



**CITY MANAGER'S
WEEKLY REPORT
TO THE WEST JORDAN CITY COUNCIL
Week ending May 23, 2014**

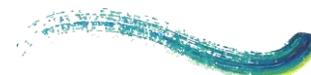


Dear Mayor and City Council:

As you well know, the first part of this week was spent by myself, Mayor Rolfe, and our economic development team at the International Conference of Shopping Centers in Las Vegas. The show is quite a spectacle, as you have there gathered commercial real estate brokers, developers, investors, and governmental jurisdictions from literally all over the globe. As I walked by hundreds upon hundreds of exhibition booths representing almost every retail establishment known to man, I was gratified to see that so many of them are already represented here in West Jordan. Nevertheless, we did set appointments with brokers and companies representing retail establishments that we do not yet have in our inventory of businesses. We specifically set our sights on what I would consider more unique retail establishments. We also had an opportunity to visit with companies that are moving into the Salt Lake market.

Overall, the reaction to our visits was very positive. I believe we were effective in telling the West Jordan story to companies that really had very little idea, prior to our meetings, as to the amount of growth and development that is occurring in our community. We also learned while we were there that, while we expected an announcement on the old Albertsons building at 70th South in the month of May, this announcement has been delayed while the parties attempting to consummate a deal to bring a major retailer into that edifice hammer out the details and complete their negotiations. We do expect an announcement within the next 60 days. In short, we were able to visit with representatives of Walmart, Home Depot, Outback Steakhouse, Buffalo Wild Wings, Coldwell Banker, CVS pharmacies, and Associated Foods. We also touched base with our friends at Four Square and met briefly with our developer in the downtown redevelopment project. As I mentioned in a previous report, we had a very productive meeting with the potential economic development consultant who would augment our recruitment capabilities. We learned a lot as well. I guess it's not something that we didn't already realize, but Jordan Landing is both a blessing and sometimes an impediment. That retail development is very well known among brokers, investors, and franchisers. There is a great desire on the part of retailers to locate in Jordan Landing. However, if for whatever reason, a retailer cannot find a spot to locate or if Jordan Landing is already saturated with a service or product similar to the one being offered by the prospective tenant, it appears that most retailers lose interest in West Jordan. In other words, it is difficult to get a retailer to consider alternates to Jordan Landing. I hope we can change all of that with the development of 5600/7800 (The Highland Commercial Center) and the downtown redevelopment project. My goal is that when retailers, investors, brokers, etc. think of West Jordan, they consider something beyond simply Jordan Landing. Please let me know if you have any questions about the conference.

Now here are some other things happening around the City:



FIRE

Training

The Heavy Rescue team participated in confined space training with all of the heavy rescue teams from all the fire departments in the valley. The training was taught by Rocky Mountain Power. It was held at Salt Lake City Fire Department's training tower.

This past week all suppression personnel have been involved in annual Haz-Mat decontamination training. The training detailed how to safely decontaminate both Haz-Mat technicians and civilians exposed to toxic substances.

Call Statistics: April 2014

Also included is call statistics comparing the same month to the prior year.

April 2014 – EMS Calls 345

April 2013 – EMS Calls 311

April 2014 – Fire Calls 186

April 2013 – Fire Calls 92

DEVELOPMENT SERVICES

Economic Development

Director was part of the city team that attended the International Council of Shopping Centers (ICSC) RECON conference in Las Vegas from May 18 - 20. Several contacts were made at the conference with retailers seeking sites in the city or exploring the Wasatch Front for future sites.

Comprehensive Planning

On May 14, 2014, the City Council adopted a temporary moratorium with accepting land use applications for multifamily developments. The moratorium will last up to six months, while the city reviews its general plan and development regulations. The purpose is to direct multi-family to transit oriented development locations and put regulations in place to maintain the same ratio of single-family to multi-family as exists today.

Development Review

As a consent item on May 20, 2014, the Planning Commission granted a Temporary Use Permit (150 days) approval for Hawaiian Shaved Ice, located at 7872 South Old Bingham Highway.

On May 20, 2014, the Planning Commission held three (3) public hearings and heard public comment on the following:

A conditional use permit for Crossfit Extraordinaire, a Personal Instruction Service, located at 1389 West 9000 South in a P-C zoning district. The Planning Commission voted 5-0 in favor of granting approval of the use.

A preliminary and final subdivision plat for the Baker Subdivision located at 4235 West Farm Road. This plat will allow for the dedication of public right-of-way. The Planning Commission approved the subdivision in a 5-0 vote.

Amendments to the West Jordan Future Land Use Map. Two areas were considered by the Planning Commission. The first area, which contains approximately 12.1 acres, is located at approximately 1850 West Drake Lane. The Planning Commission in a 4-0 vote recommended changing the future land use map from a High Density Residential designation to a Medium Density Residential designation to match the current R-1-8A zoning.

The second area is located at approximately 9053 South 1150 West and contains approximately 9.13 acres. In a 4-0 vote, the Planning Commission recommended that this area be re-designated from Very High Residential to Low Density Residential. The Planning Commission's recommendations will be forwarded to the City Council for consideration at a later date.

On May 21, 2014, the Board of Adjustment heard a request for a variance to allow a reduced setback requirement on a rear-yard of a corner lot. The property where the variance was requested is located at 8676 Royal Crest Drive within an R-1-8A Zoning District. The Board voted 5-0 in favor of granting the variance of the rear-yard setback due to the unusual shape of the lot.

The Planning Staff is currently reviewing and processing forty-four (44) active development projects. Fifteen (15) of these projects will be forwarded to the Planning Commission for a decision and/or recommendation to the City Council, and nine (9) will specifically be reviewed by the City Council. Twenty (20) of the projects will be approved administratively by staff. The Planning Staff progresses with work on at least seven (7) programmed long range planning projects.

Five (5) new development applications were submitted between May 15th and May 22nd. They include: three (3) administrative conditional use permits: a colocation of an existing cellular tower located at 7417 S. U-111; a request for an off-premise development sign at 6400 W. New Bingham Hwy.; and, a preliminary site plan, subdivision, and development plan for the CVS Pharmacy being proposed at the northeast corner of 7800 South and Redwood Road.

Zoning and Enforcement

Building permits reviewed: 10

Business Licenses reviewed: 14

Temporary Use Permits: 1

Signs:

- Permits reviewed and approved:
 - Active Temporary Sign Permits: 12
 - Active A-Frame Sign Permits: 9

Building & Safety

Permits issued

2 new single family dwelling permits

3 multi-family units (3-plex for Somerset Villas)

24 misc. residential permits

3 misc. commercial permits

Total valuation of \$1.3 million

Inspections performed

248 field, investigative, and complaint inspections

New Commercial applications for permits –

1680 sq. ft. addition and remodel the old Pacific Rails Credit Union into office space – 7200 S. Redwood Road

1386 sq. ft. metal warehouse for Terra-Flex – 5680 Dannon Way

POLICE

The Major Crimes Unit attended the CJC Symposium and a death and homicide investigations training course.

Officer Tim Magnuson retired last week from the West Jordan Police Department after 20 years of law enforcement service. Tim has accepted a police officer position with the Williams, AZ police department.

Officers observed a suspicious vehicle in the Dixie Valley neighborhood. Upon investigating they found several people inside the vehicle drinking. The driver was arrested for DUI and passengers were issued citations.

Officers stopped a vehicle in the area of vehicle in the area of 8400 South Redwood Road for traffic violations. Upon contacting the occupants, officers believed the driver was the same person who fled from them a week prior. He was found to have warrants and was in possession of heroin.

Officers responded to a single car “rollover” accident in the area of 4100 West New Bingham Highway. The driver was treated for injuries and arrested for DUI.

Officers stopped a suspicious vehicle leaving a loud party in the area of 1300 West 8400 South. The driver was arrested for DUI and drug charges. The passengers were also booked into jail on drug charges.

Officers were dispatched to a reckless driver in the area of 2900 West 9000 South. The driver was located and found to be DUI. She was booked into jail for DUI.

Officers responded to over forty different domestic disputes this week making dozens of arrests.

Several home owners were issued citations this week when officers responded to noise complaints due to loud parties.

Officers responded to a robbery in the Sears parking lot. The suspects approached the victim, threatened them with a knife and stole their smart phone. Detectives are investigating.

PUBLIC WORKS

Capital Projects

Well 3 New Pump House – The construction contract for this project has been awarded and the preconstruction meeting has been held. The contractor, COP Construction, is planning to mobilize about the first of June and begin work. This project is to construct a new well pump house and equip Well 3 with pumping equipment so this well can be placed into service. This well replaces the old well 3 that was eliminated to make way for the intersection of 9000 South and 5600 West.

Grizzly 4 MG Water Storage Reservoir (Tank 2) –The contractor has completed all piping work under the reservoir floor and has completed the underdrain pipe installation. The contractor is now forming to begin placing concrete for the wall footings and floor slabs. This project is running behind schedule and to contractor is trying to increase the work production to get back on schedule.



Highway Junction 3 MG Water Storage Reservoir (Copperton Tank) – Construction on this project continues to move rapidly. Seven of the eight wall sections have been constructed with only one more wall sections to go. Twenty four of the 32 columns have been constructed and work in continuing on the site piping and vault structures. The contractor plans to complete some finish work inside the reservoir next week than begin forming to support the roof slab construction.



Well No 6 Rehabilitation – The contractor completed the clean-up the well casing and screens, completed the acid treatment and chlorine treatment, and has installed the test pump. The contractor has test pumped the well for three days and is now ready to perform a step test

pump and a duration pump test. At the conclusion of the test pumping the contractor will remove the test pump and do a down hole video inspection and then we will be ready to install the new pump that is being purchased by the city and place the well back into service. The results of the test pumping will show how much improvement was achieved from the well rehabilitation. Those results should be available in another week or two. The attached pictures show the contractors unique setup for operating the test pump with the gas engine used to drive the pump mounted on a platform above the pump building.



Ron Wood Park; Sod installation with other landscape and irrigation work continuing. The Playground will be finished the week of the 19th along with the Sierra Newbold monument. The Tennis courts and basketball courts will be painted the week of the 19th. Everything is on schedule for the ribbon cutting on the 30th.

Playground at Ron Wood Park; Playground equipment installation is complete; the rubberized surface is being installed and will be completed the week of the 19th.

Fire Station 54 rebuild: The change order for Hogan Construction to include the total cost of the new building will be on the City Council agenda for May 28.

Public Works building roof coating; Material will be delivered the week of the 26th and the coating should be completed by the 13th of June.

Maintenance Yard at Ron Wood Park; A new location has been identified and the an amendment for the Architect is on the Council agenda for May 28.

Solid Waste shed at Public Works; Footings, foundation and pavement patching is complete. The building will be delivered Tuesday the 27 with erection completed by Friday the 30th.

Calsense irrigation controller system for parks; Staff will be working with the purchasing department to send out a Request For Proposals to landscape designers for the design of the first phase of irrigation systems in the various parks that will be getting the new Calsense system.

City Hall Chiller Replacement; The new chiller is in town and work has started on replacement.

Mobile Home demolition in Brookside Mobile Home Park; The asbestos will be removed on the 9th of June and the demolition will begin on the 10th. Contractor expects the demolition to take 1 day.

5600 West Project – 7000 South to 7800 South – Power lines along 7800 South on the south side were fully removed. The proposed closure for 7800 South between 5490 West and 6100 West was approved at the City Council meeting on Wednesday. The closure starts on July 7th and runs until August 29th. Work is progressing well along the north end of the site, and the east retaining wall is under way (see below). Additional material from the pond has been utilized by the new Smith's store just starting to take shape in the background.



Segmental block retaining wall



Detention Pond outlet structure

Water utility work line was focused on three removals of old stubs and new construction for the eight inch water on the north end of the job. Storm drain work is focused on the outlet line to 5490 West. The added sewer work in 5600 West for the LDS church property is complete.

9000 South – 4800 West to 5300 West Reconstruction – Staff has been working with UDOT personnel to complete a Federal Aid Agreement that will release the SIB loan fund so that work can begin on the design and reconstruction effort on 9000 South. Staff is also collecting all City as built information, working on a geotechnical report through outside testing agencies, and other design consultant selection issues.

Parks

Continue weed abatement effort.

Prep Ron Woods complex for league play.

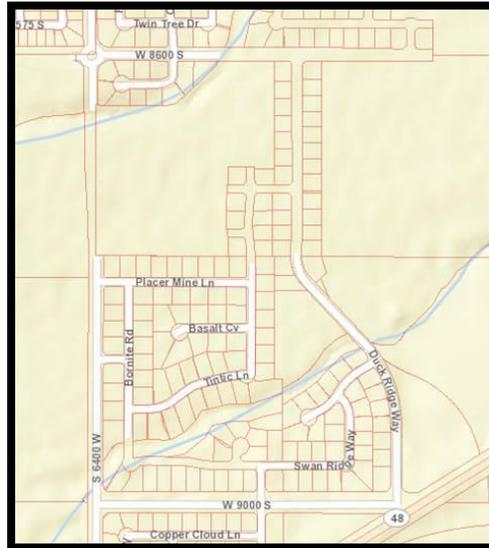
Seasonal Park position interviews held.

Worked with SLCO Sheriff's prisoner work program and obtained labor to assist with the Park maintenance at no cost to the city.

Stripping of soccer fields in preparation for the UYSA tournament.

Traffic Engineer

A traffic study was completed on Duck Ridge Way between 8600 South and 9000 south. Duck Ridge Way is a collector street on the west edge of Ron Wood Park. The study collected traffic speeds for a 24-hour period and determined that the posted speed may be lowered from 35 MPH to 30 MPH. A work order was issued to change the posted speed limit to 30 MPH. The new signs should be installed within the next few weeks. See graphic below:



Streets

Repaired Ron Wood entrance road and constructed emergency access road.

7000 south Jordan River trail:

Replaced copper wire and conduit for lighting under the bridge due to theft.

Street Maintenance and repair:

Inspected and measured retro reflectivity for sign management.

Repaired a damaged power line at 6692 South Fargo Rd.

Assisted the engineering with the street light installation at Smiths.

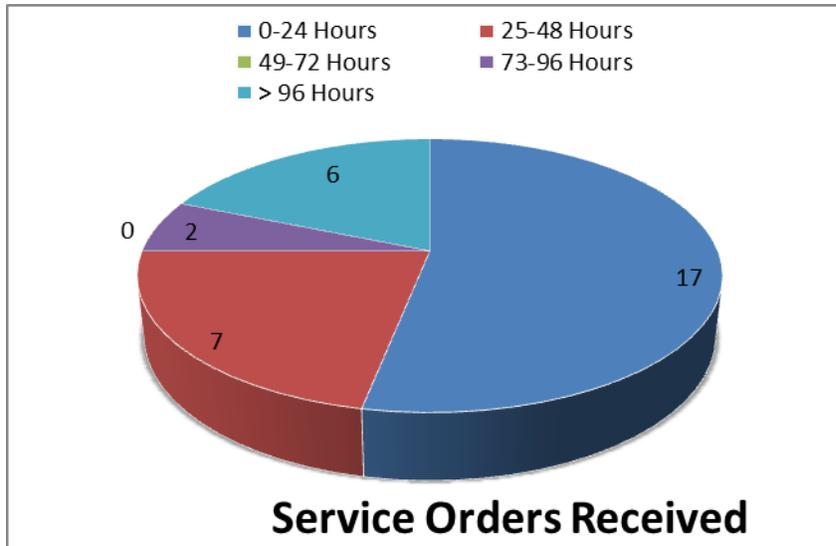
Graffiti was removed from 7 public locations totaling 101 sq. ft.

Replaced 10 street coordinate signs.

Continued work on repairs in overlay area.

Staff attended Flagger Supervisor, Traffic Control Technician and Traffic Control Supervisor class.

Fleet



1. Over 96 hrs = 6
2. General Repairs = 30
3. Repair from PM's = 9
4. Road Calls = 1
5. Decommissions = 0
6. PM Services = 15
7. Accidents= 0

Facilities

Soccer Park

HVAC serviced and repaired.
Replaced the old water heater and hand dryer.
Several plumbing problems repaired..

Removed shelving and old lighting out of the city hall basement to relocate UPS System to make room for the new chiller.

Fire Panel Testing completed at all City Facilities.

All Generators Fueled and Checked at all City Facilities

Senior Center painting.

Sewer Operations

TV inspection general maintenance work:

Oaks phases 5 & 6
Salt Lake Community College line
Dixie Valley
Green Meadow Farms
Sky View Estates
Mountain View Estates
Jordan Highlands sewer mainline repair

Total Tv'd footage for the week = 3,395.8'

Cleaning Sewer General Maintenance footage for the week = 13,575'

Staff attended the Traffic Control Supervisor Class and Cityworks conference.

Water

Staff worked on various commercial meter projects

Replaced the meter at Dunford Bakery.

Replaced the meter at Challenger Schools.

Changed out register on Sysco meter

Changed out register on West Ridge Academy meter

Installed a new meter at Popeye's in Jordan

Well 5 and 6 were brought on line for the summer season.

Subdivision efforts:

Maple Hills – connection tie in to new water line, flushed and GPS coordinates obtained.

Nottingham Place - connection tie in to new water line, flushed and GPS coordinates obtained.

Smith's water line was filled.

Repaired service line breaks at the following locations:

7465 South 3775 West

8660 South 4925 West

8254 South 6470 West

6692 South 2425 West

7630 South 4863 West

8700 South 4936 West

LEGAL DEPARTMENT

General Legal

Director and program managers prepared and presented training for the Leadership Academy. Presentation included an overview of the General Legal, Code Enforcement, Victim Assistance, Prosecution and Litigation programs.

Code Enforcement

New Complaints	38
Complaint Reviews: Founded	45
Unfounded	9
Notice of Violation Issued	42
Compliance Inspection (14 day)	37
Compliance Letters Issued	28
Notice of Violation Hearings	0

Phone Calls, Emails and Walk-ins	38
Follow-up Requests	82
Subpoena Service	5
Courtesy Notices by Volunteer	0
Defaults Filed	0

CITY MANAGER’S OFFICE

City Clerk

BIDS/RFP’S Received:

RFP – Community Magazine/Imagine West Jordan – Thursday, May 22, at 1:00 p.m. – Public Information Office

Contractor

Utah Community Magazine
Wasatch Journals Publishing
Loyal Perch Media

RFP – Fleet Leasing – Thursday, May 22, at 3:30 p.m. – Public Works

Contractor

Acme Auto Leasing, LLC
Bancorp Bank
Hincklease

Pending BIDS/RFP’S:

BID – Health Provider/Fire Department Physicals – Thursday, May 29, at 2:00 p.m.

RFP – Ron Wood Parkway Dedication Plat – Friday, May 30, at 3:00 p.m.

BID – Janitorial Services – Thursday, June 5, at 2:30 p.m.

BID – Sewer Rehab Project, Project SS 13-03 – Thursday, June 19, at 2:00 p.m.

Office of Development Assistance

New applications received:

- AT&T Co-Location - Administrative Conditional Use Permit - 7800 South U-111
- CVS Pharmacy
- West Jordan Gateway IV

Redlines returned to developer:

- Sommerglen Heights Phase 1
- Smith’s Fuel Center @ the Highlands
- The Bungalows @ 8200

Revised plan(s) returned for staff review:

- Baker Subdivision
- Copper Valley Estates Subdivision

Meetings held w/developer(s):

- Oquirrh West

Pre-application Meetings Held:

- Airport Center – Pad G, Site Plan - 7677 South Jordan Landing Boulevard.

ADMINISTRATIVE SERVICES

Assistant City Manager Focused efforts on lobbyist activities, compensation planning and budget preparations. Ongoing work and information gathering on domestic violence project and video recording system for council chambers.

Human Resource

Open Positions: Fleet Manager 5/7/14 – 5/30/14. Parks Maintenance Worker I 5/15/14 – 5/29/14. Police Officer 5/9/14 – 6/20/14. P/T Domestic Violence Victim Coordinator 5/19/14 – 5/30/14.

In Process: Background investigations are ongoing for P/T Police Records Technician and P/T Police Background Investigator. Economic Development Director interviews are scheduled for 6/9/14. The Police Department conducted interviews for the Animal Control Officer position on 5/22/14. Interviews for the Parks Director position will be scheduled shortly.

Recently Filled: Alex Harris, Ken Moeller and Clayton Mackay will be are newest Firefighters and they are starting on 5/27/14.

Open Enrollment was held last week and we're working to process the insurance election forms for all our employees.

Information Technology

Development: Conducted meeting with Tyler to setup ERP - RQ/PO Process Training and AP training for the City. Continued gather quotes and meeting with Telcom carriers for Data line upgrades. Perform several database backup processes. Compiling the requirements and needs for a Phone system replacement of our current system.

Systems: Configured/troubleshoot backup jobs in ARCServe. Built VDI image for Patrol Report Pool.

Utility Billing & Customer Service

Customer service and utility billing sent 6,883 bills, 23 shutoffs, 99 delinquent letters and handled 4,290 transactions.

Events & Reservations

The Utah Youth Soccer Association State Cup Tournament runs May 15-24 at the West Jordan Youth Sports Complex. Finalizing plans for Memorial Day Tribute May 26 at 7 pm. We will be recognizing MIA's and POW's from West Jordan. Finalizing plans for the Get into the River Festival/9000 S. Tunnel ribbon cutting May 31 from 10 am-2 pm. Finalizing plans for the Sierra Newbold Playground Ribbon Cutting May 30 at 2:30 pm.

Public Information

Promoting a variety of events. Working with graphic designer to finalize style guide and format logo for different print options like shirts, business cards and signage. Ordered new flags for use at City Hall, Justice Center, Fire Stations and Veterans Memorial Park. Evaluating options and pricing for updating gateway signs and council dais. Met with Stampede committee to plan and promote rodeo July 3-5. Tickets are on sale at westernstampede.com. Updating Stampede website with sponsor info.

CITY COUNCIL PROJECT TASK TRACKING

Updated as of Friday, May 23, 2014

<i>ACTION REQUESTED</i>	<i><u>STATUS/PLANNED ACTIONS</u></i>	<i><u>PRIMARY ASSIGNMENT</u></i>	<i><u>TASK COMPLETE</u></i>
<p>Amendments to the billboard section of the zoning code</p>	<p>A committee has been formed with Planning Commission and Council for a review of the code to determine what further code changes are desired for digital and non-digital billboards.</p> <p>The billboard committee has met and discussed goals for possible changes to the sign code. Staff met with a representative with Reagan Outdoor Advertising to discuss their objectives for regulating digital billboards and relocation to billboards on Redwood Road. Staff is researching digital billboard codes from other cities. The next committee meeting was scheduled for August 19th at 5 p.m.</p> <p>On August 19, 2013, staff met with two Council members regarding developing standards for electronic billboards in the city. Ultimately, the recommendations of this committee will be forwarded to the Planning Commission and City Council for consideration.</p> <p>October 4, 2013 -- Staff met with Reagan Outdoor Advertising on September 26 regarding new permits for billboard relocation and replacement. As yet, no invitation has been extended to Reagan and other industry representatives to discuss possible modifications to the zoning ordinance. And meeting with those representatives, including the committee, is the next step in this process.</p> <p>October 11, 2013 – Staff will be scheduling a meeting with the working committee in the near future to review draft code amendments for digital billboards. In addition, staff will be seeking the committee’s advice on billboard relocations from redevelopment areas.</p> <p>November 1, 2013 – A draft code has been</p>	<p>Tom Burdett</p>	<p>In Progress</p>

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	<p>prepared and reviewed by planning and attorney's staff members. It will be distributed electronically to the City Council sub-committee for review. It is tentatively scheduled to be reviewed for recommendations by the planning commission on November 19th.</p> <p>November 15, 2013 A draft change to the sign code has been recommended by a sub-committee of city council for submittal to the planning commission. It is scheduled for a public hearing with the planning commission on November 19th at 6:00 pm.</p> <p>December 13, 2013 - Planning Commission conducted a public hearing regarding proposed amendments to the billboard section of the sign code. With consent from members of the billboard industry, the commission continued the code amendment to no later than the end of March. The commission requested additional changes to the distance separation standards for digital billboards.</p> <p>January 31, 2013 – The redrafting of language amending the sing code is scheduled to go back to the planning commission on February 18.</p> <p>February 21, 2014 – The planning commission postponed action on the draft amendments for digital billboards until May 6th to give the sign industry representative (Reagan Outdoor Advertising) more time to review and comment.</p> <p>May 16, 2014 – Planning Commission forwarded positive recommendations to City Council concerning draft amendments to the sign code regulating digital billboards. A public hearing will be scheduled for the June 11 meeting of the City Council to consider the proposed amendments.</p>		

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<p>Future Land Use Map amendments and review of Multifamily sites</p>	<p>A meeting date of June 4 was identified for a joint meeting between the City Council and Planning Commission. Staff prepared materials for discussion of alternative amendments to the future land use plan, coordination with Jordan School District and development vision.</p> <p>Based on the joint workshop of June 4, the City Council and Planning Commission directed staff to start the process to amend the City's Future Land Use Map for properties generally located at 1) Redwood Road and Drake Lane from High Density to Medium Density 2) 9000 S. 1075-1150 West for something other than High Density Residential to Professional Office or Light Commercial 3) 7400 South 6400 West to consider land use options for the area currently shown as a future regional park.</p> <p>November 1, 2013 – Changes will be scheduled for the planning commission in January of 2014.</p> <p>January 24, 2013 – Changes will be scheduled for the March 4th meeting of the planning commission.</p> <p>February 14, 2014 – Changes are scheduled for the March 18 meeting of the planning commission.</p> <p>March 21, 2014 – Planning Commission postponed consideration for two months to May 20 to explain proposed changes to property affected property owners.</p> <p>April 18, 2014 – Staff coordinated meetings with the neighborhoods at 1150 West and 9000 South on April 9th and Drake Lane on April 16th. Planning Commission is scheduled to make recommendations for future land use map changes on May 20.</p> <p>May 23, 2014 – Planning Commission forwarded a positive recommendation to change future land use map from a high</p>	<p>Tom Burdett</p>	<p>In Progress</p>

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	<p>density residential designation to a medium density Residential on the 1850 West Drake Lane area and very high residential to low density residential at the 9053 South 1150 West area. These will be scheduled for City Council consideration on June 25.</p>		
<p>Redwood Road Corridor</p>	<p>Planning staff is compiling survey data and incorporating it into the first phase plan report. Staff is also coordinating with Wasatch Front Regional Council to prepare a scope of work for the regional plan for the same corridor.</p> <p>A draft of the land use element is being prepared.</p> <p>Two new shape files were created for the Redwood Road Corridor Study. One of these files shows all driveways and curb cuts along Redwood Road. The other file shows all major vehicular intersections, not including train crossings.</p> <p>Staff continues to work on compiling background information on the study, where current work is focusing on streetscape options.</p> <p>Staff met with a consulting group from Zions Bank to discuss data gathered for a market leakage analysis being conducted for the city with implications for the Redwood Road Corridor Study.</p> <p>Staff is preparing to incorporate the recommendations from the market leakage analysis, being conducted by Zions Financial Advisors, into the study. Progress has been slow due to the surge of current planning assignments. As soon as the market leakage analysis is finished, it will be integrated into the Redwood Corridor draft plan.</p> <p>Staff is preparing a new section to incorporate the recommendations from the market leakage analysis, conducted by</p>	<p>Tom Burdett</p>	<p>In Progress</p>

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	<p>Zions Financial Advisors, into the study.</p> <p>Mayor Johnson met with other westside Mayors and the Wasatch Front Regional Council staff to discuss transit planning priorities. This meeting included the scope of work for the regional Redwood Corridor Planning Study. Staff is incorporating the recommendations from the market leakage analysis, conducted by Zions Financial Advisors, into the draft local study for Redwood Road.</p> <p>October 4, 2013 -- Staff is incorporating the recommendations from the market leakage analysis, conducted by Zions Financial Advisors, into the draft local study for Redwood Road.</p> <p>October 25, 2013 -- The development director and city manager will be visiting, Farmington's Station Park next week with architects and engineers associated with the downtown redevelopment project to identify elements that could be incorporated into the streetscape and other designs in our downtown area. Obviously, these elements could significantly, and will in fact impact Redwood road.</p> <p>November 8, 2013 – Staff is evaluating the possibility of using existing RDA funds to fund a streetscape design and capital improvement project to widen sidewalks, plant landscaping and install street furniture and bus shelters.</p> <p>December 13, 2013 – A budget green-sheet has been prepared to fund a design and cost estimate for Redwood Road upgrades. Staff is preparing for another community workshop in February or March of 2014. Recommended changes to the Future Land Use Map are anticipated to be presented to the planning commission in April of 2014.</p> <p>February 14, 2014 – – The Economic Development Team has discussed potential</p>		

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	<p>improvements on Redwood Road. A proposal is being brought to the City Council regarding the possible engagement of a lobbyist to secure funding for public improvements on Redwood Road. Such developments. Could potentially include new streetscapes, planted medians, and lighting improvements. The cost of securing a lobbyist for one year with total approximately \$50,000. However, with the possibility of tapping a 2014, state transportation fund balance of more than \$350 million, it should be possible to convince the State to support improvements associated with phase 1 of this project, 7800 S. to approximately 8200 S. The Council will decide on February 26 as to whether the City will issue an RFP for a lobbyist.</p> <p>February 28 2014 – Staff is reviewing a scope of work from the WFRM for the regional planning effort. A public workshop to review land use recommendations will be scheduled for March or April. The RDA has contracted with Babcock Design Group for conceptual design for streetscape improvements between 7800 South and 8200 South.</p> <p>April 18, 2014 – – The economic development team and Mayor were able to view preliminary designs of streetscapes on Redwood Road. These designs call for planted medians, and on street parking, with wider sidewalks and uniform hardscapes. Administration is working towards the last of three interviews with potential lobbyists. On May 14th. We anticipate having a proposal before the Council associated with a lobbyist selection.</p> <p>May 8, 2014 – – Interviews of potential lobbyists, have been completed by the committee and a recommendation is being forwarded to the Council for their consideration on May 14.</p>		

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	<p>May 16, 2014 – City Council approved the contract with a lobbyist on May 14. Staff is preparing an RFP to procure consultants in the design and traffic engineering fields to assist with the physical improvement plan.</p> <p>May 23, 2014 – Council has ratified an agreement with RJJ for lobbying services associated with transportation issues. Staff has met with Mr. Jolley and the City has officially engaged him and his firm to begin the process of identifying funding for a variety of transportation projects, including Redwood Road. Staff is also currently working to develop engineering estimates associated with the improvements on Redwood Road.</p>		
Stone Creek Special Service Area	<p>Staff has begun meeting with representatives of the Stone Creek Area in an effort to develop a plan for improving the landscaping and amenities and providing for the perpetual maintenance of those improvements. The expectation was that a plan would be presented in July. Two meetings have already been held with residents. In the first meeting, it was determined that the area would require both one-time capital improvements, and ongoing maintenance. In the second meeting, the residence identified a number of specific improvements that they would like to see. Our staff is currently engaged in pricing these items. A third meeting is scheduled for August. At that meeting, we will discuss with residents the costs associated with the improvements desired and begin to formulate a plan for funding those improvements and providing ongoing maintenance. If all goes as planned, it is anticipated that we could hold a community meeting in late August or early September. We will then have something of a consensus to bring to Council later in September. As of the date of this report, it appears that residents would like to see the rehabilitation of grass, the installation of Park strip on</p>	Rick Davis	In Progress

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	<p>Grizzly and Amethyst, and the addition of trees and other vegetation. They would also like to see the repair of the trail and additional aesthetic treatments to the pedestrian tunnel under Grizzly. Residents appear very open to the idea of selling some of the open space for developable lots as a means of acquiring the funding for these improvements. Our planning staff has prepared some options. At this point, it appears that the improvements that we will be proposing would cost approximately \$500,000 and would require \$80,000 of ongoing annual dedication. Staff is in the process of assembling a community meeting, to be held at the Viridian, near the end of September. We should have a final proposal for the Council near the end of October.</p> <p>October 4, 2013 -- Community Affairs and Parks are in the process of sending open house invitations to area residents. We anticipate holding this workshop before the end of the month. We believe we will then have what we need in terms of information and feedback from residents to enable us to make a presentation to the City Council by the second meeting in November.</p> <p>October 25, 2013 – A meeting with representatives of the Stone Creek Area has been scheduled for October 30. It is intended that this meeting assist us with the planning for an open house to be held in November. Invitations will be sent to residents of the proposed assessment area. Council will also be invited to attend. Following the open house, this item will be placed on a Council agenda for discussion. At this meeting, a comprehensive plan for funding and improving the capstone Creek area will be presented for possible Council ratification.</p> <p>November 8, 2013 -- A future meeting will be conducted on or around January 9th,</p>		

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	<p>2014, where staff and the neighborhood representatives will conduct an open house to discuss the improvements and maintenance costs associated with the proposal.</p> <p>December 20, 2013 -- More than 600 letters have been sent to residents within the proposed assessment area. These letters alert residents to the presentation of an open house on January 9, 2014 in the media resource room of West Hills Middle School. The open house will be presented from 6 PM to 8 PM and offer residents. The ability to provide feedback regarding the proposed assessment area and the improvements proposed for the area. Our intention is to gather citizen feedback, make any last modifications, and prepare a presentation for Council. I anticipate, depending on the feedback that we received from Council, and their willingness to move forward with the assessment area, to meet and April 1 target for assessment area implementation.</p> <p>January 10, 2014 -- the last open house to address the Stone Creek assessment area initiative was held at West Hills Middle School on January 9, 2014. Several dozen residents showed and the event was very successful. Staff has been working with a committee of citizen/resident volunteers from the area who assisted at the information stations. We received very positive and valuable feedback from the residents who attended. We are now in the process of assembling a presentation for Council consideration in February.</p> <p>January 31, 2014 -- Bob Thorup has prepared a notice of intent to establish an assessment area for staff review. Please remember that you will need to declare this intent and then hold a public hearing. There is also a protest of 30 days. Given all that is required to be accomplished to establish the assessment area, we do not perceive the</p>		

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	<p>ability to implement the assessment area until the third week in April.</p> <p>February 14, 2014 -- Notices are being mailed to more than 700 residents of the capstone Creek area, informing them of the councils intention to consider the establishment of an assessment area. Once the Council has declared their intention, a subsequent meeting 30 days later will be scheduled for assessment area ratification. Following another protest period of 30 days, the assessment area will become effective. Staff is estimating a monthly assessment of approximately \$6.70 per month. If the Council continues on the course of considering and adopting a city-wide parks, trails, and open space utility, the City could consider moderating the Stone Creek assessment. Such can also be considered for the Highlands assessment area which was established in 2013.</p> <p>February 21, 2014 -- Council will consider a declaration of intent to establish the assessment area on February 26.</p> <p>February 28, 2014 -- Council did declare its intention to establish the assessment area at the February 26 Council meeting. Notices are in the process of being sent to residents. They will have 60 days to protest. If more than 50% of residents protest, the assessment area will not be established.</p> <p>April 18, 2014 -- The City is in receipt of a few dozen protests associated with the assessment area. A resident in the area has been active in soliciting protests from residents. Again, the protest period will end on April 30.</p> <p>April 25, 2014 -- To date, the City Clerk's Office has received approximately 60 protests out of approximately 650 residences. The deadline for filing protests is April 30, and the Council will take up consideration of the assessment area on</p>		

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	<p>May 7.</p> <p>May 9, 2014 -- On May 7, the Council determined to delay decision on the assessment area implementation, and take up the issue again on May 28. The City received 102 protests from more than 600 landowners in the area. This constituted a 17% protest.</p>		
Orphaned properties plan	<p>A large number of small parcels not associated with any specific residential property are going unmaintained and presenting a serious and negative impact to our aesthetic environment. The City Manager has proposed the licensing of these properties to adjacent residents. There are, and would be certain conditions tied to these license agreements. The Council has expressed an interest to form an ad hoc committee to develop a policy that would be adopted by the Council. Staff is in the process of assembling this committee. It is anticipated that a proposed direction would be coming to the Council before the end of November.</p> <p>December 13, 2013 – Committee work on this issue will commence at the beginning of the year.</p> <p>January 31, 2014 -- The next committee meeting is scheduled in February. Part of the discussion of this meeting will be the need to expand the scope of the committee to address the possible elimination or modification of pocket parks in targeted areas of the city.</p> <p>February 28, 2014 -- the next meeting on orphan properties is being scheduled for mid March.</p> <p>March 21, 2014 – Workload and scheduling has not allowed staff and the committee to focus on this issue, but Arlene is in the process of scheduling the next meeting to</p>	Rick Davis	In Progress

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	<p>begin this process moving again.</p> <p>May 9, 2014 – – The committee has reconvened and is currently examining properties of less than 1/10 of an acre. These properties are currently being inventoried and will be examined by the committee at their next meeting. The ambition of the committee is to develop policies, which will discourage the creation of orphan properties in the future and address the ongoing maintenance associated with existing orphan properties.</p>		
Sign Code	<p>October 18, 2013 - Amendments to the sign code have been requested by Jordan Valley Medical Center, Utah Transit Authority (UTA) and Boulder Ventures to provide campus type master plan signage in Transit Oriented Districts (TODs). Staff is in the process of drafting the changes. City Council has also requested staff prepare minor changes be prepared to the temporary sign sections to allow some time frames (exemptions) for businesses impacted by major road construction.</p> <p>November 1, 2013 – Code amendments are being drafted and are anticipated to go to the planning commission in February 2014.</p> <p>February 14, 2014 - Amendments have been delayed waiting for information from Jordan Valley Medical Center and Bangerter Station LLC (Boulder Ventures).</p>	Tom Burdett	In Progress
Branding Initiative	<p>February 14, 2014 – – This table will begin to provide updates specific to the implementation of the adopted branding initiative. The Branding Committee met this week to discuss the implementation of this initiative. A timeline will be sent to the committee and to the Council in the near future. A budget proposal has been composed and was reviewed by the committee. It will be sent to Council and a portion of that request will be part of the February 26 budget amendment proposal.</p>	Rick Davis	In Progress

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	<p>The committee believes that there exist several strategies that should be implemented in the current fiscal year. However, much of the messaging associated with this initiative depends on the Council decision regarding a new logo. Meanwhile, there are a couple of exciting possibilities that were working on right now. For example, we would like to begin airing 32nd commercials prior to movies at Jordan Landing 24 theaters. In addition, were working with UTA to compose a Mayors welcome to West Jordan that would be played as trains approach Gardner Village station. Finally, we are beginning the development of ImagineWestJordan.com, , a lifestyle website, which would capture most of the branding messaging. Our intention with some of our other communications is to drive eyes to that website.</p> <p>February 21, 2014 -- new logo concepts have been forwarded to the Council for their review prior to the February 26 Council meeting. Staff will seek a decision from Council regarding logo at that meeting. Meanwhile, the City Manager and the Mayor met with UTA to assess possible joint community marketing ideas utilizing transit which would be helpful in communicating the City's brand message. UTA representatives expressed an enthusiasm for assisting the City in this endeavor.</p> <p>February 28, 2014 -- Decision on new logo was tabled until the first April Council meeting. Council did approve the addition of \$8500 for branding initiative implementation in this fiscal year.</p> <p>March 21, 2014 – Decision to adopt new logo is on March 26 agenda.</p> <p>March 28, 2014 -- The Council approved a new logo for the City at the March 26</p>		

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	<p>meeting. The Branding Committee will be convening within the week to begin addressing the next phase of implementation.</p> <p>April 4, 2014 -- Staff is currently working to develop a style guide in policy associated with the new logo. The upcoming committee meeting will address the first pieces of implementation. We're also contemplating the possibility of a public unveiling of the new logo and branding strategy, similar to what we did for Share the Magic. The new style guide should be ready within a week and a half.</p> <p>April 18, 2014 -- With the selection and ratification of a new City logo, the committee has been active in initiating the communication of this logo in the community. We are now able to complete 230 minute segments of the City video which will be shown at Jordan 24. In addition, you will soon be shown designs for new street banners carrying the new logo. Next, at the next Council meeting we will discuss the possibility of publishing a community guide or magazine, which we used, in a concentrated way, to communicate our brand message. A new website is also being developed called ImagineWestJordan.com. The site will be an alternative URL where citizens can access information about the branding campaign, special event information, suggestions on things to do and places to eat in West Jordan, as well as a number of other subjects that lie on the softer side of the municipal site. We continue to work with UTA to execute some co-branding at TRAX stops in West Jordan, and on trains. Finally, we're in the process of switching out employee IDs which will carry the new logo. Please let me know if you have any questions or want to discuss any of these initiatives in greater detail.</p>		

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	<p>April 25, 2014 – – The City video has been segmented, and we are produced 2/32 pieces for airing at the Jordan 24. Airing of those pieces will begin within the next couple of weeks, well in time to correspond with the release of several big movies this spring and summer. We're also in the process of switching out employee identification badges utilizing the new logo. Finally, a new style guide in policy will be presented to Department heads on May 14.</p> <p>May 23, 2014 – – The West Jordan video has been successfully segmented into two 30-second spots that are currently being aired Jordan 24. Meanwhile, new city flags have been ordered and will soon be delivered. These flags will replace the current flag at city facilities and in the Council chambers. We are also currently working with a design group to develop a new City float that will carry our branding message.</p>		
Budget Reformat Investigation	<p>February 14, 2014 - Scheduled a meeting with citizens and two Council members on February 19, 2014 at 6:00 p.m. in the Schorr Gallery.</p> <p>February 21, 2014 – Meeting was held on Feb 19th. The meeting was attended by Councilmember McConnehey, Councilmember Haaga, Dan Griffiths, Bryce Haderlie, Eric Okerlund, Ryan Bradshaw. The main topics that were discussed involved the financial reporting. Group agreed in concept to</p> <ol style="list-style-type: none"> 1. Prepare an itemized report of Green Sheet Items and Council Goals and report this to Council in February each year. <p>Second meeting will be scheduled to receive additional input from citizens who were unable to attend and continue discussions on improvement.</p> <p>March 7, 2014 – Have been instructed to</p>	Ryan Bradshaw	In Progress

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	<p>compare Budget Documents from other cities with that of West Jordan and bring the proposal to the Mayor for review and discussion.</p> <p>March 21, 2014 – Working on comparison of the accounting coding for several cities through the ERP Process that will assist in clarifying the levels to which budget and financial reports will be provide in the future with the new Finance System within the ERP.</p> <p>May 9, 2014 – Finance is working on the development of a quarterly report that will be presented to council. This report will increase the overall transparency of financial information. In addition, finance is working to increase the narrative within the Budget Book.</p>		
Legislative Advocacy	<p>February 14, 2014 – – The Council has expressed a great deal of interest in advocating positions associated with various topics. Perhaps on the top of this list is house bill 54, the bill that addresses the auto dealers and our extraction from the 15 mile trade area bubble. We saw this year how quickly the auto dealers Association can mobilize to kill any initiative that threatens their cartel. Nevertheless, the Mayor has been relentless in advocating for this bill’s passage upon the Hill. Moments ago, I received a phone call from Jim Bird, during which he informed me that he thought the perhaps we need to change our strategy. He is working on a new initiative that may prove in the end, to be more fruitful and effective. I cannot disclose it at this time, but I will be in touch with you in the near future to bring you up-to-date with that strategy.</p> <p>Meanwhile, we very much hope that the almost daily updates on legislation, as well as updates at Council meetings have been helpful for you. We appreciate your</p>	Rick Davis	In Progress

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	<p>weighing in on the various topics and issues. Our legislative team has been working very hard to make sure that we are represented in every regard at the legislature. We will continue to monitor and update you as this session progresses.</p> <p>February 21, 2014 – – By now you have received several updates from our legislative team and the League regarding the progress or lack thereof associated with various bills on the Hill. The City continues to monitor house bill 102 and house bill 66. HB 102 addresses restrictions on the use of assessment areas to address in direct benefits for citizens. In essence, it would kill our ability to utilize assessment areas for open space perpetual maintenance. HB 66 would require cities to meter water and other utilities being provided to municipal facilities and properties and would further require the general fund to pay the enterprise funds for the use of these utilities. Our recommendation has been and continues to be to oppose both of these bills. Based on the feedback we have received from Council, we have provided our response to the League. Please look for further legislative updates via email.</p> <p>March 7, 2014 – – we continue to work with the League to modify SB 102, the assessment area bill. As it currently exists, this bill would prohibit indirect services being provided by an assessment authority. Meanwhile, it appears that little progress is being made this session with regard to a fuel excise tax that would provide additional funding for transportation. SB 60, Sen. Valentines bill, would reduce the current surcharge on gasoline sales in favor of replacing it with an inflationary sensitive rate. That bill appears to be held in the Senate, as the senator resolves concerns expressed by petroleum providers. HB 285, which would liberalize the issuance of alcohol licenses to restaurants, pass the</p>		

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	<p>House, but appears to have little chance to leave the Senate alive. Fortunately for all of us, especially me, HB 413, which would have made me and other city managers elected officials, has been buried deep within the bowels of the legislature. Hopefully never to return. It was the brainchild of representative Stratton of Orem, and it appears that he was the only one on the Hill that was interested in this legislation. Finally, SB 184, which appears to have a good chance of passage, will mandate that we turn around, building inspections within three business days. If we can't, this new law would mandate that we contract with a private entity to perform the inspection at our costs. My information indicates that we will have little difficulty in meeting this deadline, and besides, the law carries no definitive penalty or enforcement mechanism. Please look for other updates as we for them to you from the League.</p> <p>March 14, 2014 -- Our Legislative Team has released a final tally of bills, both those it succeeded, and those that failed. The League will be releasing a more comprehensive analysis of impact in the near future. We will make that information available when it is presented. All in all, it was a good Legislative season, in that we certainly could have been more impacted than we were.</p> <p>Meanwhile, we are continuing our interviewing a potential lobbyists, and anticipate having an agreement for you to review by next Council meeting or the first meeting in April.</p> <p>March 21, 2014 – Working with Western Growth Coalition to build consensus specific to advocacy against Car Dealership act.</p> <p>April 25, 2014 – The Mayor continues his outreach to build a coalition a mayors who</p>		

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	<p>would be interested in participating in a legislative effort to overturn the 1991 car dealership act. Meanwhile, our legislative committee has concluded interviewing a potential lobbyists in connection with future city transportation needs. We anticipate making a recommendation to the Council on May 14.</p> <p>May 23, 2014 -- Council, as has been mentioned, ratified an agreement with RJJ for services associated with transportation projects. The City Manager is currently drafting a resolution that will be presented to several Valley cities for their ratification, declaring their support for the removal of the 1991 dealership act. We have received verbal support from the mayors of Draper, South Jordan, Taylorsville, and Riverton. Likewise, Lehi has expressed a willingness to look at the issue as well. We will shortly be recommending a lobbyist for this issue, and the consensus of the legislative team is that we engage the firm of Pignanelli/Foxley. This firm also has connections with the auto manufacturers association. We will be reviewing an agreement with this firm and taking it to Council for possible ratification.</p>		
Sign Ordinance Review	<p>February 14, 2014 – Staff is preparing an outline for a future discussion with City Council to identify the scope, committee members and time estimates for completion. This outline will be brought back city council for further direction.</p> <p>May 15, 2014 – Will be scheduled for the next joint meeting of the City Council and Planning Commission.</p>	Tom Burdett	In Progress
CERT/CPR Resident Training	February 14, 2014 - Continue to advertise and use all public outreach means to get citizens enrolled for CERT. Look to coordinate with the Police Citizen academy to offer CERT Training at a later date to those attending Police Citizen Academy.	Marc McElreath	In Progress

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	<p>To offer Citizen CPR need to develop a plan to determine cost and equipment available to be able to teach CPR, will be working in the budget process to find existing funds that could be used to get the required equipment to teach to larger groups.</p> <p>April 25, 2014 - May 3rd we will host the first Citizen CPR Class with 16 students. The next step will be to work the Kim Wells in advertising this new program and the goal is to host one class a month if we can get a minimum of 10 students to sign up for the training.</p> <p>May 23, 2014 - Next CPR Class will be the first part of June will have the date next week.</p>		
Snow Removal Improvements	<p>February 14, 2014 - The plans for improvement are twofold: 1) short-term and 2) long-term. We have implemented the short-term improvements we are able to fund at this time which includes attaching the Parks Division to the Streets Division as it is related to snow removal for mainline, secondary, and subdivision roads and sidewalks. The Utilities Division is also helping with these items above plus they have taken on assignments with removing snow from pedestrian pathways. The Facilities and Engineering Inspection divisions have taken over the assignment which Parks previously took care of which was sidewalk and parking lot snow removal for City facilities. We are now beginning to work on the long-term plan, which addresses snow removal for the next snow season. We have a meeting schedule for next week to begin putting this plan together.</p> <p>February 21, 2014 – – Administration met with operation services personnel this week to begin the composition of a long-term snow removal strategy. The new strategy will focus on human capital, capital equipment, and technology deficiencies.</p>	Wendell Rigby	In Progress

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	<p>While the short-term strategy associated with residential snow removal appeared to elevate service of the latter part of this winter, we are confident that the long-term plan, which will be presented to Council for the end of this fiscal year, will significantly elevate this service level.</p> <p>March 7, 2014 – The short-term plan is complete and we are now working on the long-term plan. We will be meeting with UDOT, the County and other municipalities in the next month or so to determine how their programs area organized and will then finalize our report to the Council.</p> <p>March 27, 2014 – Staff is scheduling meetings with other municipalities over the next couple of weeks to collecting information regarding their programs. We are also attending an American Public Works Association, National Snow Conference the first week of May. Our plan is to have a finalized Snow Removal Program for Council review around the first week in July 2014.</p> <p>May 8, 2014 – City staff has begun meeting with other cities to discuss their snow & ice control programs. Wendell attended the APWA National Snow Conference in Cincinnati, Ohio during the first week of May and comes home with a lot of good ideas on how to revise the City’s program.</p> <p>May 23, 2014 – – Wendell attended the APWA National Snow Conference in Cincinnati, Ohio during the first week of May and comes home with a lot of good ideas on how to revise the City’s program.</p>		
<p>Audio/video broadcasting and indexing of Council and other city meetings/events.</p>	<p>April 4, 2014 – The City Council directed staff at the March 26, 2014 Council meeting to begin an investigation of options associated with the broadcasting and indexing of Council meetings. Administrative Services will be the lead Department associated with this</p>	<p>Bryce Haderlie</p>	<p>In Progress</p>

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	<p>investigation, and progress has already been made in terms of assessing what neighboring cities are currently doing and what the costs are associated with the tools that they utilize for broadcasting their meetings. The City Manager has directed Administrative Services to convene or form a communications committee to guide this process.</p> <p>April 25, 2014- Staff has been gathering info. for project and will meet on 4/28/14 for coordination meeting.</p> <p>May 2, 2014 - Staff met on 4/28/14 and discussed the wide variety systems available. They are preparing a preliminary presentation for the Council so they can give direction on the features that they desire for a system so that staff can narrow its focus.</p> <p>May 23, 2014 - Staff submitted information to Council for discussion and direction on the May 27, 2014 meeting.</p>		