

Completed the monthly zone PRV checks.

Staff met with Scott from ECT to repair the well 4 motor control panel.

A test shutdown at 2200 West and 6700 South to be prepared for an upcoming shutdown.

Performed the monthly generator maintenance at the three booster station generators and large portable generator.

Assisted facilities with activation of water to the parks bathrooms around the city.

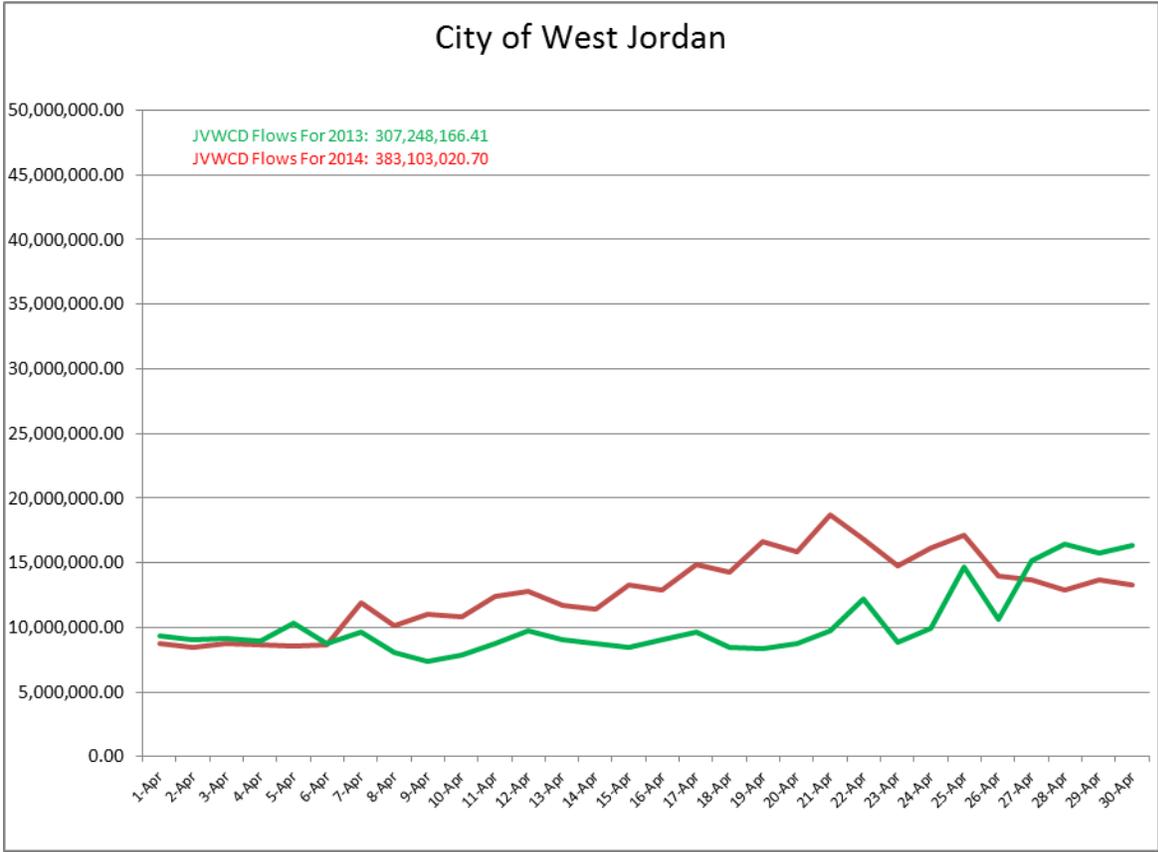
Installed a re-setter for utility billing at 9000 south 3234 west.

Cleaned out dump station to make repairs on water line.

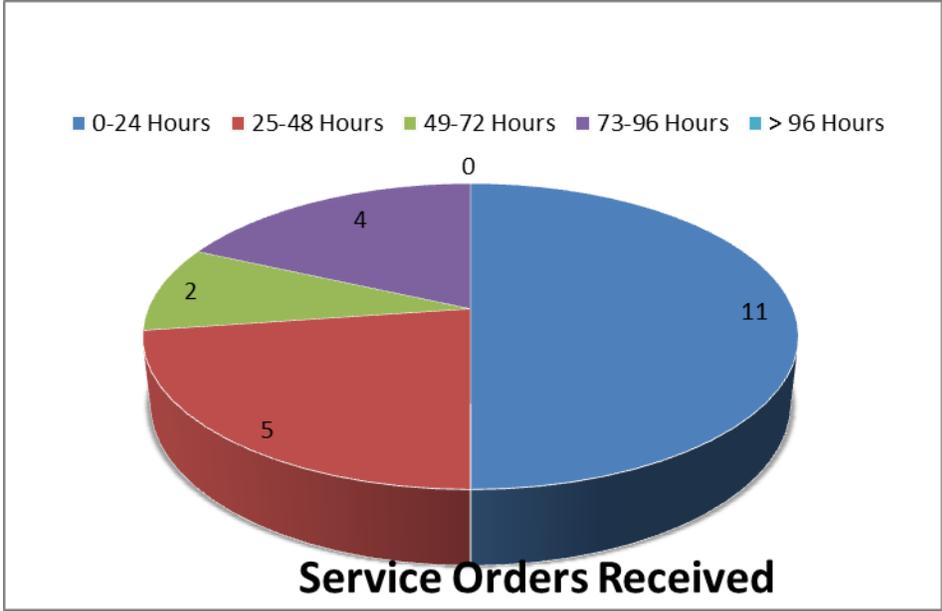
Staff responded to a customer complaint about a young boy falling into a hole at 7350 South 1460 West. It was determined that it was a broken fire hydrant that had been hit by a car. The hole was covered until repairs could be made to the hydrant.

Staff attended flagger certification classes.

Staff installed a new grade ring on a meter for utility billing.



**Fleet**



- General Repairs – 6
- Repair from PM – 8
- Road Calls – 1

**Facilities**

Move a Desk for Cindy in Finance on the 1<sup>st</sup> floor at City Hall.

Removed a dead pigeon off the lower roof on Westside at the Justice Center.

#### Rodeo Maintenance

- Water was turned on

- Replaced three faucet in men's restroom

- Hose connection repaired in the women's restroom

- Hooked up and repaired the drinking fountains at the Rodeo Arena.

- Cleaned the Rodeo Arena restrooms.

Check and repaired the chain on the automatic gate at the Justice Center.

Utah-Yama's Controls repaired the North Employee's entrance door at Public Works.

Three overhead door belts were replaced at Public Works East Satellite Building.

Fire Sprinkler Test Completed for the Month of May at all City Buildings.

Fueled and check all Generators at all City Buildings.

Painting at the Senior Center.

Six Meeting set-ups at City Hall.

#### *Streets*

##### Rodeo Arena Maintenance

- Replaced a number of fuses to repair lighting

- Inspected power panels

- Turned on concession building lights.

##### Repairs and Maintenance:

- Bad power line on 7000 S Breeze Hill Rd by:

  - Removing sidewalk concrete

  - Repaired damaged line

  - Set a traffic grade junction box

  - Filled area where the sidewalk as removed

  - Concrete will be replaced next week

- 30' light pole located 6200 South 5700 West – vehicle damage

  - Installed new fixture and wiring

  - Connected power

  - Verified that the light is operational

- 1950 West 8300 South – painted warning marks

- 6060 West 8400 South – painted a stop bar

- 3750 West 7800 South - power line problem

  - Located underground line

  - Spliced the line

  - Installed tow junction boxes

- Cut out and removed concrete around two damaged lights poles, replaced the poles and prepared area to pour concrete back next week.

Staff continues to inspect and measure retro reflectivity for sign management.

Ace Disposal and Rocky Mountain Recycling held a quarterly document shredding and electronic collection event last Saturday. Our next event will be Aug 2<sup>nd</sup> from 10- noon behind Fire Station 52. Staff assisted with signs and traffic control for the event.

Completed asphalt repairs in the slurry seal area. Ongoing

Staff attended the two day OSHA class.

Made temporary repairs to the road going into Ron Wood park.

## **ADMINISTRATIVE SERVICES**

**Utility Billing & Customer Service** Customer service and utility billing sent 4,592 bills, 24 shutoffs, 169 delinquent letters and handled 4,347 transactions.

### ***Events & Reservations***

The Parks, Trails & Open Space meetings continue. These are a great opportunity for the community to learn more about our parks and what we can all do to make them a better and safer place. The Domingo 4 de Mayo event held in the West Jordan Arena Sunday was a great success. They are renting the arena again for an identical event. Tuesday we met with representatives from our baseball leagues and tournaments. They are very accommodating and we look forward to presenting our finding to City Council. The Western Stampede Royalty Contest is this Saturday starting at Mountain America Credit Union in the Tanner Auditorium then continuing in the afternoon at the West Jordan Arena. The Utah Youth Soccer Association State Cup Tournament will be May 15-24 at the West Jordan Youth Sports Complex. We're looking forward to hosting the event. Memorial Day is fast approaching. We've been working hard to create another great event to honor the fallen. This year we will also recognize MIA's and POW's from West Jordan. The event is Monday, May 26<sup>th</sup> at 7pm in Veterans Memorial Park.

### ***Public Information***

Finalized City newsletter, which mailed Thursday. Added Special Revenue Funds to the City Manager's Proposed Budget and online.

### ***Business Licensing & Rental Dwelling***

Mailed 100 Delinquent Invoices for this quarter's past due Business Licenses. A total of 148 licenses were processed and approved for the month of April including: 42-Commercial, 43-Home, 21-Solicitors,

1-Vending Machine, 2-Transient/Seasonal, 17-Fowl-Keeping, 5-Address/Name changes, 17-Rental Dwelling.

Also closed 66 licenses during the month

### ***Assistant City Manager***

Preparations for and attendance at numerous committee meetings and public meetings relating to employee wages and benefits, public open space and parks, branding, IT upgrades, domestic violence prosecution and HR issues. The Parks and Open space meeting at Sunset Middle School had a supportive and positive tone from the citizens that attended.

### ***Human Resource***

**Open Positions:** Seasonal Parks 2/28/14 – Open Until Filled. Director of Parks 5/2/14 – 5/16/14. Fleet Manager 5/7/14 – 5/30/14.

**In Process:** Background investigations are ongoing for P/T Police Records Technician, P/T Police Background Investigator and Firefighter. Economic Development Director closed on 4/18/14 and interviews will be scheduled shortly. The Police Department is reviewing applications for the Animal Control Officer position which recently closed. Testing will begin on 5/14/14.

**Recently Filled:** Jill Larsen (Community Service Officer) and four new Seasonal Parks Employees started on 5/5/14.

Open Enrollment will be held for all employees next week so we are working with our benefit broker to get everything ready for this event.

### ***Information Technology***

**Development:** Conducted meeting with Tyler to setup ERP – GL, Project Training and Budget Processing for the City. Perform several database backup processes. Compiling the needs for a new phone system. This will replace our current system. Updated the CityWorks database system and assisted with troubleshooting the upgrade process of the GIS server upgrade.

**Network:** Met with Century Link to go over data connection option/pricing and networking equipment projects. Updated PIMs server with Offense table updates. Configured new wifi to go out into production.

## **CITY MANAGER'S OFFICE**

### ***City Clerk***

Jamie Vincent (Brooks) began her journey as the newest Deputy City Clerk on Monday. We are trying to break her in slowly; however, in our office that is never a word we use!

I want to express my sincerest appreciation to Carol Herman and Arlene Farley for the stepping up over the past eight months that we have been short staffed and all of the numerous challenges that we faced! We definitely understand the definition of TEAM WORK! Also, an extra big Thank You to Cindy Jensen for helping us out with phone coverage as well as other tasks for the past five months!

The special meeting was held Wednesday, May 7, to conduct the Stone Creek Assessment Area Public Hearing. There was a large number of citizens in attendance for this sensitive issue. Because of this difficult issue, the City Clerk transcribed that portion of the minutes in detail for the Council to review.

The City Clerk was served with a Summons Thursday, May 8, regarding Colosimo, LLC, a Limited Liability Company

The office processed numerous public hearing notices; specifically the hearing for next Wednesday, May 14 to consider adopting an Ordinance 'Declaring a Development Moratorium on Multi-Family Housing Projects' for a temporary period, as allowed by Utah State Code 10-9a-504.

**BIDS/RFP'S Received:**

BID – 2014 Chip Seal Project RD 14-04 – Tuesday, May 6, at 2:00 p.m. – Capital Projects

<u>Contractor</u>	<u>Total Bid</u>
Geneva Rock Products	\$210,864.00
Intermountain Slurry Seal, Inc.	\$278,404.00

RFP – Code Enforcement Abatement – Thursday, May 8, at 4:00 p.m. – Attorney's Office

Contractor

Maddox Construction

**Pending BIDS/RFPs:**

RFP – Design/Construct Float – Saturday, May 10, at 5:00 p.m. - Events

BID – 2014 Manhole Raising Project, #RD 14-05 – Tuesday, May 13, at 2:00 p.m. – Capital Projects

RFP – Community Magazine/Imagine West Jordan – Thursday, May 22, at 1:00 p.m. – Public Information Office

RFP – Fleet Leasing – Thursday, May 22, at 3:30 p.m. – Public Works

*Office of Development Assistance*

**New applications received:**

- Prosperity Subdivision – 6099 W. New Bingham Highway
- AT&T Upgrade (Pulley Property) – 3232 West 8600 South
- The View @ 5600 in Highlands - 5672 W. 8200 South

**Redlines returned to developer:**

- Englefield Heights Phase 1

**Revised plan(s) returned for staff review:**

- Three Forks Phase 7
- Sunset Ridge Oak 1 – Mylar
- Henry's Place

**Meetings held w/developer(s):**

- Staff met with Peterson Development to discuss details for the development agreement for Englefield Heights Phase 1 in the Highlands
- Staff met with Ivory Development to discuss the safe walking route for the elementary school for Sommerglen Heights

**Pre-Applications Meeting(s)**

LDS Prairie Stake – Site, Subdivision, CUP, 7322 South 5600 West

## CITY COUNCIL PROJECT TASK TRACKING

Updated as of Friday, May 09, 2014

<b><i>ACTION REQUESTED</i></b>	<b><i><u>STATUS/PLANNED ACTIONS</u></i></b>	<b><i><u>PRIMARY ASSIGNMENT</u></i></b>	<b><i><u>TASK COMPLETE</u></i></b>
<p>Amendments to the billboard section of the zoning code</p>	<p>A committee has been formed with Planning Commission and Council for a review of the code to determine what further code changes are desired for digital and non-digital billboards.</p> <p>The billboard committee has met and discussed goals for possible changes to the sign code. Staff met with a representative with Reagan Outdoor Advertising to discuss their objectives for regulating digital billboards and relocation to billboards on Redwood Road. Staff is researching digital billboard codes from other cities. The next committee meeting was scheduled for August 19<sup>th</sup> at 5 p.m.</p> <p>On August 19, 2013, staff met with two Council members regarding developing standards for electronic billboards in the city. Ultimately, the recommendations of this committee will be forwarded to the Planning Commission and City Council for consideration.</p> <p>October 4, 2013 -- Staff met with Reagan Outdoor Advertising on September 26 regarding new permits for billboard relocation and replacement. As yet, no invitation has been extended to Reagan and other industry representatives to discuss possible modifications to the zoning ordinance. And meeting with those representatives, including the committee, is the next step in this process.</p> <p>October 11, 2013 – Staff will be scheduling a meeting with the working committee in the near future to review draft code amendments for digital billboards. In addition, staff will be seeking the committee’s advice on billboard relocations from redevelopment areas.</p>	<p>Tom Burdett</p>	<p>In Progress</p>

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	<p>November 1, 2013 – A draft code has been prepared and reviewed by planning and attorney’s staff members. It will be distributed electronically to the City Council sub-committee for review. It is tentatively scheduled to be reviewed for recommendations by the planning commission on November 19<sup>th</sup>.</p> <p>November 15, 2013 A draft change to the sign code has been recommended by a sub-committee of city council for submittal to the planning commission. It is scheduled for a public hearing with the planning commission on November 19th at 6:00 pm.</p> <p>December 13, 2013 - Planning Commission conducted a public hearing regarding proposed amendments to the billboard section of the sign code. With consent from members of the billboard industry, the commission continued the code amendment to no later than the end of March. The commission requested additional changes to the distance separation standards for digital billboards.</p> <p>January 31, 2013 – The redrafting of language amending the sing code is scheduled to go back to the planning commission on February 18.</p> <p><b>February 21, 2014</b> – The planning commission postponed action on the draft amendments for digital billboards until May 6<sup>th</sup> to give the sign industry representative (Reagan Outdoor Advertising) more time to review and comment.</p>		
Wind & solar system amendment to the zoning code	Staff delivered proposed zoning code changes to the Council for discussion in June based on the workshop from last fall. This project has been delayed due to the resignation of planning staff person assigned to this project. The interviewing process is underway, and we expect to hire a replacement within the month of July.	Tom Burdett	In Progress

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	<p>This project is temporarily on hold until the associate planner position is filled. An offer has now been made to an individual who has accepted the offer. We look forward to addressing this project in the near future.</p> <p>October 4, 2013 -- This minor code amendment will be moving forward for consideration this fall now that the associate planner position is filled.</p> <p>November 1, 2013 –a redraft of the code is expected to be sent to city council in December.</p> <p>December 13, 2013 – A revised draft has been prepared. After review by the City Attorney’s Office, it will be rescheduled for consideration by City Council in January.</p> <p>January 24, 2013 – A revised draft has been prepared renaming the new code section “renewable energy systems” and consolidating it with the accessory use section of the zoning code. It is scheduled to go before the planning commission for public hearing on February 4<sup>th</sup>.</p> <p>February 14, 2014 - Revised code for renewable energy/accessory uses is scheduled for public hearing on city council agenda March 12<sup>th</sup>.</p> <p><b>March 13, 2014</b> – Postponed by City Council, returned to staff for language clarification.</p>		
<p>Future Land Use Map amendments and review of Multifamily sites</p>	<p>A meeting date of June 4 was identified for a joint meeting between the City Council and Planning Commission. Staff prepared materials for discussion of alternative amendments to the future land use plan, coordination with Jordan School District and development vision.</p> <p>Based on the joint workshop of June 4, the City Council and Planning Commission directed staff to start the process to amend</p>	<p>Tom Burdett</p>	<p>In Progress</p>

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	<p>the City's Future Land Use Map for properties generally located at 1) Redwood Road and Drake Lane from High Density to Medium Density 2) 9000 S. 1075-1150 West for something other than High Density Residential to Professional Office or Light Commercial 3) 7400 South 6400 West to consider land use options for the area currently shown as a future regional park.</p> <p>November 1, 2013 – Changes will be scheduled for the planning commission in January of 2014.</p> <p>January 24, 2013 – Changes will be scheduled for the March 4<sup>th</sup> meeting of the planning commission.</p> <p>February 14, 2014 – Changes are scheduled for the March 18 meeting of the planning commission.</p> <p>March 21, 2014 – Planning Commission postponed consideration for two months to May 20 to explain proposed changes to property affected property owners.</p> <p><b>April 18, 2014</b> – Staff coordinated meetings with the neighborhoods at 1150 West and 9000 South on April 9<sup>th</sup> and Drake Lane on April 16<sup>th</sup>. Planning Commission is scheduled to make recommendations for future land use map changes on May 20.</p>		
Redwood Road Corridor	<p>Planning staff is compiling survey data and incorporating it into the first phase plan report. Staff is also coordinating with Wasatch Front Regional Council to prepare a scope of work for the regional plan for the same corridor.</p> <p>A draft of the land use element is being prepared.</p> <p>Two new shape files were created for the Redwood Road Corridor Study. One of these files shows all driveways and curb cuts along Redwood Road. The other file</p>	Tom Burdett	In Progress

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	<p>shows all major vehicular intersections, not including train crossings.</p> <p>Staff continues to work on compiling background information on the study, where current work is focusing on streetscape options.</p> <p>Staff met with a consulting group from Zions Bank to discuss data gathered for a market leakage analysis being conducted for the city with implications for the Redwood Road Corridor Study.</p> <p>Staff is preparing to incorporate the recommendations from the market leakage analysis, being conducted by Zions Financial Advisors, into the study. Progress has been slow due to the surge of current planning assignments. As soon as the market leakage analysis is finished, it will be integrated into the Redwood Corridor draft plan.</p> <p>Staff is preparing a new section to incorporate the recommendations from the market leakage analysis, conducted by Zions Financial Advisors, into the study.</p> <p>Mayor Johnson met with other westside Mayors and the Wasatch Front Regional Council staff to discuss transit planning priorities. This meeting included the scope of work for the regional Redwood Corridor Planning Study. Staff is incorporating the recommendations from the market leakage analysis, conducted by Zions Financial Advisors, into the draft local study for Redwood Road.</p> <p>October 4, 2013 -- Staff is incorporating the recommendations from the market leakage analysis, conducted by Zions Financial Advisors, into the draft local study for Redwood Road.</p> <p>October 25, 2013 -- The development director and city manager will be visiting,</p>		

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	<p>Farmington’s Station Park next week with architects and engineers associated with the downtown redevelopment project to identify elements that could be incorporated into the streetscape and other designs in our downtown area. Obviously, these elements could significantly, and will in fact impact Redwood road.</p> <p>November 8, 2013 – Staff is evaluating the possibility of using existing RDA funds to fund a streetscape design and capital improvement project to widen sidewalks, plant landscaping and install street furniture and bus shelters.</p> <p>December 13, 2013 – A budget green-sheet has been prepared to fund a design and cost estimate for Redwood Road upgrades. Staff is preparing for another community workshop in February or March of 2014. Recommended changes to the Future Land Use Map are anticipated to be presented to the planning commission in April of 2014.</p> <p>February 14, 2014 – – The Economic Development Team has discussed potential improvements on Redwood Road. A proposal is being brought to the City Council regarding the possible engagement of a lobbyist to secure funding for public improvements on Redwood Road. Such developments. Could potentially include new streetscapes, planted medians, and lighting improvements. The cost of securing a lobbyist for one year with total approximately \$50,000. However, with the possibility of tapping a 2014, state transportation fund balance of more than \$350 million, it should be possible to convince the State to support improvements associated with phase 1 of this project, 7800 S. to approximately 8200 S. The Council will decide on February 26 as to whether the City will issue an RFP for a lobbyist.</p> <p>February 28 2014 – Staff is reviewing a</p>		

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	<p>scope of work from the WFRC for the regional planning effort. A public workshop to review land use recommendations will be scheduled for March or April. The RDA has contracted with Babcock Design Group for conceptual design for streetscape improvements between 7800 South and 8200 South.</p> <p>April 18, 2014 – – The economic development team and Mayor were able to view preliminary designs of streetscapes on Redwood Road. These designs call for planted medians, and on street parking, with wider sidewalks and uniform hardscapes. Administration is working towards the last of three interviews with potential lobbyists. On May 14<sup>th</sup>. We anticipate having a proposal before the Council associated with a lobbyist selection.</p> <p><b>May 9, 2014</b> – – Interviews of potential lobbyists, have been completed by the committee and a recommendation is being forwarded to the Council for their consideration on May 14.</p>		
Stone Creek Special Service Area	<p>Staff has begun meeting with representatives of the Stone Creek Area in an effort to develop a plan for improving the landscaping and amenities and providing for the perpetual maintenance of those improvements. The expectation was that a plan would be presented in July. Two meetings have already been held with residents. In the first meeting, it was determined that the area would require both one-time capital improvements, and ongoing maintenance. In the second meeting, the residence identified a number of specific improvements that they would like to see. Our staff is currently engaged in pricing these items. A third meeting is scheduled for August. At that meeting, we will discuss with residents the costs associated with the improvements desired and begin to formulate a plan for funding</p>	Rick Davis	In Progress

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	<p>those improvements and providing ongoing maintenance. If all goes as planned, it is anticipated that we could hold a community meeting in late August or early September. We will then have something of a consensus to bring to Council later in September. As of the date of this report, it appears that residents would like to see the rehabilitation of grass, the installation of Park strip on Grizzly and Amethyst, and the addition of trees and other vegetation. They would also like to see the repair of the trail and additional aesthetic treatments to the pedestrian tunnel under Grizzly. Residents appear very open to the idea of selling some of the open space for developable lots as a means of acquiring the funding for these improvements. Our planning staff has prepared some options. At this point, it appears that the improvements that we will be proposing would cost approximately \$500,000 and would require \$80,000 of ongoing annual dedication. Staff is in the process of assembling a community meeting, to be held at the Viridian, near the end of September. We should have a final proposal for the Council near the end of October.</p> <p>October 4, 2013 -- Community Affairs and Parks are in the process of sending open house invitations to area residents. We anticipate holding this workshop before the end of the month. We believe we will then have what we need in terms of information and feedback from residents to enable us to make a presentation to the City Council by the second meeting in November.</p> <p>October 25, 2013 – A meeting with representatives of the Stone Creek Area has been scheduled for October 30. It is intended that this meeting assist us with the planning for an open house to be held in November. Invitations will be sent to residents of the proposed assessment area. Council will also be invited to attend.</p>		

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	<p>Following the open house, this item will be placed on a Council agenda for discussion. At this meeting, a comprehensive plan for funding and improving the capstone Creek area will be presented for possible Council ratification.</p> <p>November 8, 2013 -- A future meeting will be conducted on or around January 9<sup>th</sup>, 2014, where staff and the neighborhood representatives will conduct an open house to discuss the improvements and maintenance costs associated with the proposal.</p> <p>December 20, 2013 -- More than 600 letters have been sent to residents within the proposed assessment area. These letters alert residents to the presentation of an open house on January 9, 2014 in the media resource room of West Hills Middle School. The open house will be presented from 6 PM to 8 PM and offer residents. The ability to provide feedback regarding the proposed assessment area and the improvements proposed for the area. Our intention is to gather citizen feedback, make any last modifications, and prepare a presentation for Council. I anticipate, depending on the feedback that we received from Council, and their willingness to move forward with the assessment area, to meet and April 1 target for assessment area implementation.</p> <p>January 10, 2014 -- the last open house to address the Stone Creek assessment area initiative was held at West Hills Middle School on January 9, 2014. Several dozen residents showed and the event was very successful. Staff has been working with a committee of citizen/resident volunteers from the area who assisted at the information stations. We received very positive and valuable feedback from the residents who attended. We are now in the process of assembling a presentation for</p>		

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	<p>Council consideration in February.</p> <p>January 31, 2014 -- Bob Thorup has prepared a notice of intent to establish an assessment area for staff review. Please remember that you will need to declare this intent and then hold a public hearing. There is also a protest of 30 days. Given all that is required to be accomplished to establish the assessment area, we do not perceive the ability to implement the assessment area until the third week in April.</p> <p>February 14, 2014 -- Notices are being mailed to more than 700 residents of the capstone Creek area, informing them of the councils intention to consider the establishment of an assessment area. Once the Council has declared their intention, a subsequent meeting 30 days later will be scheduled for assessment area ratification. Following another protest period of 30 days, the assessment area will become effective. Staff is estimating a monthly assessment of approximately \$6.70 per month. If the Council continues on the course of considering and adopting a city-wide parks, trails, and open space utility, the City could consider moderating the Stone Creek assessment. Such can also be considered for the Highlands assessment area which was established in 2013.</p> <p>February 21, 2014 -- Council will consider a declaration of intent to establish the assessment area on February 26.</p> <p>February 28, 2014 -- Council did declare its intention to establish the assessment area at the February 26 Council meeting. Notices are in the process of being sent to residents. They will have 60 days to protest. If more than 50% of residents protest, the assessment area will not be established.</p> <p>April 18, 2014 -- The City is in receipt of a few dozen protests associated with the assessment area. A resident in the area has</p>		

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	<p>been active in soliciting protests from residents. Again, the protest period will end on April 30.</p> <p>April 25, 2014 -- To date, the City Clerk's Office has received approximately 60 protests out of approximately 650 residences. The deadline for filing protests is April 30, and the Council will take up consideration of the assessment area on May 7.</p> <p><b>May 9, 2014</b> -- On May 7, the Council determined to delay decision on the assessment area implementation, and take up the issue again on May 28. The City received 102 protests from more than 600 landowners in the area. This constituted a 17% protest.</p>		
Orphaned properties plan	<p>A large number of small parcels not associated with any specific residential property are going unmaintained and presenting a serious and negative impact to our aesthetic environment. The City Manager has proposed the licensing of these properties to adjacent residents. There are, and would be certain conditions tied to these license agreements. The Council has expressed an interest to form an ad hoc committee to develop a policy that would be adopted by the Council. Staff is in the process of assembling this committee. It is anticipated that a proposed direction would be coming to the Council before the end of November.</p> <p>December 13, 2013 – Committee work on this issue will commence at the beginning of the year.</p> <p>January 31, 2014 -- The next committee meeting is scheduled in February. Part of the discussion of this meeting will be the need to expand the scope of the committee to address the possible elimination or modification of pocket parks in targeted</p>	Rick Davis	In Progress

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	<p>areas of the city.</p> <p>February 28, 2014 -- the next meeting on orphan properties is being scheduled for mid March.</p> <p>March 21, 2014 – Workload and scheduling has not allowed staff and the committee to focus on this issue, but Arlene is in the process of scheduling the next meeting to begin this process moving again.</p> <p><b>May 9, 2014</b> -- The committee has reconvened and is currently examining properties of less than 1/10 of an acre. These properties are currently being inventoried and will be examined by the committee at their next meeting. The ambition of the committee is to develop policies, which will discourage the creation of orphan properties in the future and address the ongoing maintenance associated with existing orphan properties.</p>		
Sign Code	<p>October 18, 2013 - Amendments to the sign code have been requested by Jordan Valley Medical Center, Utah Transit Authority (UTA) and Boulder Ventures to provide campus type master plan signage in Transit Oriented Districts (TODs). Staff is in the process of drafting the changes. City Council has also requested staff prepare minor changes be prepared to the temporary sign sections to allow some time frames (exemptions) for businesses impacted by major road construction.</p> <p>November 1, 2013 – Code amendments are being drafted and are anticipated to go to the planning commission in February 2014.</p> <p><b>February 14, 2014</b> - Amendments have been delayed waiting for information from Jordan Valley Medical Center and Bangerter Station LLC (Boulder Ventures).</p>	Tom Burdett	In Progress
Branding Initiative	February 14, 2014 -- This table will begin to provide updates specific to the	Rick Davis	

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	<p>implementation of the adopted branding initiative. The Branding Committee met this week to discuss the implementation of this initiative. A timeline will be sent to the committee and to the Council in the near future. A budget proposal has been composed and was reviewed by the committee. It will be sent to Council and a portion of that request will be part of the February 26 budget amendment proposal. The committee believes that there exist several strategies that should be implemented in the current fiscal year. However, much of the messaging associated with this initiative depends on the Council decision regarding a new logo. Meanwhile, there are a couple of exciting possibilities that were working on right now. For example, we would like to begin airing 32<sup>nd</sup> commercials prior to movies at Jordan Landing 24 theaters. In addition, were working with UTA to compose a Mayors welcome to West Jordan that would be played as trains approach Gardner Village station. Finally, we are beginning the development of ImagineWestJordan.com, , a lifestyle website, which would capture most of the branding messaging. Our intention with some of our other communications is to drive eyes to that website.</p> <p>February 21, 2014 -- new logo concepts have been forwarded to the Council for their review prior to the February 26 Council meeting. Staff will seek a decision from Council regarding logo at that meeting. Meanwhile, the City Manager and the Mayor met with UTA to assess possible joint community marketing ideas utilizing transit which would be helpful in communicating the City's brand message. UTA representatives expressed an enthusiasm for assisting the City in this endeavor.</p> <p>February 28, 2014 -- Decision on new logo</p>		

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	<p>was tabled until the first April Council meeting. Council did approve the addition of \$8500 for branding initiative implementation in this fiscal year.</p> <p>March 21, 2014 – Decision to adopt new logo is on March 26 agenda.</p> <p>March 28, 2014 – – The Council approved a new logo for the City at the March 26 meeting. The Branding Committee will be convening within the week to begin addressing the next phase of implementation.</p> <p>April 4, 2014 – – Staff is currently working to develop a style guide in policy associated with the new logo. The upcoming committee meeting will address the first pieces of implementation. We’re also contemplating the possibility of a public unveiling of the new logo and branding strategy, similar to what we did for Share the Magic. The new style guide should be ready within a week and a half.</p> <p>April 18, 2014 – – With the selection and ratification of a new City logo, the committee has been active in initiating the communication of this logo in the community. We are now able to complete 230 minute segments of the City video which will be shown at Jordan 24. In addition, you will soon be shown designs for new street banners carrying the new logo. Next, at the next Council meeting we will discuss the possibility of publishing a community guide or magazine, which we used, in a concentrated way, to communicate our brand message. A new website is also being developed called ImagineWestJordan.com. The site will be an alternative URL where citizens can access information about the branding campaign, special event information, suggestions on things to do and places to eat in West Jordan, as well as a number of other</p>		

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	<p>subjects that lie on the softer side of the municipal site. We continue to work with UTA to execute some co-branding at TRAX stops in West Jordan, and on trains. Finally, we're in the process of switching out employee IDs which will carry the new logo. Please let me know if you have any questions or want to discuss any of these initiatives in greater detail.</p> <p><b>April 25, 2014</b> -- The City video has been segmented, and we are produced 2/32 pieces for airing at the Jordan 24. Airing of those pieces will begin within the next couple of weeks, well in time to correspond with the release of several big movies this spring and summer. We're also in the process of switching out employee identification badges utilizing the new logo. Finally, a new style guide in policy will be presented to Department heads on May 14.</p>		
Budget Reformat Investigation	<p>February 14, 2014 - Scheduled a meeting with citizens and two Council members on February 19, 2014 at 6:00 p.m. in the Schorr Gallery.</p> <p>February 21, 2014 – Meeting was held on Feb 19<sup>th</sup>. The meeting was attended by Councilmember McConnehey, Councilmember Haaga, Dan Griffiths, Bryce Haderlie, Eric Okerlund, Ryan Bradshaw. The main topics that were discussed involved the financial reporting. Group agreed in concept to</p> <ol style="list-style-type: none"> <li>1. Prepare an itemized report of Green Sheet Items and Council Goals and report this to Council in February each year.</li> </ol> <p>Second meeting will be scheduled to receive additional input from citizens who were unable to attend and continue discussions on improvement.</p> <p>March 7, 2014 – Have been instructed to compare Budget Documents from other cities with that of West Jordan and bring the</p>	Ryan Bradshaw	

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	<p>proposal to the Mayor for review and discussion.</p> <p>March 21, 2014 – Working on comparison of the accounting coding for several cities through the ERP Process that will assist in clarifying the levels to which budget and financial reports will be provide in the future with the new Finance System within the ERP.</p> <p><b>May 9, 2014</b> – Finance is working on the development of a quarterly report that will be presented to council. This report will increase the overall transparency of financial information. In addition, finance is working to increase the narrative within the Budget Book</p>		
Legislative Advocacy	<p>February 14, 2014 – – The Council has expressed a great deal of interest in advocating positions associated with various topics. Perhaps on the top of this list is house bill 54, the bill that addresses the auto dealers and our extraction from the 15 mile trade area bubble. We saw this year how quickly the auto dealers Association can mobilize to kill any initiative that threatens their cartel. Nevertheless, the Mayor has been relentless in advocating for this bill’s passage upon the Hill. Moments ago, I received a phone call from Jim Bird, during which he informed me that he thought the perhaps we need to change our strategy. He is working on a new initiative that may prove in the end, to be more fruitful and effective. I cannot disclose it at this time, but I will be in touch with you in the near future to bring you up-to-date with that strategy.</p> <p>Meanwhile, we very much hope that the almost daily updates on legislation, as well as updates at Council meetings have been helpful for you. We appreciate your weighing in on the various topics and issues. Our legislative team has been</p>	Rick Davis	

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	<p>working very hard to make sure that we are represented in every regard at the legislature. We will continue to monitor and update you as this session progresses.</p> <p>February 21, 2014 – – By now you have received several updates from our legislative team and the League regarding the progress or lack thereof associated with various bills on the Hill. The City continues to monitor house bill 102 and house bill 66. HB 102 addresses restrictions on the use of assessment areas to address in direct benefits for citizens. In essence, it would kill our ability to utilize assessment areas for open space perpetual maintenance. HB 66 would require cities to meter water and other utilities being provided to municipal facilities and properties and would further require the general fund to pay the enterprise funds for the use of these utilities. Our recommendation has been and continues to be to oppose both of these bills. Based on the feedback we have received from Council, we have provided our response to the League. Please look for further legislative updates via email.</p> <p>March 7, 2014 – – we continue to work with the League to modify SB 102, the assessment area bill. As it currently exists, this bill would prohibit indirect services being provided by an assessment authority. Meanwhile, it appears that little progress is being made this session with regard to a fuel excise tax that would provide additional funding for transportation. SB 60, Sen. Valentines bill, would reduce the current surcharge on gasoline sales in favor of replacing it with an inflationary sensitive rate. That bill appears to be held in the Senate, as the senator resolves concerns expressed by petroleum providers. HB 285, which would liberalize the issuance of alcohol licenses to restaurants, pass the House, but appears to have little chance to leave the Senate alive. Fortunately for all of</p>		

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	<p>us, especially me, HB 413, which would have made me and other city managers elected officials, has been buried deep within the bowels of the legislature. Hopefully never to return. It was the brainchild of representative Stratton of Orem, and it appears that he was the only one on the Hill that was interested in this legislation. Finally, SB 184, which appears to have a good chance of passage, will mandate that we turn around, building inspections within three business days. If we can't, this new law would mandate that we contract with a private entity to perform the inspection at our costs. My information indicates that we will have little difficulty in meeting this deadline, and besides, the law carries no definitive penalty or enforcement mechanism. Please look for other updates as we for them to you from the League.</p> <p>March 14, 2014 -- Our Legislative Team has released a final tally of bills, both those it succeeded, and those that failed. The League will be releasing a more comprehensive analysis of impact in the near future. We will make that information available when it is presented. All in all, it was a good Legislative season, in that we certainly could have been more impacted than we were.</p> <p>Meanwhile, we are continuing our interviewing a potential lobbyists, and anticipate having an agreement for you to review by next Council meeting or the first meeting in April.</p> <p>March 21, 2014 – Working with Western Growth Coalition to build consensus specific to advocacy against Car Dealership act.</p> <p><b>April 25, 2014</b> -- The Mayor continues his outreach to build a coalition a mayors who would be interested in participating in a legislative effort to overturn the 1991 car</p>		

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	dealership act. Meanwhile, our legislative committee has concluded interviewing a potential lobbyists in connection with future city transportation needs. We anticipate making a recommendation to the Council on May 14.		
Sign Ordinance Review	<b>February 14, 2014</b> – Staff is preparing an outline for a future discussion with City Council to identify the scope, committee members and time estimates for completion. This outline will be brought back city council for further direction.	Tom Burdett	
CERT/CPR Resident Training	<p>February 14, 2014 - Continue to advertise and use all public outreach means to get citizens enrolled for CERT. Look to coordinate with the Police Citizen academy to offer CERT Training at a later date to those attending Police Citizen Academy.</p> <p>To offer Citizen CPR need to develop a plan to determine cost and equipment available to be able to teach CPR, will be working in the budget process to find existing funds that could be used to get the required equipment to teach to larger groups.</p> <p><b>April 25, 2014</b> - May 3<sup>rd</sup> we will host the first Citizen CPR Class with 16 students. The next step will be to work the Kim Wells in advertising this new program and the goal is to host one class a month if we can get a minimum of 10 students to sign up for the training.</p>	Marc McElreath	
Snow Removal Improvements	February 14, 2014 - The plans for improvement are twofold: 1) short-term and 2) long-term. We have implemented the short-term improvements we are able to fund at this time which includes attaching the Parks Division to the Streets Division as it is related to snow removal for mainline, secondary, and subdivision roads and sidewalks. The Utilities Division is also helping with these items above plus they have taken on assignments with removing	Wendell Rigby	

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	<p>snow from pedestrian pathways. The Facilities and Engineering Inspection divisions have taken over the assignment which Parks previously took care of which was sidewalk and parking lot snow removal for City facilities. We are now beginning to work on the long-term plan, which addresses snow removal for the next snow season. We have a meeting schedule for next week to begin putting this plan together.</p> <p>February 21, 2014 – Administration met with operation services personnel this week to begin the composition of a long-term snow removal strategy. The new strategy will focus on human capital, capital equipment, and technology deficiencies. While the short-term strategy associated with residential snow removal appeared to elevate service of the latter part of this winter, we are confident that the long-term plan, which will be presented to Council for the end of this fiscal year, will significantly elevate this service level.</p> <p>March 7, 2014 – The short-term plan is complete and we are now working on the long-term plan. We will be meeting with UDOT, the County and other municipalities in the next month or so to determine how their programs are organized and will then finalize our report to the Council.</p> <p>March 27, 2014 – Staff is scheduling meetings with other municipalities over the next couple of weeks to collect information regarding their programs. We are also attending an American Public Works Association, National Snow Conference the first week of May. Our plan is to have a finalized Snow Removal Program for Council review around the first week in July 2014.</p> <p><b>May 8, 2014</b> – City staff has begun meeting with other cities to discuss their snow &amp; ice</p>		

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	control programs. Wendell attended the APWA National Snow Conference in Cincinnati, Ohio during the first week of May and comes home with a lot of good ideas on how to revise the City's program.		
Audio/video broadcasting and indexing of Council and other city meetings/events.	<p>April 4, 2014 – The City Council directed staff at the March 26, 2014 Council meeting to begin an investigation of options associated with the broadcasting and indexing of Council meetings. Administrative Services will be the lead Department associated with this investigation, and progress has already been made in terms of assessing what neighboring cities are currently doing and what the costs are associated with the tools that they utilize for broadcasting their meetings. The City Manager has directed Administrative Services to convene or form a communications committee to guide this process.</p> <p>April 25, 2014- Staff has been gathering info. for project and will meet on 4/28/14 for coordination meeting.</p> <p><b>May 2, 2014</b> - Staff met on 4/28/14 and discussed the wide variety systems available. They are preparing a preliminary presentation for the Council so they can give direction on the features that they desire for a system so that staff can narrow its focus.</p>	Bryce Haderlie	