



**CITY MANAGER'S
WEEKLY REPORT
TO THE WEST JORDAN CITY COUNCIL
Week ending August 1, 2014**



Dear Mayor and City Council:

I wanted to share a little bit of information on our state and local economy. As we head into the next fiscal year, retail sales in Utah are slowly recovering. As most of us will recall, sales were strong in 2007, topping \$30 billion; then they plummeted over the next two years by \$8 billion. That is a 25% decline. Economists point to a contraction, led by the collapse of the auto and truck sales sector. It fell from an all-time high of 115,000 vehicles in 2007 to a mere 66,000 vehicles in 2009. It appears, appropriately, that auto and truck sales are leading our recovery today. We are expected to hit 113,000 vehicle sales with a value of \$5.6 billion this year. Vehicle sales, meanwhile, typically account for about 1/5 of all retail sales in Utah, while general merchandise generally captures about 25% of sales. Retail sales in Utah are of course concentrated in Salt Lake County. In fact, Salt Lake County accounts for 45% of all retail sales. Retail sales in 2010 hit a low of \$21.9 billion, recovering to \$30 billion this last year. Only two counties, meanwhile, fail to show signs of retail recovery, Garfield and Carbon. In our County, sales have increased by 15%. Nevertheless, total retail sales in 2013 are still 16% below the 2007 peak. As I mentioned before, Salt Lake County's retail recovery is led mostly by automobile sales. Vehicle sales have improved by 41% in the past three years, while sales performance in two other major retail categories, grocery and general merchandise, have been disappointing.

I think it's clear to most of us, in retrospect, that 2007 retail sales were bloated and unsustainable; supported in part by the surge in home-equity created by the run-up in home prices. Home equity lines of credit, refinances, and second mortgages, along with relaxed credit card standards artificially jettisoned retail sales. Those days are long gone, replaced by a slow, steady, and sustainable recovery. In consideration of what most economists point to as the impetus behind our economic recovery, i.e. auto sales, such should emphasize the importance of our pursuing this addition to our economic base. I am gratified that the Council approved the acquisition of lobbying services to assist us in making major reforms to state law that will facilitate communities like West Jordan in adding auto sales to our economic development portfolio. I look forward to working with you to bring this component to our community.

Here are some other things happening around the City:



PARKS

Parks Maintenance

Repaired 10" irrigation water line break at the Soccer complex, with the assistance of the water Dept.



Preparing for back to back soccer tournaments Sparta and USA soccer leagues.

Daily maintenance on the Ron Wood splash pad.

Maintaining irrigation systems and responding to irrigation work orders.

Training of New FTE.

Conduct playground inspections.

General clean up after Osmond Event.

7800 South parkstrip cleanup (trimming plant material and replenishing bark mulch).

Urban Forestry

Continue work back on the removal of dead tree in hardscaped areas and parkstrips.

Cemeteries

Opened and closed 2 graves.

Grave repair of sinking graves.

Lot sales.

Weed Abatement

Continuing to treat Bateman pond for filamentous algae.

Removed tree suckers 1300 West at 8600 South.



Abated weeds on UDOT property 90th south and 1000 west, north side.

Continue working on weed abatement work orders and complaints.

ECONOMIC DEVELOPMENT

Staff met with a retail broker to discuss the opportunities in West Jordan. One of the locations discussed is the northwest corner of 2700 West and 7800 South. The broker will do some research on the property to see what a good use might be and get back with staff.

Staff contacted Maverik and discussed their future plans. They are interested in locating near the industrial areas of the City for a possible truck stop type of store. Staff will meet with them to discuss different possible locations.

Staff has been approached by a developer who is looking for 1.5 to 2 acres for warehouse/office space. Staff contacted one of the listing agents of property west of the

airport and the contact information has been forwarded to the developer. Staff will continue to follow this transaction.

Staff met with the broker who has the listing on the Murdock property. He indicated that there is a potential project taking place on that land. Staff will be meeting with one of the parties to discuss the future plans.

Staff spoke with several other brokers and developers.

FIRE

Operations

July 21 - West Jordan Fire crews were dispatched to a roll-over accident on 7800 South and Mountain View Corridor. Upon arrival, fire personnel found a 2 vehicle accident which caused one of the vehicles to roll. One patient, a 23 year old restrained driver of a small car struck on the right front side at approximately 50 mph. Patient's vehicle then rolled and landed on its wheels in a field 100 feet or so away from the impact. Patient had a decreased level of consciousness and had his head flexed forward with significant obstruction of his airway. A full body assessment was started. Paramedics assisted his respirations with a bag valve mask. Patient had severe bleeding from his right upper arm and a tourniquet was applied. A medical helicopter was requested and landed at the scene. Patient was intubated by flight Nurse on scene and combat gauze was used to pack the right arm injury. Patient released to them for transport to IMC. No injuries occurred to other parties.

July 25 - Medic Engine 55 with Captain Gunderson, Engineer Ashby and Paramedics Todd and Hampton responded to a 911 call from Sysco Foods, a sick employee. Upon arrival the crew was escorted to the patient, a 56 year old employee that was complaining of hurting all over, experiencing generalized pain. After checking vital signs, doing a quick EKG there was nothing noticeably wrong. The patient was obviously uncomfortable and agreed to transport, wishing to go to Intermountain Medical Center 15 miles and about 30 minutes away. Once the patient was packaged, loaded into Medic Engine 55 and enroute Paramedic Todd was still concerned and following his intuition decided to do a 12 lead EKG using the new Zoll monitor that had recently been put into service. Once the 12 lead was completed and analyzed it was determined that the patient was experiencing a STEMI. STEMI stands for ST Segment Elevation Myocardial Infarction, which describes a heart attack caused by a completely blocked blood vessel. This kind of heart attack affects large areas of heart muscles and can be terminal without immediate treatment. He immediately ordered the engine to divert to Jordan Valley Hospital, two miles away. Jordan Valley Hospital was notified of a "Code Stemi" and was prepared for the patient, almost immediately whisking her off to the Cath Lab. Once in the Cath Lab an angioplasty was performed it was determined that the patient had experienced a 100% occlusion to the right coronary artery. The doctors and staff were able to establish reperfusion and placed a stent saving this patients life. Valley Emergency Communication Center received the 911 call at 15:06 and the patient's heart was reperfused at 16:31. Had Paramedic Todd not recognized the condition and diverted to JVH the lifesaving treatment may have been delayed by an hour or more. Due to the fire departments training, equipment and most importantly experience allowed Paramedic Todd to recognize the need for and perform the treatment that allowed for the recognition of a life threatening condition.

July 28 - Units from West Jordan and unified fire responded to a vehicle that crashed into a house in Kearns. The driver of the vehicle was traveling at a high rate of speed, struck a curb

and landed fully inside the home through a large bay window. Neither the driver nor the homeowners were injured.

Training

We had class through the Employee Assistance Program group. They held class at Station 53 on how to manage chronic stress that is associated with being a Firefighter. The class had great information and will be beneficial in helping all of us deal with stress in a productive way.

Our crews participate in Live Fire Tuesday. Every Tuesday crews from Salt Lake County meet and train together on different scenarios. This week the crews were lucky enough to have a few abandoned structures that were donated for the use of the Fire Departments.

Our crews were able to cut holes in roofs, breach exterior walls, cut openings in garage doors and cut holes in main floor homes to simulate a fire located in the basement. These are all things that we usually don't have the opportunity to do very often but it is good when a structure becomes available. Live Fire Tuesday is also a great opportunity to train with crews from other departments.

Prevention and Emergency Management

We assisted Ruby Cheeseman at the Bingham Creek Library with a fire alarm drill and evacuation training. The staff did a good job but we were able to identify some better and safer methods for staff to use in clearing people from the library in response to an alarm. This drill involved staff only so we are going to work with them on doing a fire prevention day at the library so we can do a drill under more realistic circumstances.

We held a coordination meeting with the Christie and Barb in Crime Prevention to update them on what is going on in Fire Prevention and Emergency Management. They will be able to share more of our information with the Neighborhood Watch participants as it becomes available. Our intent is to coordinate with them on a more regular basis.

LEGAL DEPARTMENT

Code Enforcement

| | |
|----------------------------------|-----|
| New Complaints | 23 |
| Complaint Reviews: Founded | 5 |
| Unfounded | 4 |
| Notice of Violation Issued | 5 |
| Compliance Inspection (14 day) | 60 |
| Compliance Letters Issued | 37 |
| Phone Calls, Emails and Walk-ins | 101 |
| Follow-up Requests | 45 |
| Subpoena Service | 2 |

POLICE

Officers responded to a stabbing at the Aspen Pines apartment complex. On arrival they found one adult male victim had been stabbed in the torso by unknown suspects. Witnesses said the victim had yelled at a car full of people who were speeding through the complex. The car stopped and the occupants (males and females) attacked the victim. The investigation is ongoing.

Unknown suspects committed a string of robberies in West Jordan and Kearns last Thursday night. Starting at about 9:30 pm, the suspects robbed Scone Cutter on Cougar lane, Taco Time on 6200 South, Little Caesars in Oquirrh Shadows, and Arctic Circle on 7800 South. The investigation is pending.

Improvements for the functionality and appearance of the Justice Center Community Room are almost complete. Updates include a new audio/visual system, new tables, and drapes.

Shelving has been installed in both the armory and ammunitions locker. The shelves have made the space more organized, efficient and allows for more available storage space.

The POP Unit investigated a sex offender registration violation and 3 counts of sex offender registration violations were charged on a male adult.

DEVELOPMENT SERVICES

Economic Development

A memorandum of understanding with the Jordan School District has been approved by the School Board and Redevelopment Agency Board. This launches a more formal collaboration of relocation options for the Auxiliary Services Building (ASB) facilities. Relocation of the ASB facilities is a significant first step to redeveloping the City Center area.

The development director and economic development director met with a developer interested in constructing office/industrial flex space in the city. The 30 acre site is located in the vicinity of Airport Road and 7800 South. He is asking that the city consider providing an incentive to assist with the cost of infrastructure.

Development Review

On July 30, 2014 the Board of Adjustment conducted a public hearing to make a determination on a request for a variance. The request was to allow a reduced side yard setback on an accessory structure located in the rear yard of the property (1243 West Trimble Lane) within an R-1-12G District. The Board voted 5-0 to deny the request.

On July 28, 2014, an administrative hearing was conducted for the collocation of 3 new telecommunication arrays for a cell tower located at 5580 West Bagley Park Road. The total number of panels on the tower will be 6. The application was approved.

On July 28, 2014, an administrative hearing was conducted for the collocation of 3 new transmission panels for a cell tower located at 5600 West 6200 South. The total number of panels on the tower will be 12. The application was approved.

The Planning Staff is currently reviewing and processing 31 active development projects. Sixteen (16) of these projects will be forwarded to the Planning Commission for a decision and/or recommendation to the City Council, one (1) will be heard by the Board of Adjustment, and seven (7) will be reviewed specifically by the City Council for a decision. Sixteen (16) of the projects will be approved administratively by staff. The Planning Staff progresses with work on at least eight (8) programmed long range planning projects.

Three (3) new development applications were submitted between July 17th and July 31st - a variance application for an illegally constructed garage in a rear yard; a cellular co-location to an existing cell-tower located at 3138 W. 7000 S.; and, a rezone for residentially zoned property located at 7359 S. 1300 W.

Long Range Planning

Residential lot statistical information:

Currently there are just fewer than 370 available single-family lots in 25 recorded subdivisions. Community Development issues an average of 15 single-family building permits per month. At this current pace, the inventory of lots will be “satisfied” in a 2 year period.

It is projected that that the following subdivisions are in the “imminent” stage of recording (i.e. fall of 2014 to spring of 2015 timeframe).

| | |
|-----------------------|----------|
| • Maple Hills Phase 2 | 98 lots |
| • Sommerglen Heights | 112 lots |
| • Englefield Heights | 66 lots |
| • Lone View South | 64 lots |
| • Broadmeadow | 69 lots |
| • Creekside TH | 41 units |
| • Copper Valley | 80 lots |
| • Three Forks 7 | 36 lots |
| • Henry’s Place | 29 lots |
| • Okubo Farms | 48 lots |
| • Preston Park | 27 lots |

Several of the subdivisions listed above will be recorded in 2 or more phases – moving recording into the late 2015 to early 2016 timeframe. It appears that most developers are now comfortable with recording 20 to 30 lots in a single phase until near completion. With this development activity, the City will likely have an additional inventory of 250 to 300 lots by this time next year.

Zoning and Enforcement

Building permits reviewed: 10

Business Licenses reviewed: 2

Zoning Verification Letter: 1

Signs:

- Permits reviewed and approved: 5
- Active Temporary Sign Permits: 11
- Active A-Frame Sign Permits: 9

Building & Safety

Permits issued

6 new single family dwelling permits

24 misc. residential permits

8 misc. commercial permits

Total valuation of \$2.1 Million

Inspections performed

339 field, investigative, and complaint inspections

New Commercial applications for permits –

Boeing phase 4, 5, and 6 for a total valuation of \$9 million

Jordan Credit Union – 8192 South 4800 West - \$720k

Dannon interior remodel - \$200k

New Commercial Permits Issued –

Terra Flex - warehouse – 4844 sq. ft.

PUBLIC WORKS

Streets

Electrical staff made connections and provided support for sound, lighting, egress and power for the vendors at the Osmond's Pioneer Days event.

Five solar school lights have been assembled and installed in preparation for the upcoming school year.

Finished specifications for a bucket truck and submitted to purchasing.

Sign inspections to gather GPS locations and retro readings are ongoing.

Graffiti was removed from 11 public locations for 140 sq. ft. and 1 private location for 150 sq. ft. for a total of 290 sq. ft.

Mud pumped gutter in Brigadoon park area to prepare for Overlays.

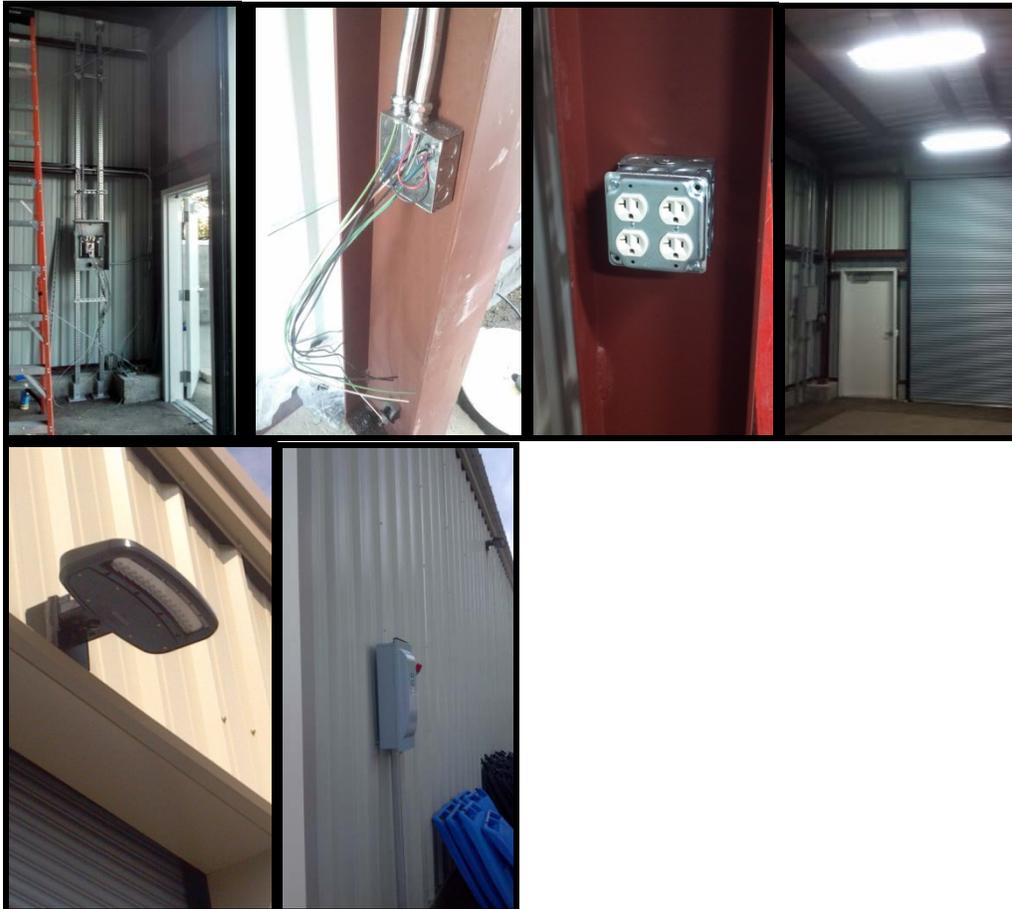
Asphalt overlay work continues in District 12.



Solid waste cans



Solid Waste Building Electrical



School Light Replacement



Graffiti Removal



REMINDER - Free Document Shredding and E-Waste Recycling This Saturday August 2, 2014

Free document shredding and E-waste recycling

The event will be held in the west parking lot of Fire Station 52 next to City Hall, **7950 South 1825 West**. The hours of the events are **10 am – noon**. Residents can bring two “banker’s boxes” full of documents for shredding as well as residential electronic waste such as TVs, cell phones, computers, monitors, etc.

Capital Projects

9000 South 4800 West to 5300 West Reconstruction Project Update

SIB Loan Agreement and Federal Aid Agreement: The SIB loan and Federal Aid Agreement (FAA) were approved by the West Jordan City Council on May 28th.

Region 2 Director, Nathan Lee signed the FAA on the 29th and forwarded it to the UDOT comptroller's office for processing. The SIB loan and the FAA were executed by FHWA this week (June 23). FHWA took almost a month to review the proposed Federal Aid Agreement because federal funds have not been allocated for the project at this time. To fast track the construction project the City has received a loan from UDOT that it must pay back prior to any disbursement of federal monies.. When or if the federal funds become available for the project they will be used to pay back the City of West Jordan. FHWA had never entered into an agreement of this nature and was cautious about approving it.

Environmental Document (Federal): UDOT Region 2 environmental staff has completed the Categorical Exclusion for the above referenced project. It has been approved and marked for advertisement.

Design Consultant selection: After further defining the scope of the project, we determined we could use the "direct select" method for the design consultant contract and stay under the \$150,000 cap. PEC has submitted a proposed scope of work to UDOT so that they can create a contract for the City, UDOT and the consultant to sign. Unfortunately, this contract could not be created until the FAA had been approved by FHWA. This contract was approved by City Council on July 30, 2014. After City Council approval, UDOT consultant services can then execute PEC's contract. **PEC is not allowed to begin design work until notice to proceed is issued per UDOT regulation.**

Subsurface Utility Survey: I have completed a field survey of 9000 South and am awaiting information from subsurface utility companies to map what are existing in the work area.

UDOT Design Process: We are waiting for the FAA and the PEC design contract to be executed. No further action can be taken at this time until PEC's NTP is issued.

Geotechnical Report for Pavement Design: The city has set up a separate contract with PEC to do the geotechnical report only with city fund. This will also facilitate the project design effort once the design contract is executed. With the Help of our Public Works department PEC took geotechnical soil samples of the existing subgrade material two weeks ago. I am patiently awaiting the results of the tests to know the existing subgrade material types and their associated CBR strengths. When this information is available the City can begin to work on the proposed pavement design for the roadway reconstruction areas.

Risk Discussion: Peter has observed that the bid prices for UDOT projects are going up higher. The low bids for 3 UDOT projects came in recently were more than 10% over engineers estimates. UDOT has begun to delay the bid advertising of any projects that have not already been awarded. I believe with PEC not starting work until August that the design will not be completed prior to October. Any bid advertised in October would not open until November and most likely be constructed

in 2015. Perhaps we should discuss this situation with the Streets department and plan for a small project in the fall to fix and potholes that might be a problem in the winter.

Fire Station 54 construction: Project construction has started. Footings and foundations are complete. Fill for under the floor is complete, underground plumbing and electrical are underway.

Maintenance Yard at Ron Wood Park: Project is in design and the Architect is working with ODA for plan approval.

Calsense irrigation controller system for parks: The Purchasing department has sent out a Request For Proposals to landscape designers for the design of the first phase of irrigation systems in the various parks that will be getting the new Calsense system. The proposals were received on Tuesday the 22nd. Only one response was received.

Water Operations

Acquired survey data on 73 features in the city, continued working on the 7800 south water infrastructure.

Obtained 26 water samples around the city; these were 6 investigative, 10 routine, and 10 chemistry samples,

115 blue stakes were marked at various locations within the city.

Staff worked on various capital projects/new construction around the city

Broad meadows subdivision

- Collected survey data for new water meters

5600 West water line

- Collected survey data for new fittings, 3 new meters and new valves.
- Collected water samples from the new 12" water line.
- Charged the new 8" water line on the east side and put it into service.
- Performed the final flush on the new 12" water line.

2900 West 7200 South

- Shutdown water line for contractor to do a tie in.
- Charged the line back up and put into service.

Staff finished gathering needed data for the water model project and submitted it to the engineering firm.

Staff coordinated with South Jordan concerning the 2700 West project.

Various operational work:

New barrels of mineral oil for the well lubrication system and delivered to city water wells.

Staff removed the old water meter to the Bagley park fire station.

A water leak was repaired at 6908 south Flamingo way.

Flushed 22 dead end fire hydrants around the city.

Installed a new water mainline valve at 8320 South 3640 West

Staff repaired service lines at the following locations:

7106 south 1120 west.

8572 south 6505 west.

Recalibrated the pressure transmitters located at 3200 west 7100 south JVVCD vault and the valve position indicators located at the Dannon PRV vault.

Repaired fire hydrant located at 3945 South 2518 West.

Assisted parks with a 10" waterline leak at the soccer park.

Repaired a broken angle valve for utility billing located at 8486 South 5560 West.

Checked on low pressure complaint located at 7478 South 6745 West.

Checked for a leak on main located at 8620 South 3897 West.

Water quality complaint located at 8526 South Susan Way.

Checked for possible leak located at 9240 South 4872 West, 8220 South 3526 West, 6880 South 3115 West, and 8725 South 5134 West.

CITY MANAGER'S OFFICE

City Clerk

Agenda Stuff

The Department prepared the required documents for the July 30, Council meeting, including electronic packet, distribution, and processing of all approved documents. There were modifications and changes to the agenda, as well as many of the items proposed to the Council.

GRAMA

We have completed the 'first round' of training with the vendor WebQA, to establish the City's online GRAMA request program. The Department is using the program internally so as to provide familiarity prior to allowing citizen access. I am anticipating the program should be live on the City's website for the public to use around the first part of September.

Vote by Mail

The Vote by Mail subject is on the burner! I received requests for information from the cities of Spanish Fork, and Washington City. The requestors seem to be very appreciative of the information that is provided.

BID-RFP Openings:

RFP – Economic Development Services – Monday, July 21, at 2:00 p.m. –
Administration/Community Development

Proposals Submitted by:

Better City

RS Contract Management

RFP – Phone System – Monday, July 21, at 3:00 p.m. – Information Technology Department

Proposals Submitted by:

Windstream ISG

Jive Communications, Inc.

Cache Valley Electric

Century Link

VLCM

YIPTEL

Tritel Networks

RFP – Landscape Irrigation Design – Tuesday, July 22, at 3:00 p.m. – Public Works/Parks

Proposals Submitted by:

Jeffrey L. Bruce & Co., LLC

RFP – Compensation Study – Tuesday, July 29, at 4:00 p.m. – Human Resource

Proposals Submitted by:

Global Governance Advisors

Hay Group, Inc.

BID – 1300 West Sewer Project – SS 14-01 – Thursday, July 31, at 2:00 p.m. – Public Works/Engineering

Contractor

Bid

Noland & Son Construction Co., Inc. \$483,047.00

Allied Construction & Development, Inc. \$573,890.13

S & L, Inc. \$458,157.41

RFP – Bill Payment System/Service – Electronic – Thursday, July 31, at 3:30 p.m. – Finance

Proposals Submitted by:

Xpress Bill Pay

Billtrust

CCS (Cash Cycle Solutions)

Invoice Cloud, Inc.

Western Union

Payments

Wells Fargo Bank

Pending BIDS/RFPS:

BID – 2014 Water Pipeline Project CW 14-02 – Monday, August 4, at 2:00 p.m. – Public Works

BID – Maintenance of Landscape (Bangerter Highway & Mountain View Corridor) – Monday, August 4, at 3:00 p.m. – Public Works

RFP – Insurance Broker & Consulting Services – Friday, August 29, at 3:00 p.m. – Human Resources

Office of Development Assistance

New applications received:

- Verizon Cell Tower – Conditional Use Permit, 3138 West 7000 South

Redlines returned to developer:

- Jordan Credit Union preliminary site
- Englefield Heights Phase 1 final subdivision plat
- Roderick Flex Building
- Prosperity Subdivision

Revised plan(s) returned for staff review:

- Preston Park preliminary subdivision
- Creekside Phase 2 final subdivision
- Sommerglen Heights Phase 1 final subdivision
- Terrace Hill

Meetings held w/developer(s):

- As a follow-up to a pre-application meeting held on 7/14 for A & I Flooring, the current owners of the property came in to discuss required street widening and burying of overhead power lines.

Pre-Application Meeting(s) Held:

- Golder Acoustics Office/Warehouse – 6882 S. Airport Road
- Maggie McGees – 7991 S. Redwood Road
- Allan Minor Subdivision - 8180 S. Bingham Highway
- Legacy Grove – 7292 S. Redwood Road

ADMINISTRATIVE SERVICES

Information Technology

Development: Updated the Website for the City Council and Planning Commission minutes. Re-processed the sewer rates data for the Utility accounts of route group 2 & 3. Research and investigating software for City systems throughout departments for process improvements in there process.

Network: Expanded wireless coverage in the Justice center, replace Wireless access router in Station 52, replaced UPS at Public Works, worked on network design for guest access network.

Systems: Troubleshot backup jobs in ARCserve and Veeam. Expanded several virtual disks in ESX.

Help Desk: Imaging new laptops and desktops for deployment. Completed 30 work orders. Setup several surface tablets. Installed upgrades for editor.

Facilities

Paint lobby of Development Services.

Relocate first aid cabinet at Public Works in shop area for better access.

Precision Power is load banking emergency generators at city buildings.

Ground water problem again at Cemetery Sexton/Parks building (old fire station 51) - water in the basement.

Fifteen work orders completed for the week.

Everyone continues to do PM maintenance at their buildings.

Fleet

The number of service orders received: 36

The number of service orders completed: 36

- a. 0 to 24 hours: 15
- b. 25 to 48 hours: 1
- c. 49 to 72 hours: 0

- d. 73 to 96 hours: 0
- e. Over 96 hours: 20
- f. General Repairs: 33
- g. Repaired from PM's: 5
- h. Road Calls: 1
- i. PM Services: 7

Human Resources

Open Positions: Animal Control Officer 7/16/14 – Open until filled.

In Process: Background investigations are ongoing for Police Records Technician, Animal Control Officer, Community Service Officer, and Police Officer. Final interviews for the Wastewater Construction Crew Supervisor are being held today (7/31/14). Two job offers have been extended for Water Operator. Interviews for Seasonal Streets Laborer are being held today (7/31/14). Testing for the P/T Administrative Assistant in Engineering was held on 7/31/14 and interviews will be held next week on 8/4/14. Animal Control applications are being reviewed and testing will be held on 8/6/14.

We're working on activities for the Stress Less Week which will be held the week of 8/11/14, as well as the Employee Recognition Luncheon which will be in September and the Wellness Fair which will be held in November.

Public Information

While on vacation worked with reporters regarding questions on City Council Agenda.

Utility Billing & Customer Service

Customer service and utility billing worked on 3715 transactions.

Events & Reservations

Utah Pioneer Days has almost finished dismantling their stage and equipment. We just finished our first set of back to back soccer tournaments and are preparing for our second group of back to back tournaments with Sparta starting August 6th followed by the Adidas Cup the week of August 11th. The Rugby season is over and they were very complimentary of the Youth Sports Complex Staff. The Children's Justice Center Car show is Saturday in Veterans Memorial Park. More details can be found at: cjslc.org/events

CITY COUNCIL PROJECT TASK TRACKING

Updated as of Tuesday, August 05, 2014

| <i>ACTION REQUESTED</i> | <u><i>STATUS/PLANNED ACTIONS</i></u> | <u><i>PRIMARY ASSIGNMENT</i></u> | <u><i>TASK COMPLETE</i></u> |
|---|--|---|------------------------------------|
| <p>Future Land Use Map amendments and review of Multifamily sites</p> | <p>A meeting date of June 4 was identified for a joint meeting between the City Council and Planning Commission. Staff prepared materials for discussion of alternative amendments to the future land use plan, coordination with Jordan School District and development vision.</p> <p>Based on the joint workshop of June 4, the City Council and Planning Commission directed staff to start the process to amend the City's Future Land Use Map for properties generally located at 1) Redwood Road and Drake Lane from High Density to Medium Density 2) 9000 S. 1075-1150 West for something other than High Density Residential to Professional Office or Light Commercial 3) 7400 South 6400 West to consider land use options for the area currently shown as a future regional park.</p> <p>November 1, 2013 – Changes will be scheduled for the planning commission in January of 2014.</p> <p>January 24, 2013 – Changes will be scheduled for the March 4th meeting of the planning commission.</p> <p>February 14, 2014 – Changes are scheduled for the March 18 meeting of the planning commission.</p> <p>March 21, 2014 – Planning Commission postponed consideration for two months to May 20 to explain proposed changes to property affected property owners.</p> <p>April 18, 2014 – Staff coordinated meetings with the neighborhoods at 1150 West and 9000 South on April 9th and Drake Lane on April 16th. Planning Commission is scheduled to make recommendations for future land use map changes on May 20.</p> <p>May 23, 2014 – Planning Commission forwarded a positive recommendation to</p> | <p>Tom Burdett</p> | <p>In Progress</p> |

| <i>ACTION REQUESTED</i> | <i><u>STATUS/PLANNED ACTIONS</u></i> | <i><u>PRIMARY ASSIGNMENT</u></i> | <i><u>TASK COMPLETE</u></i> |
|--------------------------------|---|---|------------------------------------|
| | <p>change future land use map from a high density residential designation to a medium density Residential on the 1850 West Drake Lane area and very high residential to low density residential at the 9053 South 1150 West area. These will be scheduled for City Council consideration on July 9.</p> <p>July 10, 2014 - the City approved changing the Future Land Use Map designation from High Density Residential to Medium Density Residential to an area located at approximately 1850 West Drake Lane.</p> <p>They also changed the land use designation on the Future Land Use Map from Very High Density Residential to Professional Office located at approximately 1150 W. 9000 S.</p> <p>Ordinances ratifying the decisions will be included with the city council agenda for July 30th. Could not complete for this agenda due to leave of key staff.</p> <p>August 1, 2014 – Ordinances ratifying the decisions are prepared for the city council agenda for August 13.</p> | | |
| Redwood Road Corridor | <p>Planning staff is compiling survey data and incorporating it into the first phase plan report. Staff is also coordinating with Wasatch Front Regional Council to prepare a scope of work for the regional plan for the same corridor.</p> <p>A draft of the land use element is being prepared.</p> <p>Two new shape files were created for the Redwood Road Corridor Study. One of these files shows all driveways and curb cuts along Redwood Road. The other file shows all major vehicular intersections, not including train crossings.</p> <p>Staff continues to work on compiling background information on the study, where current work is focusing on streetscape</p> | Tom Burdett | In Progress |

| <i>ACTION REQUESTED</i> | <u><i>STATUS/PLANNED ACTIONS</i></u> | <u><i>PRIMARY ASSIGNMENT</i></u> | <u><i>TASK COMPLETE</i></u> |
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| | <p>options.</p> <p>Staff met with a consulting group from Zions Bank to discuss data gathered for a market leakage analysis being conducted for the city with implications for the Redwood Road Corridor Study.</p> <p>Staff is preparing to incorporate the recommendations from the market leakage analysis, being conducted by Zions Financial Advisors, into the study. Progress has been slow due to the surge of current planning assignments. As soon as the market leakage analysis is finished, it will be integrated into the Redwood Corridor draft plan.</p> <p>Staff is preparing a new section to incorporate the recommendations from the market leakage analysis, conducted by Zions Financial Advisors, into the study.</p> <p>Mayor Johnson met with other westside Mayors and the Wasatch Front Regional Council staff to discuss transit planning priorities. This meeting included the scope of work for the regional Redwood Corridor Planning Study. Staff is incorporating the recommendations from the market leakage analysis, conducted by Zions Financial Advisors, into the draft local study for Redwood Road.</p> <p>October 4, 2013 -- Staff is incorporating the recommendations from the market leakage analysis, conducted by Zions Financial Advisors, into the draft local study for Redwood Road.</p> <p>October 25, 2013 -- The development director and city manager will be visiting, Farmington's Station Park next week with architects and engineers associated with the downtown redevelopment project to identify elements that could be incorporated into the streetscape and other designs in our downtown area. Obviously, these elements could significantly, and will in fact impact Redwood road.</p> <p>November 8, 2013 - Staff is evaluating the</p> | | |

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| | <p>possibility of using existing RDA funds to fund a streetscape design and capital improvement project to widen sidewalks, plant landscaping and install street furniture and bus shelters.</p> <p>December 13, 2013 – A budget green-sheet has been prepared to fund a design and cost estimate for Redwood Road upgrades. Staff is preparing for another community workshop in February or March of 2014. Recommended changes to the Future Land Use Map are anticipated to be presented to the planning commission in April of 2014.</p> <p>February 14, 2014 – – The Economic Development Team has discussed potential improvements on Redwood Road. A proposal is being brought to the City Council regarding the possible engagement of a lobbyist to secure funding for public improvements on Redwood Road. Such developments. Could potentially include new streetscapes, planted medians, and lighting improvements. The cost of securing a lobbyist for one year with total approximately \$50,000. However, with the possibility of tapping a 2014, state transportation fund balance of more than \$350 million, it should be possible to convince the State to support improvements associated with phase 1 of this project, 7800 S. to approximately 8200 S. The Council will decide on February 26 as to whether the City will issue an RFP for a lobbyist.</p> <p>February 28 2014 – Staff is reviewing a scope of work from the WFRC for the regional planning effort. A public workshop to review land use recommendations will be scheduled for March or April. The RDA has contracted with Babcock Design Group for conceptual design for streetscape improvements between 7800 South and 8200 South.</p> <p>April 18, 2014 – – The economic development team and Mayor were able to view preliminary designs of streetscapes on Redwood Road. These designs call for planted medians, and on street parking, with wider sidewalks and uniform hardscapes. Administration is working towards the last of</p> | | |

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| | <p>three interviews with potential lobbyists. On May 14th. We anticipate having a proposal before the Council associated with a lobbyist selection.</p> <p>May 8, 2014 -- Interviews of potential lobbyists, have been completed by the committee and a recommendation is being forwarded to the Council for their consideration on May 14.</p> <p>May 16, 2014 - City Council approved the contract with a lobbyist on May 14. Staff is preparing an RFP to procure consultants in the design and traffic engineering fields to assist with the physical improvement plan.</p> <p>May 23, 2014 -- Council has ratified an agreement with RJJ for lobbying services associated with transportation issues. Staff has met with Mr. Jolley and the City has officially engaged him and his firm to begin the process of identifying funding for a variety of transportation projects, including Redwood Road. Staff is also currently working to develop engineering estimates associated with the improvements on Redwood Road.</p> <p>July 10, 2014 - A draft scope of work has been prepared to hire a corridor planning team of consultants to prepare the streetscape and access design. It will be advertised for solicitation of proposals in the next four weeks.</p> <p>July 17, 2014 - The city has received a draft scope of work and cost sharing agreement from WFRC for the Regional Study of Redwood Road. The next meeting to discuss this scope will be in August. The timing for both studies appears to be, finally, in sync with each other.</p> | | |
| Orphaned properties plan | A large number of small parcels not associated with any specific residential property are going unmaintained and presenting a serious and negative impact to our aesthetic environment. The City Manager has proposed the licensing of these properties to adjacent residents. There are, | Rick Davis | In Progress |

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| | <p>and would be certain conditions tied to these license agreements. The Council has expressed an interest to form an ad hoc committee to develop a policy that would be adopted by the Council. Staff is in the process of assembling this committee. It is anticipated that a proposed direction would be coming to the Council before the end of November.</p> <p>December 13, 2013 – Committee work on this issue will commence at the beginning of the year.</p> <p>January 31, 2014 -- The next committee meeting is scheduled in February. Part of the discussion of this meeting will be the need to expand the scope of the committee to address the possible elimination or modification of pocket parks in targeted areas of the city.</p> <p>February 28, 2014 – – the next meeting on orphan properties is being scheduled for mid March.</p> <p>March 21, 2014 – Workload and scheduling has not allowed staff and the committee to focus on this issue, but Arlene is in the process of scheduling the next meeting to begin this process moving again.</p> <p>May 9, 2014 – – The committee has reconvened and is currently examining properties of less than 1/10 of an acre. These properties are currently being inventoried and will be examined by the committee at their next meeting. The ambition of the committee is to develop policies, which will discourage the creation of orphan properties in the future and address the ongoing maintenance associated with existing orphan properties.</p> <p>May 30, 2014 – – The committee discussed possible policy changes specific to the creation of a subdivision entryways and other orphaned properties that are created as a result of preserving line of sight. Further discussion regarding possible policy initiatives will be moving to the development committee. Meanwhile, at the next meeting,</p> | | |

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| | <p>the committee has determined to begin a discussion of pedestrian walkways and easements.</p> <p>July 18, 2014 – – The committee is close reviewing a draft of a few policy modifications that will help avoid creating orphan properties in the future. Related to new development. At the next meeting of the committee, we will be reviewing these policy modifications and scheduling them for review and possible adoption.</p> | | |
| Sign Code | <p>October 18, 2013 - Amendments to the sign code have been requested by Jordan Valley Medical Center, Utah Transit Authority (UTA) and Boulder Ventures to provide campus type master plan signage in Transit Oriented Districts (TODs). Staff is in the process of drafting the changes. City Council has also requested staff prepare minor changes be prepared to the temporary sign sections to allow some time frames (exemptions) for businesses impacted by major road construction.</p> <p>November 1, 2013 – Code amendments are being drafted and are anticipated to go to the planning commission in February 2014.</p> <p>February 14, 2014 - Amendments have been delayed waiting for information from Jordan Valley Medical Center and Bangerter Station LLC (Boulder Ventures).</p> <p>July 10, 2014 – The amendments proposed by Highlands Retail Center consultants may address the regulation and objectives for campus signs for the Medical Center & TOD, as well. If so, this directive will be accomplished. These amendments are scheduled for planning commission in August.</p> <p>August 1, 2014 – Draft amendments are scheduled for public hearing with Planning commission for August 5th.</p> | Tom Burdett | In Progress |
| Branding Initiative | February 14, 2014 – – This table will begin to provide updates specific to the implementation of the adopted branding | Rick Davis | In Progress |

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| | <p>initiative. The Branding Committee met this week to discuss the implementation of this initiative. A timeline will be sent to the committee and to the Council in the near future. A budget proposal has been composed and was reviewed by the committee. It will be sent to Council and a portion of that request will be part of the February 26 budget amendment proposal. The committee believes that there exist several strategies that should be implemented in the current fiscal year. However, much of the messaging associated with this initiative depends on the Council decision regarding a new logo. Meanwhile, there are a couple of exciting possibilities that were working on right now. For example, we would like to begin airing 32nd commercials prior to movies at Jordan Landing 24 theaters. In addition, were working with UTA to compose a Mayors welcome to West Jordan that would be played as trains approach Gardner Village station. Finally, we are beginning the development of ImagineWestJordan.com, , a lifestyle website, which would capture most of the branding messaging. Our intention with some of our other communications is to drive eyes to that website.</p> <p>February 21, 2014 – – new logo concepts have been forwarded to the Council for their review prior to the February 26 Council meeting. Staff will seek a decision from Council regarding logo at that meeting. Meanwhile, the City Manager and the Mayor met with UTA to assess possible joint community marketing ideas utilizing transit which would be helpful in communicating the City’s brand message. UTA representatives expressed an enthusiasm for assisting the City in this endeavor.</p> <p>February 28, 2014 – – Decision on new logo was tabled until the first April Council meeting. Council did approve the addition of \$8500 for branding initiative implementation in this fiscal year.</p> <p>March 21, 2014 – Decision to adopt new logo is on March 26 agenda.</p> | | |

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| | <p>March 28, 2014 -- The Council approved a new logo for the City at the March 26 meeting. The Branding Committee will be convening within the week to begin addressing the next phase of implementation.</p> <p>April 4, 2014 -- Staff is currently working to develop a style guide in policy associated with the new logo. The upcoming committee meeting will address the first pieces of implementation. We're also contemplating the possibility of a public unveiling of the new logo and branding strategy, similar to what we did for Share the Magic. The new style guide should be ready within a week and a half.</p> <p>April 18, 2014 -- With the selection and ratification of a new City logo, the committee has been active in initiating the communication of this logo in the community. We are now able to complete 230 minute segments of the City video which will be shown at Jordan 24. In addition, you will soon be shown designs for new street banners carrying the new logo. Next, at the next Council meeting we will discuss the possibility of publishing a community guide or magazine, which we used, in a concentrated way, to communicate our brand message. A new website is also being developed called ImagineWestJordan.com. The site will be an alternative URL where citizens can access information about the branding campaign, special event information, suggestions on things to do and places to eat in West Jordan, as well as a number of other subjects that lie on the softer side of the municipal site. We continue to work with UTA to execute some co-branding at TRAX stops in West Jordan, and on trains. Finally, we're in the process of switching out employee IDs which will carry the new logo. Please let me know if you have any questions or want to discuss any of these initiatives in greater detail.</p> <p>April 25, 2014 -- The City video has been segmented, and we are produced 2/32 pieces</p> | | |

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| | <p>for airing at the Jordan 24. Airing of those pieces will begin within the next couple of weeks, well in time to correspond with the release of several big movies this spring and summer. We're also in the process of switching out employee identification badges utilizing the new logo. Finally, a new style guide in policy will be presented to Department heads May 14.</p> <p>May 23, 2014 -- The West Jordan video has been successfully segmented into two 30-second spots that are currently being aired Jordan 24. Meanwhile, new city flags have been ordered and will soon be delivered. These flags will replace the current flag at city facilities and in the Council chambers. We are also currently working with a design group to develop a new City float that will carry our branding message.</p> <p>June 6, 2014 -- Staff is moving forward with the purchasing of advertising space in a community magazines slated for release in the fall of this year. The cost of securing the cover of this publication and 16 pages of editorial space will be in the neighborhood of \$19,000. This is a considerable discount from the \$48,000, according to the advertising rate sheet associated with this publication, that we would have had to pay. Because the City is securing or purchasing this quantity, we have received a considerable break on the price. Meanwhile, this publication will go out to every residence in our community and be distributed at various locations throughout the state. In all, 38,000 magazines will be produced. This City, as an advertiser, will also have access to an electronic version of this publication. We are hoping and intending that this publication serve not only a branding purpose, but also an economic development purpose as well. This advertising investment equates to approximately \$.52 per issue produced.</p> <p>June 13, 2014 -- The Council approved on June 11, the expenditure of \$10,000 for advertising in the community magazine. That agreement has been executed and we are</p> | | |

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| | <p>moving forward with this initiative. At our next committee meeting we will be addressing the editorial content of this magazine. Meanwhile, new branding banners now adorn Redwood Road and 7800 S. I have begun discussions with the South Valley Journal to discuss the content of our current newsletter and advertising opportunities for branding in the future. This will be another subject for discussion. At the branding committee meeting. However, suffices to say that they are very interested in working with the City to promote our branding message. Meanwhile, discussions with UTA and their executive director Michael Allegra have yielded similar positive fruits. UTA desires to partner with the City in communicating our branding message. Specifically, we are looking into audio messaging on trains and visual messaging at stations. They appear to be open to it all. In the near future, expect to see a new West Jordan Float, new street signage in our government campus, and new City flags. A new branding guideline has also been published and distributed to all departments.</p> <p>June 20, 2014 -- The Branding Committee continues its work in implementing the launch phase of the campaign. As mentioned before, we are working with UTA to implement a program of cross branding, utilizing our theme. This may include on-train audible advertising and at-station messaging. We are meanwhile taking great advantage of the upcoming Fourth of July celebration. Our new logo will be prominently displayed at the parade in the form of 10,000 goodie bags which will be distributed to the crowd. Also, our float will be one of the last entries in the West Jordan parade. Here at City Hall, updated identification/security cards are being produced for all employees. Not only will our new logo be part of these identification cards, but the lanyards associated with them feature our branding theme "Imagine West Jordan." At the same time, we're working with the School District to execute a campaign of bus advertising with the text</p> | | |

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| | <p>"Imagine the Learning." Finally, the Branding Committee met to determine what story ideas we would pursue in conjunction with the production of the community magazine. Top choices include stories that address sustainability, things that are manufactured in West Jordan, downtown redevelopment, high-tech public safety, and the branding campaign itself. We would also like to see stories that address the arts, shopping/entertainment, and a number of other community oriented elements. All in all, quite a bit is being done to make our rebranding very visible.</p> <p>July 18, 2014 -- The Branding Committee has begun coordinating editorial content for the community magazine. Of prime importance is the drafting of an article that will address West Jordan sustainability efforts. We will be addressing in that article LED lighting, outside irrigation, trails, and the Big Bend project. The committee also has selected masthead art or design for the magazine and directed the placement of three photos on the cover. The Committee asked that the primary photo on the cover feature an aerial of Ron Wood Park with two smaller photos at the bottom of the cover featuring a Boeing 787 in flight and the other featuring the Farmers Market at Gardner Village. Finally, additional banners are being ordered for our double land turn streetlights on 7800. Two banners will adorn each pole, one featuring our new logo, and the other one carrying the word "Imagine." We continue to work with UTA to institute a program of cross branding at stations and on trains. In addition, we're working with the School District to do some exterior bus advertising.</p> <p>August 1, 2014 -- The month of July provided us with exceptional opportunities to communicate our brand message. Our estimation is that hundreds of thousands throughout the Valley and even the state were exposed to our branding message via the various events in which we participated with our float, not to mention our presence at the Stampede. Writing is now going forward</p> | | |

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| | for the community magazine, which we distributed in the fall. In fact, most of our attention is now focused on that community publication. | | |
| Legislative Advocacy | <p>February 14, 2014 -- The Council has expressed a great deal of interest in advocating positions associated with various topics. Perhaps on the top of this list is house bill 54, the bill that addresses the auto dealers and our extraction from the 15 mile trade area bubble. We saw this year how quickly the auto dealers Association can mobilize to kill any initiative that threatens their cartel. Nevertheless, the Mayor has been relentless in advocating for this bill's passage upon the Hill. Moments ago, I received a phone call from Jim Bird, during which he informed me that he thought the perhaps we need to change our strategy. He is working on a new initiative that may prove in the end, to be more fruitful and effective. I cannot disclose it at this time, but I will be in touch with you in the near future to bring you up-to-date with that strategy.</p> <p>Meanwhile, we very much hope that the almost daily updates on legislation, as well as updates at Council meetings have been helpful for you. We appreciate your weighing in on the various topics and issues. Our legislative team has been working very hard to make sure that we are represented in every regard at the legislature. We will continue to monitor and update you as this session progresses.</p> <p>February 21, 2014 -- By now you have received several updates from our legislative team and the League regarding the progress or lack thereof associated with various bills on the Hill. The City continues to monitor house bill 102 and house bill 66. HB 102 addresses restrictions on the use of assessment areas to address in direct benefits for citizens. In essence, it would kill our ability to utilize assessment areas for open space perpetual maintenance. HB 66 would require cities to meter water and other utilities being provided to municipal facilities and properties and would further</p> | Rick Davis | In Progress |

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| | <p>require the general fund to pay the enterprise funds for the use of these utilities. Our recommendation has been and continues to be to oppose both of these bills. Based on the feedback we have received from Council, we have provided our response to the League. Please look for further legislative updates via email.</p> <p>March 7, 2014 -- we continue to work with the League to modify SB 102, the assessment area bill. As it currently exists, this bill would prohibit indirect services being provided by an assessment authority. Meanwhile, it appears that little progress is being made this session with regard to a fuel excise tax that would provide additional funding for transportation. SB 60, Sen. Valentines bill, would reduce the current surcharge on gasoline sales in favor of replacing it with an inflationary sensitive rate. That bill appears to be held in the Senate, as the senator resolves concerns expressed by petroleum providers. HB 285, which would liberalize the issuance of alcohol licenses to restaurants, pass the House, but appears to have little chance to leave the Senate alive. Fortunately for all of us, especially me, HB 413, which would have made me and other city managers elected officials, has been buried deep within the bowels of the legislature. Hopefully never to return. It was the brainchild of representative Stratton of Orem, and it appears that he was the only one on the Hill that was interested in this legislation. Finally, SB 184, which appears to have a good chance of passage, will mandate that we turn around, building inspections within three business days. If we can't, this new law would mandate that we contract with a private entity to perform the inspection at our costs. My information indicates that we will have little difficulty in meeting this deadline, and besides, the law carries no definitive penalty or enforcement mechanism. Please look for other updates as we for them to you from the League.</p> <p>March 14, 2014 -- Our Legislative Team has released a final tally of bills, both those it</p> | | |

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| | <p>succeeded, and those that failed. The League will be releasing a more comprehensive analysis of impact in the near future. We will make that information available when it is presented. All in all, it was a good Legislative season, in that we certainly could have been more impacted than we were.</p> <p>Meanwhile, we are continuing our interviewing a potential lobbyists, and anticipate having an agreement for you to review by next Council meeting or the first meeting in April.</p> <p>March 21, 2014 – Working with Western Growth Coalition to build consensus specific to advocacy against Car Dealership act.</p> <p>April 25, 2014 – The Mayor continues his outreach to build a coalition a mayors who would be interested in participating in a legislative effort to overturn the 1991 car dealership act. Meanwhile, our legislative committee has concluded interviewing a potential lobbyists in connection with future city transportation needs. We anticipate making a recommendation to the Council on May 14.</p> <p>May 23, 2014 -- Council, as has been mentioned, ratified an agreement with RJJ for services associated with transportation projects. The City Manager is currently drafting a resolution that will be presented to several Valley cities for their ratification, declaring their support for the removal of the 1991 dealership act. We have received verbal support from the mayors of Draper, South Jordan, Taylorsville, and Riverton. Likewise, Lehi has expressed a willingness to look at the issue as well. We will shortly be recommending a lobbyist for this issue, and the consensus of the legislative team is that we engage the firm of Pignanelli/Foxley. This firm also has connections with the auto manufacturers association. We will be reviewing an agreement with this firm and taking it to Council for possible ratification.</p> <p>June 13, 2014 -- As this week's preamble to our weekly report indicated, I attended an</p> | | |

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| | <p>event with the lobbying group being considered to represent our City on the car dealership issue. I had the opportunity to discuss our needs in this regard. In much greater detail. I also enjoyed the opportunity of meeting with several very prominent governmental figures in our state. Finally, Bryce and I met with Ken Bulloch of the League earlier this week to discuss our City's will array of legislative agenda items. Ken stated that our car dealership issue is continuing to gather both the committed and the sympathetic. Looking forward to a very productive legislative session this year.</p> <p>June 20, 2014 -- The City Council will consider the ratification of an agreement with lobbyists on July 9th who will address the car dealership issue on behalf of the City.</p> <p>July 18, 2014 -- The Legislative Policy Committee has resumed meeting, and our staff has been a fixture at these meetings. Based on feedback I received from them, it appears that the two hottest issues in the legislature this year will be focused on transportation, and sales tax. As you probably know, the legislature has been investigating the idea of reconfiguring sales tax distribution in the state. Specific modifications are pending the outcome of the marketplace fairness act that Congress is considering. No one expects movement on this issue until after the midterm elections. However, I believe we will see Congress act on this issue in the early part of 2015. The legislature will then need to incorporate into the calculus of their decision-making this important component. We may therefore not see legislative tinkering with the sales tax until a special session in 2015 or the regular session in 2016.</p> <p>On the car dealership issue, our lobbyists, have been very active. We apparently share our lobbying firm with a very large auto group out of northern Utah. Our lobbyists, have introduced us to this group, and we have received considerable interest specific to the establishment of a West Jordan auto</p> | | |

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| | <p>dealership. Meanwhile, things have very much been fast tracked on the legislative side. One of our more powerful allies in the Senate recently met with the auto dealership cartel to gauge or determine flexibility in their position. We're still waiting to hear about the results of that meeting from our lobbyists. Nevertheless, my recent contact with the lobbyists reveal mounting support for our position. As I told you before, we have a bill file that has been open and the cartel can certainly see the train coming down the track.</p> <p>August 1, 2014 -- The Council approved on June 30, an agreement with lobbyists associated with the car dealership issue. This group is also assisting us with locating possible car dealership interests. Closer correlation can now occur between staff and these lobbyists.</p> | | |
| Sign Ordinance Review | <p>February 14, 2014 – Staff is preparing an outline for a future discussion with City Council to identify the scope, committee members and time estimates for completion. This outline will be brought back city council for further direction.</p> <p>May 15, 2014 – Will be scheduled for the next joint meeting of the City Council and Planning Commission.</p> | Tom Burdett | In Progress |
| CERT/CPR Resident Training | <p>February 14, 2014 - Continue to advertise and use all public outreach means to get citizens enrolled for CERT. Look to coordinate with the Police Citizen academy to offer CERT Training at a later date to those attending Police Citizen Academy.</p> <p>To offer Citizen CPR need to develop a plan to determine cost and equipment available to be able to teach CPR, will be working in the budget process to find existing funds that could be used to get the required equipment to teach to larger groups.</p> <p>April 25, 2014 - May 3rd we will host the first Citizen CPR Class with 16 students. The next step will be to work the Kim Wells in advertising this new program and the goal is</p> | Marc McElreath | In Progress |

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| | <p>to host one class a month if we can get a minimum of 10 students to sign up for the training.</p> <p>May 23, 2014 - Next CPR Class will be the first part of June will have the date next week.</p> <p>June 20, 2014 - Next offering of CPR training will be in August. In July we will be training more instructor's for future classes.</p> | | |
| Snow Removal Improvements | <p>June 20, 2014 – City staff has met with 6 other cities and have one more city to visit in order to complete a comparison of workload and resources. We are beginning the report and hope to have a draft ready by mid-August 2014.</p> | Wendell Rigby | In Progress |
| Audio/video broadcasting and indexing of Council and other city meetings/events. | <p>April 4, 2014 – The City Council directed staff at the March 26, 2014 Council meeting to begin an investigation of options associated with the broadcasting and indexing of Council meetings. Administrative Services will be the lead Department associated with this investigation, and progress has already been made in terms of assessing what neighboring cities are currently doing and what the costs are associated with the tools that they utilize for broadcasting their meetings. The City Manager has directed Administrative Services to convene or form a communications committee to guide this process.</p> <p>April 25, 2014- Staff has been gathering info. for project and will meet on 4/28/14 for coordination meeting.</p> <p>May 2, 2014 - Staff met on 4/28/14 and discussed the wide variety systems available. They are preparing a preliminary presentation for the Council so they can give direction on the features that they desire for a system so that staff can narrow its focus.</p> <p>May 23, 2014 - Staff submitted information to Council for discussion and direction on the May 27, 2014 meeting.</p> <p>May 30, 2014 – Will be discussed on the June</p> | Bryce Haderlie | In Progress |

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| | <p>11, 2014 Council Meeting.</p> <p>June 13, 2014 -- Staff receive direction in orientation from the Council with regard to the possible implementation of a broadcasting/visual recording mechanism in the Council Chambers. The Council has instructed staff to return with more specific bids and system specifications. It is our anticipation that this information will provide a broader basis for a decision.</p> <p>June 20, 2014 - Staff prepared the RFP for the system which is getting reviewed in anticipation of being advertised over the weekend of June 22nd.</p> | | |